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INVENTORY OF THE OFFICIAL RECORDS

OF INDIANA

Prepared by

The Historical Records Survey
Division of Women's and Professional Projects
Works Progress Administration

NO. 50. WOMEN'S OFFICIAL RECORDS

W.P.A.

*

Indianapolis, Ind.

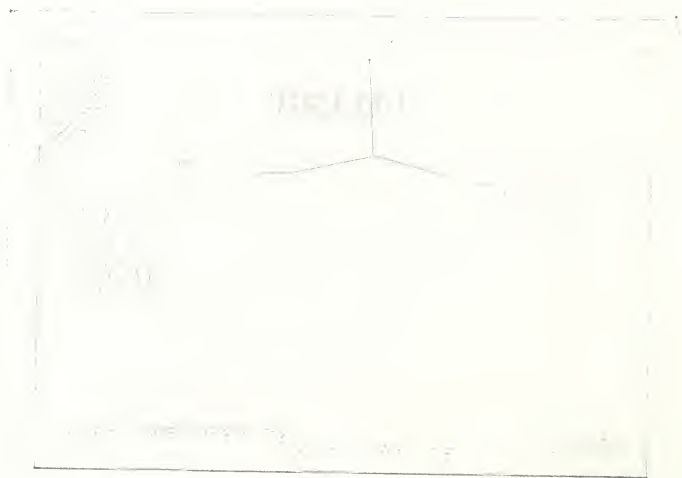
The Historical Records Survey

November 1937

1414561

NEWTON COUNTY COURTHOUSE

Montland, Ind.



(In the final publication an enlarged picture, 5 x 7,
will appear here.)

PREFACE

This inventory of Newton County records constitutes a part of a general guide to the county archives of Indiana. It has been prepared by the Historical Records Survey of this state, operating as a separate project under the Works Progress Administration.

The survey of state and local historical records in Indiana was instituted on February 19, 1933, as part of a nation-wide undertaking under the supervision of Dr. Luther E. Evans. Samuel J. Kagan, state archivist of the Indiana History and Archives Division of the State Library was assigned to lead the project as State Director. In the beginning the survey was closely associated with the Writers' Project. On September 23, 1933, the Historical Records Survey was nominally as well as factually made independent of the Writers' Project. In general, it has from its very inception acted as a separate and independent unit of Federal Project No. 1.

The aim and purpose of the survey of county records in Indiana have been to furnish the officials of the local, state, and national governments, students of history, lawyers, and genealogists, and the general citizenry interested in the county records, with a convenient tool for use in consulting them. It is the object of the Survey to make the valuable source materials that are to be found in the Indiana courthouses and other public buildings, available and more accessible to those who may be in need of them. It is our hope that the information contained in this inventory

will arouse greater interest in state and local historical records and will encourage officials to continue the improvement of methods for the preservation and safeguarding of these records.

The field work of the survey of Newton County was begun on June 1, 1939, under the district supervision of Mrs. Naomi Phillips, of Gary, later succeeded by L. B. Fowler, of Hobart. The field workers were Lloyd McHarry, of Bensenville; and Darle Sailor, Henry Kiplinger, and Leah Halstead, all of Gary. It was completed on June 25, 1936. Many visits, however, have since been made to the county courthouse to check and recheck the information contained herein, the final recheck having been made in August 1937.

There are ninety-two counties in Indiana. When the survey of county archives is completed a separate volume is to be devoted to each county inventory in the state. Newton County is No. 56.

The inventory proper is preceded by a number of introductory sections to enlighten the reader concerning facts and events forming the background and basis of the records. The entries for the record series are carried in consecutive numbering for the county. The bureaus are arranged in functional order: Governing boards; major administrative offices; judicial offices; and financial, educational, health, engineering, and other groups. Wherever applicable, natural groupings under separate headings are made within the bureau, and the entries are arranged thereunder also according to their functional sequence. A full and extensive index following the inventory will help the reader.

locate records with a minimum of inconvenience and effort.

The editing of this inventory has been conducted by an editorial staff of some forty men and women, whose labors we deeply appreciate and wish to recognize forthwith, captained by Harry A. Wiler, editor; John R. Milligan in charge of accession and classifying; Louise Nation in charge of checking; Genie E. Brockway in charge of condensing; Julius Sulman, legal adviser; and Howard C. Underwood, historical research editor.

The original survey was made in the field under the direction of the State Director and carefully checked and compiled in the form of this inventory in the State Office. Of the industrious and painstaking devotion to his task of each and every person who had a part in the Survey we are keenly aware, and we regret that we cannot commend by name the services of all who have contributed to the publication of this volume.

The Survey is indebted to county officials; to the State Works Progress Administration; to Kenneth D. Lanoue, Acting Director of Women's and Professional Projects, who has rendered the Survey a great personal service in the administering of the project; and to Dr. Christopher D. Coleman, who has taken personal initiative and interest in behalf of the Survey in giving technical advice to the project.

S. J. Kagan, State Director
The Historical Records Survey

FOREWORD

It came to county and township records in Indiana has long been needed by both local officials and the general public. The Historical Records Survey, a project of the Works Progress Administration, is the first attempt to supply this need. Few more useful fields of employment could have been found than the survey of local and state historical records, even though the work inevitably presented unusual difficulties. The completion of the survey of historical records in Indiana is a source of genuine satisfaction.

We are indebted first of all to the Works Progress Administration for providing for the survey and financing it. The National Director of the project, Dr. Luther H. Lynde, assured a fruitful product of the work by ably outlining it and drafting the forms to be used by the field workers so as to insure the greatest completeness with the least likelihood of errors. He and his assistants have done all that was possible for this nation-wide survey. James J. Hagan, State Director of Indiana, deserves great credit for his energy and ability in organizing the office and field forces which have carried out the project. To assemble and organize more than one hundred and fifty persons in a new line of work in which there were very few local precedents, and complete the preliminary field work of a survey of the county records in all the ninety-two counties, at first, seemed almost impossible of accomplishment.

Continued

An advisory committee has helped guide the work of the project; though no meetings were held, its members in many instances were a great help. A word of appreciation must be recorded here for the county officials who courteously gave the representatives of the survey access to the records in their offices and cooperated in the making of the survey. Especially is this noted in respect to those officials who made possible the photographing of old records for preservation in a central depository.

CHARLES B. COLEMAN

Director, Indiana Historical Bureau

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Map of Newton County to appear here.

Newton County was formed by an act of the General Assembly approved February 7, 1865, out of territory previously attached to St. Joseph County. Its legal boundaries were: "Beginning at the southeast corner of the thirty-ninth north, of range line 4000, thence west to the state line, thence north with the state line thirty miles, thence east with the line dividing townships thirty-three and thirty-four, to the north east corner of

...the line thereby added to the office of Secretary." (1)

On January 25, 1831, all that part of Newton County lying north of the Mankakee river was annexed to Benton and Jasper Counties. (2) Sometime in June, 1836, (the exact date is unknown, the commissioners' report having been destroyed by fire) Benton and Jasper Counties were consolidated by authority of an act of the General Assembly approved January 25, 1837. (3)

The two counties remained consolidated until the territory was known as Jasper County until December 1, 1838, when Newton County was formed again. This formation followed a decision of the Supreme Court of Indiana sustaining a petition of citizens and on November 27, 1838, the government of the organized township county within the area of Jasper County. The original boundaries of the new county were: "The line of separation of the state line between Indiana and Illinois, at the south-west corner of township twenty-seven (27) north, range ten (10) west, at the corner of Benton and Jasper counties, Ind., thence east along the line of said counties of Benton and Jasper, Township township twenty-seven and seven, to range line between ranges seven and eight west, thence north along said range line of seven and eight to the Mankakee river, thence westwardly down the channel of said river to the state line between Indiana and Illinois, thence north along said state line to place of beginning." (4)

On March 8, 1838, the boundaries of Newton County were defined by statute. (5)

University, Columbia, S. C.

The first fort erected by the United States Army, under the command of General A. S. Johnston, was built in 1862, on a hill about 100 feet high, and was named Fort Johnston.

The first settlement in the county was made north of the present town of Newton in 1802. It was a small settlement and had only 1,000 people, but it grew rapidly and by 1820 it had become the largest town in the county. It was then called Newton's Bluff, and was a two-story brick and stone structure.

From 1820, the population of Newton County grew rapidly, and by 1850 it had reached 10,000. The county was then a very fertile one, and the people were engaged in agriculture. The county was then a very fertile one, and the people were engaged in agriculture. The county was then a very fertile one, and the people were engaged in agriculture.

Newton County is today largely an agricultural one, and that industry furnishes the principal source of wealth for the people of the county. Corn and oats are the principal crops, but the people are also engaged in the raising of stock. The county is also a very fertile one, and the people are engaged in agriculture. The county is also a very fertile one, and the people are engaged in agriculture.

Manufacturing is of little importance in the county of Newton County. A glass plant, a concern making brick and tile, and a stone quarry employ probably less than a hundred people.

Chart of Governmental Organization to appear here.

2. LOCAL GOVERNMENT AND JUDICIAL SYSTEM

Newton County, with its county seat at Newton, is a sub-division of the State of Indiana for administrative, judicial, and political purposes. It is a creature of the General Assembly and possesses only such powers of local government as are conferred by acts of the General Assembly or are inherent and necessary to carry out the provisions thereof. Created by the State, the county is subject to legislative control at any time and its powers may be amplified or diminished without its consent.

Newton County was organized under a provision of the Indiana Supreme Court on December 8, 1800, effective early in 1800. 1/ The present government, as it functions today, is the result of its development under the original Constitution of 1800 and the present Constitution adopted in 1850 and its three amendments, and more than a century of legislative action.

The county system of government is an inheritance from England and the American Colonies, whence pioneers in Indiana brought their customs and laws. Its beginning in Indiana is found in the laws of the Northwest Territory, which recognized the counties already established, and provided for courts and administrative officers, as follows: General court of quarter sessions of the peace, county court of common pleas, 2/ and court of probate, 3/ commissioners, 4/ sheriff, 5/ coroner, 6/ recorder, 7/ treasurer, 8/ and circuit court. 9/ These officers were appointed by either the Governor or the general court of quarter sessions.

The laws of Indiana Territory 1800 and for territorial officers: Surveyor, established in 1800; 16/ assessor, established in 1800, 17/ abolished in 1811; 18/ prosecuting attorney, established in 1817; 19/ and county agent, established in 1818 to convey and receive conveyances of public lands. 20/ In 1803 a new county tax levy law repealed the act of 1798 providing for the appointment of commissioners and their powers devolved upon the court of quarter sessions. 21/ In 1803 the court of quarter sessions was abolished and its duties transferred to the court of common pleas and the old circuit courts, and transferred all matters in its jurisdiction to the new circuit courts, consisting of a president judge and, from the county, three associate judges were authorized to transact all county business. 22/ In 1804 the office of treasurer was abolished and his duties transferred to the clerk. 23/ It was reestablished in 1811 24/ and again abolished in 1818 and the sheriff acted as the treasurer. 25/

In the year 1816, Indiana was admitted to the Union and the constitution of that year provided for the election in each county of a clerk of the circuit court, 26/ recorder, 27/ sheriff, and coroner. 28/ All territorial laws, not inconsistent with the constitution, continued in force until they expired or were repealed. 29/

The general assembly, in 1817, established the board of commissioners, to transact county business, consisting of three members, elected by the voters of the county; 30/ provided for a treasurer, appointed by the board of commissioners; 31/ and in 1818 a surveyor, appointed and commissioned by the Governor of the state. 32/

In 1801, the board of commissioners was organized, and its functions conferred upon the justices of the peace of the county, who constituted the board for doing county business, 26/ until the board of commissioners was reestablished in 1801. 20/

In 1821 the general assembly made the surveyor an appointee of the board of commissioners, 31/ and established the offices of prosecuting attorney 29/ and school commissioners, the latter a financial agent in control of school lands and funds. 33/ Further increases in the number of county officials were made in 1801 with the addition of auditor, 3/ clerk, 35/ assessor, 37/ and a board of review, composed of the board of commissioners, auditor, and assessor, to review tax assessments. 39/ Also in 1801, the treasurer became an elective officer. 32/ This system remained the administrative system of counties until the Constitution of 1851. After its organization in 1830, the government of Newton County followed the form outlined above.

As the state grew, there was much dissatisfaction with the Constitution of 1816, but repeated attempts to change it did not succeed until 1850, when a constitutional convention was called which framed a new constitution. 34/ This constitution was submitted to the qualified voters of the state and adopted in 1851, proclaimed by the Governor to be effective on November 1, 1851, and with amendments, remains the Constitution of Indiana. 40/

The first session of the general assembly after the adoption of the new constitution enacted a general code known as the Revised Statutes of 1852 and, with certain exceptions, 41/ repealed all

provisions have, thereby combining the assessor and school commissioner, substituting the assessor for the assessor in the board of review, and dividing the duties of the school commissioner between the auditor and the treasurer. 42/

Each county is a political subdivision of the State and has an individual governmental organization. Although the Constitution of 1851 forbids special legislation, 43/ and the general outline of the organization of county government remains the same, the general assembly has provided the necessary variations to take care of local needs and conditions in the several counties. These variations lie chiefly in the number of officers and boards provided for counties within classifications based upon population. Urban and rural areas obviously cannot be governed by the same number of officers. Each county has the constitutional officers, but the statutory officers vary in number, powers, and duties. The latter officers may be compulsory in all counties; or they may be optional and therefore established in only a few instances; others are authorized in only certain classes of counties, though the class may include only one county.

Indiana stands alone among the states of the Union in having a dual system of county governing boards, 44/ since the establishment in each county of a county council in 1833. 45/ Each county is governed by a board of commissioners and a county council. The duties of these agencies, with technical distinction, are enumerated in their proper places below.

From the beginning of the present century a tendency toward

centralization of power in the hands of state authorities and away from county officials many of their powers and duties and has greatly lessened the scope of those remaining. In other fields of finance, roads, and education, the state's supervision has greatly increased, and the creation of newer state departments such as police, food and fire inspection, and public welfare, has caused heavy removal of local responsibility and control.

Present Administration of Jackson County

The Constitution of 1901 re-organized the governmental structure, enlarging the number of constitutional officers to be elected by the people of the county, as follows: 12/

Clerk of the circuit court, who keeps all the records of the proceedings and business of the circuit court, serves ex officio as registration officer and member of the county election boards, and also performs certain duties of administrative character.

Recorder, who makes and preserves a public record of all legal documents, both official and private, as may be prescribed by law.

Sheriff, who is conservator of the peace, serves summons, and executes orders of the circuit court and county boards.

Coroner, who holds inquests in all cases of death by violence or accident or of suspicious circumstances.

Treasurer, who receives and disburses all county moneys including the collection of taxes, and is ex officio a member of the board of review.

Auditor, who is the Financial Agent of the County and compiles the county budget estimates, prepares the tax duplicates, and serves as clerk and member of several county boards.

Surveyor, who has charge of all surveying and civil engineering work of the county, including the maintenance of drainage systems. 47/

The constitution empowers the general assembly to provide for the election or appointment of such other officers as may become necessary, 48/ and to confer on boards doing county business powers of a local, administrative character. 49/ Under this authority the general assembly has from time to time established the following statutory officers and boards.

Board of commissioners, the leading governing body of the county, often called the "county board", reestablished in 1895. It consists of three members elected for terms of three years. The board furnishes and maintains county buildings and grounds, administers the financial transactions of the county, and is responsible for the maintenance of county highways. 51/

County council, another governing body created in 1895 51/ to control the finances of county government. This council consists of seven members, elected for terms of four years. The council has power to fix the tax rate for county purposes and for all purposes where the rate is not fixed by law and is required to be uniform throughout the county, and to adopt the county budget, the exclusive right to make appropriations from the county treasury, and the exclusive power to authorize the borrowing of money and the issuing of bonds. 52/

Superintendent of schools, 1873, 45/ and has charge of the attendance of all schools of the county outside of incorporated cities and towns. 46/ Elected by the township trustees, 45/ he is ex officio a member and president of the county board of education. 47/

Board of education, in 1873, 47/ consisting, since an amendment of 1877, of the superintendent of schools, township trustees, and the chairman of school trustees of each city and town of the county. The board is charged with the maintenance of the schools and school property, and purchase school supplies. 48/

Health commissioner, in 1900, appointed by the board of commissioners to enforce the health laws. 49/

Assessor, in 1881, 50/ who oversees the valuation of real and personal property, 51/ and supervises matters for convenience taxes. 52/ He is elected by the voters of the county, 53/ and is ex officio a member and president of the board of revenue. 54/

Board of review, in 1881, whose members are the assessor, auditor, and treasurer, 55/ and, by an amendment of 1888, two freeholders of opposite political parties, appointed by the judge of the circuit court. 56/ This board equalizes tax assessments as between townships or other taxing units and between individual property owners. 57/

Board of finance, in 1907, consisting of the board of commissioners, with the auditor as secretary. 58/ This board has the custody of county funds and selects the depositories. 59/

Agricultural agent, in 1913, who, under the supervision of Purdue University, conducts farmers' institutes and other movements.

for the advancement of agriculture and country life. He is appointed by the director of agricultural extension service of Purdue University, subject to the approval of the State Board known as the county agricultural agent board. 72

Highway supervisor, in 1936, who supervises, under the direction of the board of commissioners, the repair and maintenance of all county highways. The board of commissioners makes the appointment and may appoint the supervisor as highway supervisor. 73/ The board of commissioners of Jackson County has appointed an extra officer as highway supervisor.

Board of tax adjustment, 1936, consisting of seven members 74/ who, by an enactment of 1934, are: One member of the county council, chosen by the council; the mayor of the largest city in the county or any public official of any city in the county; appointed by the mayor of the largest city of the county, one member of the county board of education, selected by such board; and four freeholders appointed by the judge of the circuit court. The board examines the tax levy and the corresponding items of the budget, and adjusts the tax rate so that it shall not exceed, in any municipal corporation the total tax rate prescribed by law. 75/

School fund board, in 1936, consisting of three members -- the auditor and the clerk of the circuit court, ex officio, and one member appointed by the judge of the circuit court. The board approves all loans from the common school and the congressional township school funds. 76/

Department of public welfare, in 1936, 75/ comprising the

board of public welfare, consisting of three members appointed by the judge of the circuit court, and the director of public welfare, appointed by the board. 74/ The department administers the provisions and benefits of the public welfare act. 74/

Registration officer, in 1898, who is the clerk of the circuit court and two persons appointed by him of opposite political parties. The board prepares, prints, and distributes ballots for general elections. 75/

Board of canvassers, in 1898, consisting of the circuit court commissioners. 80/ The board canvasses, examines, and compiles the election returns of the county, 81/ and certifies the candidates elected. 82/

Board of primary election commissioners, in 1898, consisting of the clerk of the circuit court and two persons appointed by him, of opposite political parties. The board prepares, prints, and distributes ballots for primary elections. 83/

Judicial

The judicial system of Newton County, as of other Indiana counties, is prescribed by the constitution and subsequent acts of the general assembly. The constitution authorized and directed that the state be divided into judicial circuits. 84/ Newton County constitutes the seventy-ninth circuit, established in 1899. 85/ Previously, it was part of a judicial circuit to which adjoining counties were attached. The constitution further provides for the election of a judge 86/ and a prosecuting

attorney for the circuit, §7/ and a clerk of the circuit court. §8/ The Newton Circuit Court has original exclusive jurisdiction in all cases, criminal, civil, probate, and juvenile, except where exclusive or concurrent jurisdiction is conferred by law upon justices of the peace, and such appellate jurisdiction as is conferred by law. It also has jurisdiction of all other causes, matters, and proceedings where exclusive jurisdiction thereof is not conferred by law upon some other court or office. §9/

Records System

The records of Newton County began with its creation in 1880. The establishment of each of the county offices and bureaus inaugurated their records which were kept in such fashion as the incumbents saw fit, following in the main the directions of the general assembly under the provisions for each respective office. In 1900, the general assembly established the state board of accounts, which formulates, prescribes, and installs systems of accounting and reporting which are uniform for every public office of the same class. §10/ Under this law some of the records were combined to eliminate separation, duplication, and overlapping. The board also permits the use of bound loose-leaf records in almost all cases where the records are typed. The quality of the paper and ink and the binding and rebinding practices are left to the judgment of the board of commissioners, except that a good quality is required.

Whenever it may be necessary for the preservation of the

records of any office, by an act of the board of commissioners. The board in order directing the officer in charge to copy and transcribe the records. 11/

In event of the loss or destruction, in whole or in part, of any of the county records, the board of commissioners shall send a certified list of such records furnished by the state to the Governor, who shall replace them, and such records compiled in the county shall be restored, if possible, from original accounts by the proper officer. If impossible, new records shall be made by evidence taken from parties having knowledge of the facts concerned, by one of the proper officers or by a commissioner appointed by the board of commissioners for that purpose. 12/

In 1925 a law was passed permitting county officials, at their discretion, to turn over to the archival division of the state library for permanent preservation, any official books, records, documents, original papers, newspaper files, or printed books and material not in current use in their offices. 13/ This law is optional and has been ineffectual. County officials are loath to part with records, even when no longer in use and in spite of lack of storage space, anticipating a possible call for them. Consequently, they have only occasionally availed themselves of this provision for permanent preservation of their old records.

The recorder and other county officers, by an act of 1927, are authorized to record deeds, mortgages, and other instruments by any approved photographic process adopted by the board of

10001. 10001. 10001.

In 1837, the General Assembly authorized the director of the state library, at his discretion, to make a copy of photograph or in any other way, of any official book, record, document, original paper, newspaper, or printed book or material in any county, city, or other office, for preservation in the state archives. All public officials must permit copies to be made of the books, records, documents, and papers in their respective offices. 53/

- 1/ Davis, Journals of the Senate of Ind., 1828.
- 2/ Laws, N. H. Terr., Acts 1788, ch. 2, sec. 4, 7.
- 3/ Ibid., ch. 3.
- 4/ Ibid., Acts 1788, p. 201, sec. 1-2.
- 5/ Ibid., Acts 1788, ch. 3, sec. 3.
- 6/ Ibid., Acts 1788, ch. 3, sec. 4.
- 7/ Ibid., Acts 1788, p. 157, sec. 1.
- 8/ Ibid., Acts 1788, ch. 3, sec. 3.
- 9/ Ibid., Acts 1788, pp. 161-17, sec. 3.
- 10/ Laws, Ind. Terr., Acts 1808, ch. 13, sec. 1.
- 11/ Ibid., Acts 1808, ch. 13, sec. 1.
- 12/ Ibid., Acts 1811, ch. 8, sec. 17.
- 13/ Ibid., Acts 1811, ch. 1, sec. 3.
- 14/ Ibid., Acts 1811, ch. 10, sec. 2.
- 15/ Ibid., Acts 1811, ch. 7, sec. 1-12, 14, 17, 20, 23.
- 16/ Ibid., Acts 1811, ch. 13, sec. 1.
- 17/ Ibid., Acts 1811-12, ch. 13, sec. 1-4.
- 18/ Ibid., Acts 1811-12, ch. 23, sec. 2. Acts 1811, ch. 11, sec. 3.
- 19/ Ibid., Acts 1808, ch. 7, sec. 32.
- 20/ Ibid., Acts 1811, ch. 37, sec. 4.
- 21/ Ibid., Acts 1811, ch. 3, sec. 25-26.
- 22/ Const., 1813, art. 5, sec. 3.
- 23/ Ibid., art. 11, sec. 10.
- 24/ Ibid., art. 4, sec. 23.
- 25/ Const. 1813, art. 13, sec. 4.
- 26/ Acts 1813-17, ch. 13, sec. 1.
- 27/ Ibid., ch. 17, sec. 1-2.
- 28/ Acts 1817-18, ch. 30, sec. 1.
- 29/ Rev. Laws 1824, ch. 15, sec. 1, 11, 16-17.
- 30/ Rev. Laws 1824, ch. 13, sec. 1, 12, 14.
- 31/ Ibid., ch. 102, sec. 1.
- 32/ Ibid., ch. 10, sec. 1.
- 33/ Ibid., ch. 86, sec. 3.

Governmental Organization and Records System

- 31/ Acts 1881, ch. 3, sec. 1.
- 32/ Acts, ch. 4, sec. 1.
- 33/ Acts, ch. 1, sec. 1.
- 34/ Acts, ch. 1, sec. 10.
- 35/ Acts, ch. 4, sec. 1.
- 36/ Acts 1850, ch. 21, sec. 9.
- 37/ Nobleborough, Charles. County of Baldwin.
Vol. 1, p. 225.
- 38/ Laws dealing with twenty subjects were excepted from the repeal, but they did not affect the governmental organization of the county.
- 39/ 1 Rev. Stat. 1852, ch. 25, sec. 2; ch. 85, sec. 1; ch. 86, sec. 123.
- 40/ Const., art. 4, sec. 22.
- 41/ Snider, Clyde Frank. County and Township Government in Indiana. P. 41.
- 42/ Acts 1899- Burns 20-601; Baldwin 5886.
- 43/ Const., art. 3, sec. 1.
- 44/ For citation, see the legal status clause of these offices in Part B. of this compilation.
- 45/ Const., art. 4, sec. 22.
- 46/ Const., art. 3, sec. 10.
- 47/ 1 Rev. Stat. 1852, ch. 17-10; ch. 20-601; Baldwin 5886.
- 48/ 1 Rev. Stat. 1852, Acts 1853; Burns, 1854 suppl., 20-600; Baldwin, 1855 suppl., 5886. Acts 1811; Burns 20-601; Baldwin 5886.
- 49/ Acts 1806; Burns 20-671, 672 in whole.
- 50/ Acts 1803; Burns 13-610, 63-680; Baldwin 5876, 5881. Acts 1805, 1801, 1810; Burns 26-608; Baldwin 5889.
- 51/ Acts 1874, ch. 25, sec. 24.
- 52/ Acts 1808; Burns 20-704; Baldwin 5888.
- 53/ Acts 1818, 1811, 1828; Burns 20-702; Baldwin 5881.
- 54/ Acts 1876, 1877; Burns 20-601; Baldwin 5886.
- 55/ Acts 1876, ch. 25, sec. 3.
- 56/ Acts 1875, 1877; Burns 20-601; Baldwin 5881.
- 57/ Acts 1891, 1899; Burns 35-108, 35-111; Baldwin 5882, 5883.
- 58/ Acts 1891, ch. 90, sec. 112.
- 59/ Acts 1819; Burns 61-1103; Baldwin 18358.
- 60/ Acts 1801, 1880; Burns 6-1408; Baldwin 18708.
- 61/ Acts 1819, 1831; Burns 61-1101; Baldwin 18368.
- 62/ Acts 1919, 1920 (Spec. Sess.); Burns 61-1201; Baldwin 18700.
- 63/ Acts 1861, ch. 97, sec. 111.
- 64/ Acts 1918, 1920 (Spec. Sess.); Burns 61-1201; Baldwin 18700.
- 65/ Acts 1819; Burns 61-1208; Baldwin 18704.
- 66/ Acts 1907, ch. 222, sec. 8, Acts 1887; Burns, 1887 suppl., 31-686; Baldwin, 1887 suppl., 1894-90.
- 67/ Acts 1907; Burns, 1907 suppl., 61-833; Baldwin, 1887 suppl., 1364-87.
- 68/ Acts 1918, 1923, 1927, 1907; Burns 1927 suppl., 25-4611; Baldwin, 1927 suppl., 3157.
- 69/ Acts 1933; Burns 31-1101, 33-1110; Baldwin 5886, 5703.
- 70/ Acts 1932 (Spec. Sess.), ch. 10, sec. 4.

767-2006 (2006 年 12 月 1 日), 2007 年 12 月 1 日, 06-2227;
Belarus, 2007 年 12 月 1 日, 12-01-2007.

US/UK: 1965 (100% yellow), 1967; - 1968, 1967 crop, 32-1110, 32-1115; Pakistan, 1967 crop 10, 1-075-10, 1-075-20.

98/104 1996 (23, 552-); 99/104, 1997 3-11, 35-1190, 36-1179, 1997 3-12, 11070-41.

76/1921 1863, 1886; Burns, 1907 subpl., 25-600, 722.122,
1905 subpl., 7801.

70/ 1000 1530: ~grac 50-1100: ~sloric 7-50.

1997/1998

5/ Const., art. 7, sec. 8. - 1900-1901 (1900-1901), - 1900-1901

1150 to 1160. Notes 1090; -urns 07-120, 07-211 to 07-222, -alc
1110 1160 1160

1157, 1158 to 1159.

52/ Acce 1525, 1537, Berns, 1937 suppl., 66-680, Moldavia,

55/ Letts 1925, 1937; Burns, 1937 suppl., 55-60; Wilson.

SOURCE

Floor plans of first floor to appear here.

Floor plans of second floor to appear here.

Building, State, and County of New York.

CLERK OF THE CIRCUIT COURT

The majority of the clerk's records are in his office and are kept on the north east corner of the third floor. The details on the office are available to protect the records, as well as the clerk's office, is 20' by 11' by 10', and contains 500' of space. On the east wall, 200' of volumes and 200' of unbound records in file boxes 14" deep are kept. Satisfactory accommodations are provided for users of the records, 50% of which are kept in the clerk's office, 10% in the State and County, and 30% in the treasurer's basement vault.

Recorder

The recorder's vault, adjoining his office on the north east corner of the third floor, measures 10' by 11' by 10', and is well lighted and well ventilated. Its steel shelving is occupied by 200' of volumes and 100' of unbound records in file boxes 14" deep; no space for additional shelving can be obtained. Satisfactory accommodations are provided for users of the records. Ninety per cent of the recorder's are in his vault, and the remaining 10% are in the auditor's basement vault.

Floor plans of basement to appear here.

Account, Card, and Responsibility of the Treasurer

Circuit Court

Thirty-five per cent of the circuit court records are in the clerk's vault, 51, in the clerk's basement vault, and 12, in the treasurer's basement vault.

Clerk

The clerk's office is located in the county jail. The office is a wooden floor, brick walls, and a concrete ceiling, and is well lighted and well ventilated. Measuring 14' by 14' by 8', it contains 8' of 30 x 40 (clerk), which contains 87% of the clerk's records. A little over 100, for which there is space, is now being put in the clerk's office. Some of the clerk's records are in the clerk's vault, 51, in the clerk's basement vault, and 12, in the treasurer's basement vault.

Coroner

Seventeen per cent of the coroner's records are in the clerk's vault, and 60, in the treasurer's basement vault.

Prosecuting Attorney

The prosecuting attorney keeps no records at present. His record--non-current--is in the treasurer's basement vault.

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Boarding, Care, and Maintenance, of the Hospital

Appendix

The current records are kept by the auditor. All his records are in the auditor's basement vault.

Board of Review

All the records of the Board of Review are in the auditor's vault.

Board of Tax Adjustment

All the records of the Board of Tax Adjustment are in the auditor's vault.

Board of Finance

All the records of the Board of Finance are in the auditor's vault.

Treasurer

The treasurer's vault, on the east side of the first floor, is 19' by 12' by 12'. Well lighted and well ventilated, it houses 120' of volumes and 40' of unbound records in file boxes 13" deep. Space is available for the installation of additional shelving, which is needed. This room, in which users of the records are well accommodated, contains 11% of the treasurer's records; the auditor's vault, 3%; the clerk's basement vault, 15%; the treasurer's basement vault, 20%; and the auditor's basement vault, 33%.

HOARING, LEWIS, and RESPONSIBILITY OF THE

auditor

1414561

On the northeast corner of the first floor of the office
and a vault, occupied by the auditor. The vaults on the first
or the floor vault remain the same, and the vaults on the second
the vault, 20' by 10' or 12', as well as the vaults on the third
the vault, 10' thick, occupied by 10' of vaults on the
of the vaults in the vault 10' deep. The vaults are 10'
of the vaults on the first floor, and the vaults on the
the vaults on the first floor, and the vaults on the
the vaults on the first floor, and the vaults on the
the vaults on the first floor, and the vaults on the
the vaults on the first floor, and the vaults on the

Board of Directors

Twenty-five per cent of the records of the Board of Directors
are in the auditor's vault and 10% in the clerk's basement vault.

Board of Primary Election Commissioners

Thirty-six per cent of the records of the Board of Primary
election commissioners are in the clerk's vault, 30% in the
treasurer's basement vault, and 14% in the auditor's basement
vault.

Board of Canvassers

All the records of the Board of canvassers are in the
clerk's vault.

Board of Health Commissioner

Twenty-five per cent of the records of the Board of Health Commissioner are in the clerk's vault, 14% in the treasurer's vault, 10% in the clerk's secretary's vault, and 11% in the treasurer's basement vault.

Department of Health

The office of the Department of Health is on the east side of the Third Floor. Occupying 600 sq. ft. of space, it is well lighted and well ventilated, and contains many accommodations for work of the department. There is a list of 100 of volumes and 300 of records stored in the vault. There is also a room for the use of the Department, but no space is left in the room. The records of the Department are stored in the clerk's vault; and 1% each are in the clerk's treasurer's, and the clerk's basement vault.

Health Commissioner

The Health Commissioner's office is located to the west of the professional office of the incumbent, Dr. G. O. Glasp, at the corner of Dunlap and Third Street in Highland. One foot of volumes, comprising 11% of the Health officer's records is housed on steel shelving, 1% of which are unoccupied. Seven-tenths per cent of the records are in the clerk's office and 72% in the clerk's vault.

Department of Public Safety

Department of Public Safety

All the records of the Department of Public Safety are in the department's office, a room well lighted and well ventilated, measuring 14' by 12' by 8', on the second floor of the second floor. The records--4' of volume--are arranged on a desk. Users of the records can obtain satisfactory accommodations here.

Storage of

Twenty per cent of the department's records are kept in the records in which no records are maintained in present, and 20% each in the department's records and the records of the records.

Storage of

Old records are stored in three rooms in the basement, the clerk's, the treasurer's, and the auditor's basement. The clerk's vault is 20' by 11' by 10', and each of the other two, 20' by 12' by 10'. Several conditions in the clerk's vault are poor, but no accommodations for users of the records are provided in the latter two rooms. The clerk's vault contains 300' of volume, housed on wooden shelving, on which ample space can be obtained for future records. Here are housed 14% of the clerk's records, 52% of the records of the circuit court, 3% of the sheriff's records, 28% of the treasurer's records, 25% of the

bowling, cards, and checkers - on the second

registration officials records, 10% of the records of the board
of election commissioners, and 1/6 of the records of the superin-
tendent of schools.

The treasurer's basement vault contains 600' of valises and
500' of bound records in file boxes 14" high. Additional
shelving is not there here to care for expansion of the records,
but ample space for this is available. The vault contains
records of the following offices in the following percentages:
board of commissioners, 30%; sheriff, 30%; circuit court, 10%;
sheriff, 30%; coroner, 10%; probating court, 10%;
treasurer, 20%; auditor, 5%; board of primary election com-
missioners, 10%; board of election judges, 10%; superintendent
of schools, 1/6; and surveyor, 40%.

The auditor's basement vault holds 700' of bound volumes,
the same conditions prevailing here as in the treasurer's vault.
Three per cent of the records of the board of commissioners,
10% of the recorder's records, 20% of the sheriff's records, and
the assessor's records, 30% of the treasurer's records, 20% of
the auditor's records, 1/6 of the records of the primary elec-
tion commissioners, 1/6 of the records of the superintendent of
schools, and 40% of the surveyor's records, are housed here.

List of abbreviations, symbols, and explanatory notes.

acc.	accident
ad.	advice, sheriff's
sp. ass.	special assessor
alt.	altitude
st.	store
suppl.	supplement
sur.	survey, surveyor
sys.	system, system's
tr.	transfer, transfered
typ.	typical
u.	unit, units
vol., vols.	village, villages
—	urban
"	foot, feet
"	inch, inches (omitted after dimensions in units.)
x	by

Other abbreviations in context are occasionally used.

Explanatory Notes

The inventory of the records of each bureau is preceded by an entry explaining its legal status and functions. As a comparative basis for the dates of the records, the inception date of each office may be taken as either the date of the organization of the county or, if the office was established later, the year of the act inaugurating it.

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that all abbreviations, symbols, and notations are

entries are grouped under an explicit classification, either
headings and subheadings according to subjects functionally. Every
entry and the whole or paragraph: title and description.

Occasionally an entry may have a single reference (or two) paragraph.

1. The title paragraph consists of:

Entry title or the title and the title (or).

Incidental (in capital or small capitals) as it appears
in the record. Incidental in brackets and supplied by the
historical record, if the record is in the record no title.
Supplementary titles (in capital and lower case letters), en-
closed in brackets, are also styled. If it is necessary to
explain the types of records in the record, or when the record title
bearing by the record is incorrect or misleading.

Place of the record, covered by the record, whether in-
clusive beginning and ending dates or years only. In a calendar
year, the month and day are given unless unabbreviated. In
such in place of an ending date denote a continuous year record.

Quantity.

Markings, if a series or a part of a series. Every one
entry consists of one unit, rather 1, the marking is enclosed in
otherwise marked, except by dates, marking is given. If the mark-
ing is inconsistent or confusing, the notation "labeling varies"
or "numbering varies" follows the quantity.

Missing volume.

Subtitles or variations in title.

List of Abbreviations, Symbols, and Conventional Signs

II. The description consists of:

A complete description of the record, the document, map, etc. purpose, with a review of the volume numbering or pagination system, method of arrangement or classification, if any.

Nature of material. Record records are either continuous or discrete. In printed form, listed in 6, form or type of record is entered in entry.

Description. In case of multiple, is as follows.

Number of copies available for use.

Size, in the case of maps, plans, etc., is given in 6, form or type of record is entered in entry.

Location. The location of the record is given in 6, form or type of record is entered in entry. If the record is located in a building, the building is specified.

III. Cross-references are given to other entries.

For records which have related functions.

For records having similar or different records under different titles or type of record.

For records on which supplementary information is reported in other entries.

Whenever an entry contains more than one type of record, all the data are given in a master entry under the actual title or under a complete title, if supplied, with reference to subordinate entries for each part. The subordinate entries consist of title, dates, and description only.

ARTICLE 8. COUNTY GOVERNMENT AND CIVIL SERVICE

1. BOARD OF COMMISSIONERS

The Board of Commissioners is a statutory body comprising three members 1/ elected for terms of three years. The county is divided into three districts from which one member is elected by the electors of the county. 2/ The terms of office are staggered so that one member is elected in each year. 3/

Notwithstanding the fact that the Board of Commissioners was created by the act of the Legislature, Chapter 100, Laws of 1960, the act of the Legislature, Chapter 100, Laws of 1960, which created the Board of Commissioners, Chapter 100, Laws of 1960, is hereby amended to read as follows: 4/

The Board of Commissioners shall have the honor and dignity of the office of the Board of Commissioners of the County of [Name] by law. 5/ In 1960 the Board of Commissioners shall be elected by the electors of the county, and shall have the honor and dignity of the office of the Board of Commissioners of the County of [Name] by law. 6/

The Board of Commissioners is a body corporate and politic by the name and style of "The Board of Commissioners of the County of [Name]", and as such, and in such name, may sue and be sued, possessing duties, rights, and powers incident to corporations. 7/ It meets in regular sessions beginning on the first Monday of every month 8/ and in special sessions called for specifically stated business by the auditor, its clerk ex officio, 9/ or, in case of death or disqualification, by the clerk of the circuit court or recorder, respectively. 10/ Any two members constitute a quorum to do business. 11/

Its principal functions are: Control of county property, allowance of claims against the county, auditing accounts of all officers handling county money, 14/ and exercise of the right of eminent domain. 15/ Other powers, in specific instances, have been conferred upon the board by the legislature: Letting of contracts for county buildings; 16/ purchase of livestock and supplies; 17/ supervision of maintenance of roads, bridges, and canals; 18/ preparation of the annual budget estimates; 19/ location or change of township or precinct boundary lines; 20/ establishment and maintenance of libraries 21/ and 22/ 23/ administration of payment of accounts, offering of bonds; 24/ and authorization of subscription to and preservation of public monuments granted in the county. 25/

Besides its administrative functions, the board sits as a court in the trial of causes concerning county business. For the transaction of business it adopts its own regulations, but for court business it must comply, so far as practicable, with the rules for conducting business in the circuit court. 26/ Appeals from its decisions and be taken to the circuit court pursuant to statute. 27/

The commissioners, by virtue of their office, were constituted a board of turnpike directors by an act of 1879, for the management and control of all free turnpikes in the county. Each director had personal supervision of his district. The powers of the board were to appoint suitable persons to supervise the work of repairs, contract for labor materials, and enter upon lands to take gravel, giving

Board of Commissioners--Petitions

(3-5)

3. REDEEMED BONDS, 1860--. 29 file drawers (numbering varies).

Redeemed bonds issued for various public improvements and buildings, showing series and serial numbers, date of issue, amount, purpose, and signatures of commissioners. Arr. chron. 5 x 13 x 11. 6 file drawers, 1860-1901, Tr. bsmt. vt.; 23 file drawers, 1901--, Aud. vt.

Petitions

4. PETITIONS FOR ROADS, DITCHES, AND BRIDGES, 1860--.

89 file drawers (numbering varies).

Record of petitions for construction of roads, ditches, and bridges; showing date filed; names of petitioners, road, ditch, and bridge; petition number; location and length of road; ditch and bridge specifications; and signatures of petitioners. Arr. by petition nos. 5 x 13 x 10 3/4. 33 file drawers, 1860-1904, Tr. bsmt. vt.; 45 file drawers, 1905--, Aud. vt.

Bids and Contracts

5. COMMISSIONERS' CLAIMS, 1861-1917. 29 file boxes.

Miscellaneous claims and reports; Contains: County Official Requisitions for Supplies, entry 6; Contracts and Bids for Bridges, Ditches, Roads, entry 9; Bills Allowed, entry 13; Poor Relief Claims, entry 247; Auditor's Report Special School Revenue, entry 267. Arr. chron. 5 x 13 x 10 3/4. Bsmt. vt.

Board of Commissioners--Bids and Contracts

(6-9)

6. COUNTY OFFICIALS REQUISITIONS FOR SUPPLIES, 1862--.

9 file boxes. 1862-1905, in Commissioners' Claims,
entry 5.

Requisitions for supplies, showing date and number of requisition,
type of supplies, amount, and estimated cost. Arr. chron.

5 x 13 x 10 3/4. Aud. vt.

7. BIDDER'S RECORD, 1865--. 1 vol.

Record of bids received on materials and supplies, showing dates
of published notice and opening bids, bidder's name and address,
requisition and item numbers, quantity, quality and unit price
of supplies needed, and name of successful bidder. Arr. chron.
Edw. 300 pp. 14 x 14 x 2 1/2. Aud. vt.

8. BIDDER'S RECORDS, 1862-1935. 7 file drawers.

Record of bids on construction work and materials, showing date,
amount bid, name and address of bidder, requisition and item
numbers, and quantity. Arr. chron. 4 x 4 x 12. Tr. bsmt. vt.

For subsequent records, see entry 7.

9. CONTRACTS AND BIDS FOR BRIDGES, DITCHES, ROADS, 1862--.

5 file boxes. 1862-1905, in Commissioners' Claims,
entry 5.

Original contracts and bids, showing date of bid or contract;
names of bidders, contractors, and sureties; nature of construction;
specifications; costs; and date of completion. Arr. chron.

5 x 13 x 10 3/4.

Board of Commissioners--Claims and Allowances

(10-14)

10. BIDS AND CONTRACTS FOR VOTING MACHINES, 1906-20.

1 file drawer (100).

Original bids submitted by dealers in voting machines, showing date, name of firm, specifications, amount bid, and terms of contract. Arr. chron. 5 x 13 x 10 3/4. Aud. vt.

11. ASSIGNMENT OF CONTRACTS, 1860--. 5 file boxes.

Reassignments of county contracts to sub-contractors, showing names of general and sub-contractor, obligations under contract, amount of payment, and date. No index. 11 x 5 x 5. 4 file boxes, 1860-1925, Tr. bsmt. vt.; 1 file box, 1925--, Clk. vt.

Claims and Allowances

12. CLAIM AND ALLOWANCE RECORD, 1860--. 14 vols. (4-6, 11-17, 1, 1, 1, and 1 vol. not numbered).

Record of claims filed and allowed, showing numbers of claim and warrant, date filed, name and address of claimant, and amounts of claim and allowance. Arr. by claim nos. Hdw. 200 pp. 11 x 16 x 2. 7 vols., 1860-1911, Aud. bsmt. vt.; 7 vols., 1911--, Aud. vt.

13. BILLS ALLOWED ACCOUNT OF APPROPRIATION, 1861--. 25 file

boxes. 1861-1905, in Commissioners' Claims, entry 5.

Original bills allowed, showing date of bill, name of claimant, itemized list of materials, and amount of claim. Arr. by claim nos. 5 x 13 x 10 3/4. Aud. vt.

14. FREE GRAVEL ROAD REPAIR CLAIMS, 1862--. 29 file drawers.

Claims approved and paid, showing date, names of claimant and road, itemized statement of labor, nature of labor performed, and costs

Board of Commissioners--Claims and Allowances

(15-17)

of labor and material. Arr. chron. 5 x 13 x 10 3/4. 8 file drawers, 1862-1905, Tr. bant. vt.; 21 file drawers, 1905--
Aud. vt.

15. REJECTED APPROPRIATION CLAIMS, 1908--. 1 file drawer (407).

Claims submitted for approval, and rejected, showing date, name of claimant, claim number, amount of claim, and itemized list of materials. Arr. by claim nos. 5 x 13 x 10 3/4. Aud. vt.

For prior records, see entry 1.

16. APPLICATION FOR OLD AGE PENSION, 1933--. 1 file drawer.

Applications for old age pensions, showing name, sex, address, date and place of birth, and marital status of applicant; and whether native born or naturalized citizen. Arr. chron. 5 x 14 x 10. Aud. vt.

For other old age pension records, see entries 17, 318-20.

17. OLD AGE PENSION, 1933--. 1 vol.

Record of applications and awards for old age pensions, showing name, sex, address, and date and place of birth, of applicant; whether or not naturalized; length of residence in United States; number of dependents; description and value of property; ability for support; date approved or rejected; and amount of award. Arr. alph. by names of applicants. Hdw. 600 pp. 12 x 16 x 3. Aud. vt.

For other old age pension records, see entries 16, 318-20.

Board of Commissioners--Roads, Bridges, and Ditches (18-21)

18. COUNTY AGENTS CLAIMS ALLOWED, 1915-26. 8 file boxes.

Claims of county agricultural agent for expenses, showing itemized list of expenditures, name of agent, amount, date filed, and signature of president of board of education. Arr. chron.
5 x 13 x 10 3/4. Aud. vt.

Roads, Bridges, and Ditches

19. NOTICE TO ROAD AND DITCH VIEWERS, 1860--. 20 file drawers.

Auditor's notice to sheriff to notify appointed viewers to estimate benefits and damages resulting from road construction or repairs, showing date, names of reviewers, estimated amount of benefits and damages, and sheriff's return. Arr. chron. 5 x 13 x 10 3/4.
16 file drawers, 1860-98, Tr. bmt. vt.; 4 file drawers, 1898--,
Aud. vt.

20. ROAD RECORD, 1871--. 8 vols. (1-3, 1-5).

Record of ordinances passed for road work, showing specifications; names of road, road viewers, petitioners, contractors, and bondsman; viewers report; contractors bid and bond; amounts of bid and bond; date and terms of contract; copy of petition; and supplemental report. Arr. chron. Mdw. 570 pp. 12 x 18 x 2 1/2. Aud. vt.

For prior records, see entry 1.

21. INDEX OF ROADS, 1860-67. 1 vol.

Record of changes in county roads, showing date of board session, specifications, names of township and viewers, and section and

Board of Commissioners--Roads, Bridges, and Ditches (22)

range. Arr. chron. Hdw. Condition fair. 400 pp. 12 x 10 x 1 $\frac{1}{2}$.

Tr. bsmt. vt.

For subsequent records, see entry 20.

22. DRAINAGE RECORD, 1889--. 8 vols. (1, 1-4, and 3 vols. not numbered).

Record of petitions for and reconstruction of ditches, showing names of petitioners, bidders, and contractors; location and description of ditch; assessment rolls; amounts of bond issue and bid; reviewers' report; contractor's bond; and publication notice. Arr. chron. Hdw. 560 pp. 12 x 10 x 3. 1 vol., 1889-1911, Aud. bsmt. vt.; 7 vols., 1911--., Aud. vt.

(Next entry 23, page 56)

II. COUNTY COUNCIL

In 1899 the legislature created "The Newton County Council". 1/ This council consists of seven members who are elected for terms of four years and must be qualified voters and resident freeholders of the county. One member is elected from each of four councilmanic districts by the voters of the district, and three members are elected by the voters of the county at large. 2/ The council elects its president from its membership, and the auditor serves as clerk. 3/ The sheriff is required to execute the orders of the council. 4/

The regular annual meeting of the council is held on the first Tuesday after the first Monday of September for the purpose of fixing the tax rate, imposing the tax levy, and making appropriations, and continues from day to day until its business is completed. Special meetings may be called by the auditor or a majority of the members. 5/ All sessions must be public. 6/ Although a majority of the council constitutes a quorum, the passage of ordinances requires a majority of all members, 7/ and extraordinary majorities are required by law in certain instances: A three-fourths vote to increase or insert an item in the budget estimates submitted by the county agencies through the auditor; 8/ a two-thirds vote of all members to make additional appropriations at special meetings. 9/

The power of fixing the tax rate for county purposes and for all purposes where it is not fixed by law and is required

County Council

(Next entry 23, page 56)

to be uniform throughout the county, is vested exclusively in the council, likewise the power of making appropriation of money to be paid out of the county treasury. 10/ The council passes on all budget estimates submitted by county officials 11/ and makes emergency appropriations. 12/

The council has exclusive power to authorize the borrowing of money for the county and the issuing of bonds. 13/ No sale or purchase by the county of real estate of the value of \$1,000 or more can be made without authorization by the council. 14/

The auditor, as clerk of the council, keeps a journal of its proceedings, and also keeps and preserves in his office its files and papers. 15/

The records are located in the auditor's vault in the courthouse.

- 1/ Acts 1898; Burns 26-501; Baldwin 5365.
- 2/ Acts 1898; Burns 26-502, 26-504; Baldwin 5366, 5368.
- Acts 1907; Burns 56-505; Baldwin 5369.
- 3/ Acts 1898, 1931; Burns 26-507; Baldwin 5371. Acts 1899; Burns 26-509; Baldwin 5373.
- 4/ Acts 1898; Burns 26-510; Baldwin 5374.
- 5/ Acts 1898, 1931; Burns 26-507; Baldwin 5371.
- 6/ Acts 1898; Burns 26-509; Baldwin 5372.
- 7/ Acts 1898; Burns 26-511; Baldwin 5375.
- 8/ Acts 1898; Burns 26-510; Baldwin 5364.
- 9/ Acts 1898, 1907, 1913, 1937; Burns, 1937 suppl., 26-521; Baldwin, 1937 suppl., 5385.
- 10/ Acts 1898; Burns 26-515, 26-520; Baldwin 5379, 5384.
- 11/ Acts 1899; Burns 26-520; Baldwin 5384.
- 12/ Acts 1898, 1907, 1913, 1937; Burns, 1937 suppl., 26-521; Baldwin, 1937 suppl., 5385.
- 13/ Acts 1898, 1921, 1929; Burns 26-532; Baldwin 5396.
- 14/ Acts 1898; Burns 26-534; Baldwin 5399.
- 15/ Acts 1898; Burns 26-509; Baldwin 5373.

County Council

(23)

23. RECORDS OF COUNTY COUNCIL PROCEEDINGS, 1899--. 2 vols.
(1-2).

Record of proceedings of council relating to matters of finance and tax levies, showing ordinance of appropriation; amount; purpose; assessed valuation of property; estimate of budget, and ordinance of tax levy. Arr. chron. Typed. 600 pp.

12 x 13 x 13.

III. CLERK OF THE CIRCUIT COURT

The clerk of the circuit court, commonly referred to as "county clerk", is a constitutional officer, elected for a four-year term. No person is eligible to the office of clerk of the circuit court for more than eight years in any twelve-year period. 1/ The clerk is required to give bond in the amount fixed by the board of commissioners. 2/

Prior to the Constitution of 1861, the office of clerk of the circuit court was established, under the authority of the Constitution of 1816. 3/

The clerk of the circuit court is required to draw up a record of the proceedings of the court daily, 4/ to administer all oaths, 5/ and to receive payments for all judgments of record in his office. 6/

In addition to his court duties, numerous other duties are imposed upon the clerk by statute. He serves ex officio as registration officer for the county 7/ and as a member and clerk of the county election boards. 8/

Other important duties of the clerk are the issuance of marriage licenses; 9/ professional licenses, such as physicians', 10/ dentists', 11/ and optometrists'; 12/ hunting, trapping, and fishing licenses; 13/ and business licenses, such as poultry dealers' 14/ and junk dealers'. 15/ He approves, files, and keeps a record of the bonds of county and township officers, unless other provision is made by law, 16/ and of notaries; 17/ and registers the certificates of trained nurses. 18/

Clerk of the Circuit Court

(Next entry 24, page 85)

The clerk is required to preserve in his office all records and writings appertaining to his official duties, to indorse the time of filing of all papers, and in addition to these records, to keep all necessary judges', appearance, bar, judgment, and execution dockets; order and final record books; a complete record of all causes involving title to land including a lis pendens record, of all criminal causes for felony, and of all other cases upon request; 19/ a cash book; 20/ and a fee register. 21/ He records certificates of firms and partnerships doing business under any name, designation, or title other than the real names of their members. 22/

All the records are located in the courthouse.

1/ Const., art. 6, sec. 2. 2 Rev. Stat. 1852; Burns 49-2701; Baldwin 1427.

2/ Acts 1875; Burns 49-2703, 49-2704; Baldwin 1430, 1431.

3/ Const. 1816, art. 5, sec. 8.

4/ 2 Rev. Stat. 1852, Acts 1885, 1883; Burns 4-324; Baldwin 1413.

5/ 2 Rev. Stat. 1852; Burns 49-2706; Baldwin 1435.

6/ Acts 1875; Burns 49-2719; Baldwin 1438.

7/ Acts 1833, 1835; Burns, 1937 suppl., 29-306; Baldwin, 1935 suppl., 7304.

8/ Acts 1905, 1927; Burns 29-1401; Baldwin 7377. Acts 1915, 1917; Burns 29-504; Baldwin 7190. Acts 1899; Burns 29-1002; Baldwin 7109.

9/ Acts 1852; Burns 44-201; Baldwin 5622.

10/ Acts 1897; Burns 63-1303; Baldwin 10705.

11/ Acts 1913, 1931, 1935; Burns, 1937 suppl., 63-504; Baldwin, 1935 suppl., 5539.

12/ Acts 1907, 1935; Burns, 1937 suppl., 63-1011; Baldwin, 1935 suppl., 15182.

13/ Acts 1937; Burns, 1937 suppl., 11-1403; Baldwin, 1937 suppl., 9229-3.

14/ Acts 1917, 1929, 1932 (Spec Sess.); Burns 42-302; Baldwin 10486.

Clerk of the Circuit Court

(24-26)

- 15/ Acts 1905; Burns 42-705; Baldwin 10462.
16/ 1 Rev. Stat. 1852; Burns 49-105; Baldwin 13063. Acts 1857;
 Burns 49-124; Baldwin 13077. 2 Rev. Stat. 1852; Burns 49-2706;
 Baldwin 1438.
 17/ 1 Rev. Stat. 1852, Acts 1855; Burns 49-3503; Baldwin 15016.
18/ Acts 1905, 1913, 1931; Burns 63-903; Baldwin 13066.
19/ 2 Rev. Stat. 1852; Burns 49-2706; Baldwin 1433. Acts 1881
 (Spec. Sess.); Burns 2-813, 2-3314; Baldwin 94, 524.
 20/ Acts 1879 (Spec. Sess.); Burns 49-2722; Baldwin 1442.
 Acts 1937; Burns, 1937 suppl., 61-623; Baldwin, 1937 suppl., 13044-44.
 21/ Acts 1879 (Spec. Sess.); Burns 49-2723; Baldwin 1443.
22/ Acts 1909; Burns 50-201, 50-202; Baldwin 13210, 13211.

Official Bonds
 (see also entries 270-73)

County

24. RECORD OF OFFICIAL AND NOTARIAL BONDS, 1860--.

4 vols. (1-2, 1-2).

Record of notarial and official bonds, showing names of official, office, and surety; date, amount, and condition of bond; and term of office. Arr. chron. Hdw. 300 pp. 12 x 16 x 1 $\frac{1}{2}$. Clk. vt.

25. OFFICIAL BOND INDEX RECORD, 1860--. 2 vols. (1-2).

Index to official and notarial bonds, showing names of official, office, and surety; date, amount, and obligations of bond; and book and page numbers of Official and Notarial Bonds. Arr. alph. by names of officials. Hdw. 450 pp. 12 x 16 x 2 $\frac{1}{2}$.
 1 vol., 1860-1902, Clk. vt., bsmt.; 1 vol., 1902--., Clk. vt.

26. BONDS AND OATHS, 1860--. 4 file drawers; 4 file boxes.

Original bonds and oaths of office of county officials, showing date, amount, and obligations of bond; names of official, office, and surety; and oath and term of office. Arr. chron. 7 x 8 x 9.
 4 file boxes, 1860-81, Tr. vt., bsmt.; 4 file boxes, 1892--., Clk. vt.

Township

27. RECORD OF JUSTICES AND CONSTABLE BONDS, 1860--.

2 vols. (1-2).

Record of bonds of justices of the peace and constables for faithful discharge of duties, showing date; names of official, office, and surety; certification; amount and conditions of bond; and term of office. Arr. chron. Hdw. 402 pp. 12 x 18 x 2. 1 vol., 1860-94, Clk. vt., bsmt.; 1 vol., 1894--., Clk. vt.

Licenses

Marriage

28. APPLICATION FOR MARRIAGE LICENSE, 1860--. 9 file boxes.

Applications for marriage licenses, showing date of application; names, ages, color, occupations, and addresses of bride and groom; prior marital status; and names of parents. Arr. chron. 5 x 5 x 10. 7 file boxes, 1860-1924, Tr. vt., bsmt.; 2 file boxes, 1924--., Clk. vt.

29. MARRIAGE RECORD, 1860--. 14 vols. (1-14).

Record of marriage licenses, showing date of license; names, ages, color, occupations, addresses, birthplaces, and family status of bride and groom; date and place of marriage; and name of party officiating and parents. Arr. chron. Hdw. 500 pp. 12 x 18 x 3. Clk. vt.

30. RECORD OF RETURNS OF MARRIAGE, 1860-1914. 4 vols.

Record of marriage returns, showing license number; names of bride, groom, and parents; age; color, and place and date of marriage of bride and groom; and

Clerk of the Circuit Court--Licenses

(31-33)

certification by person performing rite. Arr. chron. Hdw.
 320 pp. 12 x 18 x 2. 2 vols., 1860-81, Tr. vt., bant.; 2 vols.,
 1881-1914, Clk. vt.

For subsequent records, see entry 29.

Professional

31. RECORD OF PHYSICIAN'S LICENSE, 1883--. 2 vols.

(1, and 1 vol. not numbered).

Record of licenses issued to physicians, showing name and residence
 of physician, dates of certification, and diploma, name of college
 attended, and duration of license. Arr. chron. Hdw. 295 pp.
 12 x 17 x 2. Clk. vt.

32. DENTISTRY LICENSE, 1886--. 1 vol.

Records of licenses issued to dentists, showing dates of application;
 and license; and name, age, address, birthplace, and business
 location of applicant. Arr. chron. Hdw. 142 pp. 10 x 16 x 1.
 Clk. vt.

33. OPTOMETRY RECORD, 1907-15. 1 vol.

Record of licenses granted to practice optometry, showing number
 of license certificate, date of issue, ^{and} name, residence, and
 business location of licensee. Arr. chron. Hdw. 240 pp.
 8 x 14 x 1. Clk. vt.

Business

34. JUNK DEALER'S RECORD, 1905--. 1 vol.

Record of junk dealer's licenses, showing dates of application, and license issued, name, duration of license, and business location. Arr. chron. Hdw. 200 pp. 9 x 14 x 1. Clk. vt.

35. POULTRY DEALER'S LICENSES, 1928--. 1 vol.

Record of poultry dealer's licenses, showing dates of application, and license issued, name, length of license, and business location. Arr. chron. Hdw. 320 pp. 11 x 16 x 2. Clk. vt.

Hunting and Fishing36. HUNTING AND FISHING LICENSES ISSUED, 1901--. 2 vols.
(15-16).

Monthly report of hunting and fishing licenses issued, showing date, license number, name and residence of licensee, kind and duration of license, fees collected, and amount due state. Arr. chron. Typed. 238 pp. 12 x 16 x 2 $\frac{1}{2}$. 1 vol., 1891-1928, Clk. vt., bant.; 1 vol., 1928--, Clk. vt.

37. FISH AND GAME LICENSES, 1901-33. 1 file drawer.

Fish and game licenses issued, showing license number, date, name and residence of licensee, amount of fee, and duration of license. Arr. chron. 5 x 11 x 14. Clk. vt.

Clerk of the Circuit Court--Certificates

(32-41)

39. HUNTER'S LICENSES, 1901-3. 1 vol.

Record of hunting licenses, showing license number, date, name and residence of licensee, duration of license, and amount of fee.

Arr. chron. 1901-7, hdw.; 1908, typed. 472 pp. 11 x 15 x 2 $\frac{1}{2}$.

Clk. vt.

Certificates

Business

39. RECORD OF PARTNERSHIP FIRMS, 1809--. 1 vol.

Record of certificates of partnerships, showing date certificate issued, name and business location of firm, nature of business, and names and addresses of firm members. Arr. chron. Hdw. 152 pp.

9 x 14 x $\frac{1}{2}$. Clk. vt.

40. FIREARMS APPLICATION, 1925--. 1 file drawer.

Applications for permits to carry concealed weapons, showing date of application; name, age, color, and address of applicant; name of manufacturer; description of firearm; and purpose. Arr. chron.

5 x 11 x 14. Clk. vt.

41. REGISTER OF INSURANCE CERTIFICATES, 1864-1919. 2 vols.

(1, 1).

Record of insurance companies, showing date and number of certificate, names of company and agent, location of home and local offices; address of agent, and company's financial status. Hdw. 250 pp.

11 x 16 x 1 $\frac{1}{2}$. Clk. vt., bsmt.

42. PATENT RIGHT CERTIFICATES, 1880-93. 1 file drawer.

Patent right certificates, showing date certificate issued; name, age, address, and occupation of patentee; nature of invention; and signatures of clerk and commissioner of patents. Arr. chron. 12 x 10 x 4. Clk. vt.

Registers

43. VARIOUS APPOINTMENTS, 1860--. 6 file drawers.

Record of miscellaneous appointments including power of attorney, library board, board of review, and childrens' guardians; showing date, name of appointee, term of appointment, oath of office, and appointing officer. No index. 5 x 11 x 14. 5 file drawers, 1860-1914, Tr. vt., bsmt.; 1 file drawer, 1915--, Clk. vt.

44. REGISTRATION OF TRAINED NURSES, 1920--. 1 vol.

Register of trained nurses, showing date of registration, name and address, and date of license. Arr. chron. Hdw. 78 pp. 9 x 9 x $\frac{1}{2}$. Clk. off.

45. PASSPORTS AND RECORD OF HOLDERS BIRTH, 1890--.

1 file drawer.

Passports issued by clerk to persons traveling abroad, showing name, date, residence, record of citizenship, age, and place of birth. Arr. chron. 5 x 11 x 14. Clk. vt.

46. POWER OF ATTORNEY, 1870-1905. 2 file drawers.

Original papers granting power of attorney, showing names of appointee, and person appointing, date and term of appointment, and purpose. No index. 5 x 5 x 12. Tr. vt., bsmt.

For subsequent records, see entry 88.

47. APPLICATION FOR ADMITTANCE TO BAR, 1897-1905.

2 file drawers.

Applications of attorneys to be admitted to practice, showing date; names of court, petitioner, town, county, and law college; length of residence; marital status; character evidence; and date of diploma. No index. 5 x 5 x 12. Tr. vt., bsmt.

For subsequent records, see entry 88.

48. RECEIPTS FOR PAPERS, 1900-1905. 2 file boxes.

Receipts for court papers, showing date, name of court, title and number of cause, kind of document, date received, and signature of clerk. No index. 5 x 5 x 12. Tr. vt., bsmt.

49. RECORD OF ESTRAYS, 1880-1904. 1 vol.

Record of estrayed livestock, showing date found; names of finder, appraiser, and township; appraised value; and breed of animal. Arr. chron. Hdw. 400 pp. 11 x 13 x 2. Clk. vt., bsmt.

50. RECORD OF MINUTES OF STOCKHOLDERS, May 31, 1889.

1 file box.

Minutes of the meetings of the stockholders of the Western Indiana Telephone Company, showing date and purpose of meeting, names of members, roll calls of stockholders, election of officers, and names of newly elected officers. No index. 5 x 5 x 12. Tr. vt., bsmt.

Clerk of the Circuit Court--Military Records

(51-53)

Military Records
(see also entries 80-82)

51. SOLDIER'S AND SAILOR'S RECORD OF SERVICE, 1882-1922.

4 file drawers.

Soldiers' and sailors' service records, showing dates of enlistment and discharge; names of soldier, sailor, company, war, and ship; age; color; address; name of place of enlistment; rank; and name of commanding officer. Arr. chron. 2 file drawers, 5 x 11 x 14; 2 file drawers, 11 x 5 x 5. 2 file drawers, Tr. vt., bsmt.; 2 file drawers, Clk. vt.

Receipts and Disbursements

52. CASH BOOK RECEIPTS, 1871--. 3 vols. (1, 3-5, and 4 vols. not numbered).

Record of receipts, showing date, number, and title of cause; name of payer; purpose; kind of fees; and total fees. Arr. chron. Hdw. 175 pp. 12 x 13 x 2 $\frac{1}{2}$. 6 vols., 1871-1927, Clk. vt., bsmt.; 2 vols., 1927--., Clk. vt.

53. CASH BOOK DISBURSEMENTS, 1912--. 2 vols. (1-2).

Record of cash disbursements, showing date, numbers of quietus, and check, names of bank and payee, amount, purpose, and fees. Arr. chron. Hdw. 160 pp. 12 x 15 x 2. Clk. vt., bsmt.

Clerk of the Circuit Court--Receipts and Disbursements (54-55)

54. CASH BOOK, RECEIPTS AND DISBURSEMENTS, 1924--. 1 vol.
Daily record of all cash transactions, showing date, names of
payer and payee, cause, receipt and warrant numbers, purpose,
and amount. Arr. chron. Hdw. 250 pp. 18 x 18 x 2. Clk. off.
55. CLERK'S VARIOUS REPORTS, 1865--. 6 file drawers.
Reports of fees collected, showing date, names of payer, number
and title of cause, itemized amount, and total. No index.
5 x 11 x 16. 5 file drawers, 1865-1918, Tr. vt., bant.; 1 file
drawers 1919--, Clk. vt.

(Next entry 35, page 69)

IV. RECORDER

The recorder is a constitutional officer elected for a four-year term. No person is eligible to hold the office of recorder for more than eight years in any twelve-year period. The recorder is required to post bond in the amount of four thousand dollars. 1/

The office of recorder was established at the organization of Newton County in 1860, under the authority of the Constitution of 1813 and an act of 1813 which provided for the election of a recorder in any new county formed. 2/

The title of this officer describes his functions--to make and preserve a public record of legal documents which by law he is bound to record, for both county officials and private persons. 3/ Of the many kinds of instruments recorded the more important are: Deeds and mortgages; 4/ chattel mortgages; 5/ satisfactions, cancellations, and assignments of any kind; 6/ releases; 7/ mechanic's liens; 8/ leases; 9/ articles of incorporation; 10/ certificates of admission for foreign corporations to do business in Indiana; 11/ cemetery deeds; 12/ and articles of cemetery associations. 13/ He also registers farm names. 14/

The forms and methods to be used by the recorder are described in detail in the statutes. He keeps an entry book in which he enters, as filed, all instruments delivered to him for recording, noting day and hour received, which time is the legal date of recording. 15/ In addition to the records enumerated above, he keeps a fee book and a cash book, and enters therein, as received, all money received in his office. 16/ He is required

to index his records, both in each volume and in complete or general indexes. 17/

All the records are located in the courthouse.

- 1/ Const., art. 3, sec. 2. 1 Rev. Stat. 1852, Acts 1891; Burns 49-3201; Baldwin 5469.
- 2/ Const. 1816, art. 11, sec. 10. Acts 1816-17, ch. 2, sec. 2.
- 3/ 1 Rev. Stat. 1852, Acts 1895; Burns 49-3205; Baldwin 5470.
- 4/ 1 Rev. Stat. 1852; Burns 49-3210; Baldwin 5473.
- 5/ Acts 1833; Burns, 1837 suppl., 51-519; Baldwin, 1835 suppl., 18227-10. Acts 1835, 1837; Burns, 1837 suppl., 51-515; Baldwin, 1837 suppl., 18227-15.
- 6/ Acts 1803; Burns 49-3203; Baldwin 5472. Acts 1835; Burns, 1837 suppl., 51-511; Baldwin, 1835 suppl., 18227-11.
- 7/ 2 Rev. Stat. 1852; Burns 59-703; Baldwin 512. Acts 1838; Burns, 1837 suppl., 51-511; Baldwin, 1835 suppl., 18227-11.
- 8/ Acts 1809; Burns 48-704; Baldwin 18300.
- 9/ 1 Rev. Stat. 1832, Acts 1873, 1818, 1821, 1823; Burns 56-115; Baldwin 14671.
- 10/ Acts 1829; Burns 25-213; Baldwin 4916. Acts 1838; Burns, 1837 suppl., 25-527; Baldwin, 1835 suppl., 4933-21.
- 11/ Acts 1823; Burns 25-303; Baldwin 4935. Acts 1835; Burns, 1837 suppl., 25-527; Baldwin, 1835 suppl., 4933-21.
- 12/ Acts 1823; Burns 21-223; Baldwin 4640.
- 13/ 1 Rev. Stat. 1852; Burns 25-1523; Baldwin 18509.
- 14/ Acts 1813; Burns 49-3223; Baldwin 5438.
- 15/ 1 Rev. Stat. 1852; Burns 49-3211; Baldwin 14633. 1 Rev. Stat. 1852, Acts 1823; Burns 49-3203; Baldwin 5470.
- 16/ Acts 1838; Burns 49-1401; Baldwin 7576.
- 17/ 1 Rev. Stat. 1852; Burns 49-3209, 49-3217, 49-3218; Baldwin 5471, 5491, 5492. 1 Rev. Stat. 1852. Acts 1835; Burns 49-3216; Baldwin 5460.

Deeds, Titles, and Grants

56. DEED RECORD, 1860--. 69 vols. (1-69).

Record of deeds filed for recording, showing date, names of grantor and grantee, description and location of property, purchase price, terms of sale, and date recorded. Arr. chron. 1860-1890, hdw.; 1890-- , typed. 330 pp. 12 x 18 x 2 $\frac{1}{2}$. Recr. vt.

Recorder-Deeds, Titles, and Grants

(37-59)

57. GENERAL INDEX OF DEEDS, 1865--. 22 vols. (2 sets 1-6,
2 sets 1-2, and 2 vols. not numbered).

General index to deed record, showing names of grantor and
grantee, date recorded, and volume and page references. Arr.
alph. by names of grantors and grantees. Hdw. 592 pp. 12 x 16 x 3.
Recr. vt.

58. RECORDER'S FILE--UNCALLED FOR DEEDS, 1865-1910.
12 file drawers.

Original deeds filed for recording and uncalled for by owners,
showing date, names of grantee and grantor, location and
description of real estate, and consideration. Arr. chron.
5 x 11 x 14. Recr. vt.

59. CEMETERY DEED RECORDS, 1865--. 1 vol.

Record of purchases of cemetery burial lots, showing names of
purchaser and cemetery, date of purchase, amount paid, description
and location of lot, and date recorded. Arr. chron. Hdw.
364 pp. 12 x 18 x 2 $\frac{1}{4}$. Recr. vt.

For prior records, see entry 56.

60. TAX TITLE DEED RECORD, 1865--. 4 vols. (1-4).

Record of land sold for delinquent taxes, showing date, names
of owner and purchaser, location and description of property,
and amount of sale. Arr. chron. 1863-1903, hdw.; 1903--, typed.
362 pp. 12 x 18 x 2 $\frac{1}{4}$. Recr. vt.

For tax sales records, see entry 262.

Recorder-Deeds, Titles, and Grants

(71-14)

61. BOUNDARY CHANGE RECORD, 1854-1885. 2 vols. (1-2).

Transcripts of Lake County deeds caused by straightening the Kankakee River, showing name of property owner, and description and location of property. Arr. chron. Typed. 339 pp. 12 x 16 x 3. Recr. vt.

62. RECORD OF STATE LAND PATENTS FOR SALE OF INDIAN,

1854-1906. 3 vols. (1, and 2 vols. not numbered).

Record of patent right letters from State of Indiana conveying swamp lands, showing name of owner and purchaser, date and amount of purchase, and description and location of land. Arr. chron. Edw. 604 pp. 12 x 16 x 1. Aut. bound. vt.

63. PURCHASE OF CANAL LANDS, 1870-88. 1 vol.

Record of lands purchased to build a canal, showing location, description, and valuation of land; date; names of grantor and grantee; purchase price; and patent letters. Arr. by range nos. Edw. Condition poor. 50 pp. 12 x 16 x 1. Recr. vt.

64. LANDS TRANSFERRED FROM JASPER COUNTY, 1855-58. 1 vol.

Record of lands transferred from Jasper County to Newton County for purpose of tract books, showing date; names of purchaser and owner; location, description, and valuation of land; certificate number; and purchase price. Arr. chron. Edw. 309 pp. 11 x 16 x 1 3/4. Recr. vt.

Recorder-Mortgages, Assignments, and Releases

(CJ-86)

65. FIELD NOTES, 1854-70. 1 vol.

Transcripts of original field notes of first survey, showing name of township, range number, land level, condition of soil, and locations of markers and stakes. Arr. by twp. and range nos. Hdw. 420 pp. 9 x 14 x 2. Deer. vt.

66. GRANT BOOK, 1852-71. 1 vol.

Transcripts of the original entries of government lands, showing section, range, and acreage of land; names of purchaser and township; and location of land purchased. Arr. chron. Hdw. 225 pp. 12 x 17 x 1. Deer. vt.

Flat Books

67. RECORD OF ADDITIONS AND SUBDIVISIONS, 1861--.

2 vols. (1-2).

Flat record of additions and subdivisions opened in Newton County towns, showing names of subdivisions and additions, and description and plats of subdivisions. Arr. alph. by names of towns. Hdw. Condition fair. 541 pp. 17 x 13 x 2. Deer. vt.

Mortgages, Assignments, and Releases

Real Estate

68. MORTGAGE RECORD, 1830--. 56 vols. (1-57, and 2 vols. not numbered).

Record of mortgages, showing names of mortgagor and mortgagee;

Recorder-Mortgages, Assignments, and Releases

(22-71)

Description and location of property; date, amount, and terms of mortgage; interest rate; and date of satisfaction. Arr. chron. 1860-1890, hdw.; 1890--, typed. 600 pp. 12 x 18 x 3. Recr. vt.

69. GENERAL INDEX OF MORTGAGES--MORTGAGE--MORTGAGES,

1895--. 14 vols. (2 sets 1-7).

General index to mortgage record, showing names of mortgagor, mortgagee, and township; date, amount, and terms of mortgage; kind of instrument; description and location of property; date of satisfaction; and book and page references. Arr. alph. by names of mortgagors and mortgagees. hdw. 502 pp. 12 x 10 x 2. Recr. vt.

Chattels

70. CHATTEL MORTGAGE, TITLED BOOK, 1895--. 1 vol.

Entry of chattel mortgages, showing number and date of instrument, names of mortgagor and mortgagee, amount secured, and description and location of property. Arr. by instrument nos. hdw. 301 pp.

1895-1896. Recr. vt.

Recorder--Mortgages, Assignments, and Releases

(72-74)

72. CHATTEL MORTGAGE RECORD, 1898--. 33 vols. (1-33).

Record of chattel mortgages recorded, showing names of mortgagor and mortgagee; itemized list of chattels; date, interest rate, amount, and terms of mortgage; and dates of recording and release. Arr. chron. 1898-1900, hdw.; 1900--, typed. 600 pp. 18 x 12 x 2 3/4. 16 vols., 1 80-1906, Aud. Syst. vt.; 17 vols., 1906--, Recr. vt.

For prior records, see entry 65.

73. GENERAL INDEX OF CHATTEL MORTGAGES, MORTGAGOR-MORTGAGEE, 1898--. 3 vols. (2 sets 1-3).

General index to chattel mortgage record, showing names of mortgagor and mortgagee, and volume and page references. Arr. alph. by names of mortgagors and mortgagees. hdw. 500 pp. 12 x 10 x 2 3/4. Recr. vt.

For prior records, see entry 65.

School Funds (See also entries 260-69)

74. SCHOOL FUND MORTGAGE RECORD, 1854-85. 2 vols. (1, and 1 vol. not numbered).

Record of school fund mortgages, showing names of mortgagee and mortgagor, date, description and location of real estate, and amounts of mortgage and interest rate. Arr. chron. hdw. 424 pp. 12 x 10 x 2. Recr. vt.

For subsequent records, see entry 68.

Liens

75. RECORD OF MECHANICS' LIENS, 1861-31. 1 vol.

Record of mechanics' liens, showing names of lienor and property owner, description and location of property involved, type of service performed, amount of lien, and date filed. Arr. chron. Hdw. 612 pp. 9 x 12 x 2. Recr. vt.

For subsequent records, see entry 88.

Register of Legal Instruments

76. ENTRY BOOK, 1840--. 18 vols. (1-16, and 2 vols. not numbered).

Entry book of instruments for recording, showing dates of recording and filing; location and description of property; kind of instrument; fee charged; and names of grantor, grantees, and town in which recorded. Arr. chron. 1840-1905, hdw.; 1905--, typed. 642 pp. 13 x 18 x 3. 8 vols., 1860-1905, Aud. bant. vt.; 10 vols., 1840-60, 1905--, Recr. vt.

77. WILL RECORD, 1862--. 2 vols. (1-2).

Record of wills recorded, showing date, names of testator and heirs, disposition of real and personal property, and conditions of will. Arr. chron. 1862-1910, hdw.; 1910--, typed. 530 pp. 12 x 18 x 3. Recr. vt.

For other will records, see entry 161.

78. RECORD OF ORDERS OF COURT, 1892--. 3 vols. (1-3).

Record of decrees of circuit court, showing advertised notice of

Recorder-Liens

(77-82)

service on defendant; cause of action; names of plaintiff, defendant, attorneys, and witnesses; judgment of court; and disposal of property. Arr. chron. 1892-1910, hdw.; 1910--, typed. 600 pp. 12 x 13 x 3. Recr. vt.

For prior records, see entry 80.

79. REGISTER OF FARM NAMES, 1910--. 1 vol.

Register of farm names, showing names of owner and farm, and description of land. Arr. alph. by names of owners. Hdw. 320 pp. 12 x 9 x 2. Recr. vt.

80. SOLDIER'S DISCHARGE RECORD, 1862--. 5 vols. (1, 1, and 3 vols. not numbered).

Record of honorable discharges, showing names of soldier, war in which served, town of enlistment, and birthplace; purpose of dismissal; date of birth; age at date of enlistment; duration of service; and description of occupation. No index. Hdw. 500 pp. 12 x 13 x 1 3/4. Recr. vt.

For other military records, see entries 51, 81-82.

81. INDEX SOLDIER'S DISCHARGE RECORD, 1862--. 1 vol.

Index to soldier's discharge record, showing name of veteran, and volume and page references. Arr. alph. by names of soldiers. Hdw. 172 pp. 9 x 11 x 1. Rec. vt.

82. ENROLLMENT OF SOLDIERS, WIDOWS, AND ORPHANS, 1900.

2 vols.

Record of war veterans and families, showing name, age, and race of soldier; enrollment and regiment numbers; names of widow, orphans, state, and war in which served; type of service;

Recorder's Tax and Cash Books

(12-16)

and duration of service. Arr. by enrollment nos. Hlw. 25 pp.
12 x 16 x 1. Recr. vt.

For other military records, see entries 31, 32-34.

83. RECORDER'S RECORDS OF MORTGAGE TAX COLLECTIONS,

FRANKLIN, Jan. 3, 1899-Feb. 28, 1900.

Record of taxable taxes collected on mortgages, showing
name of mortgagor, date and amount of mortgage, description of
property, and amount of tax collected. Arr. alph. by names of
mortgagors. Typed. 1000 pp. 12 x 12 x 1. Recr. vt.

84. INDEXES OF APPRENTICESHIP, 1873-1900. 1 vol.

Agreements of parents or guardians with persons who will take
minor children as apprentices to learn a trade or profession,
showing name, age, and wage of child; date of agreement;
duration of apprenticeship; and schooling or training to be
given. Arr. chron. Hlw. 130 pp. 3 x 14 x 3/4. Recr. vt.

85. MARKS AND BRANDS, 1861-1900. 1 vol.

Record of marks and brands for live stock, showing date of
owner, date recorded, and description of mark or brand. Arr.
chron. Hlw. 300 pp. 9 x 14 x 1. Recr. vt.

Fee and Cash Books

86. RECORDER'S FEE BOOK, 1892--. 6 vols. (1, 1, 2-3, and
2 vols. not numbered).

Record of fees received by recorder, showing date received,
number and kind of instrument, name of payer, amount of fee,

Recorder-Miscellaneous Records

(87-09)

11 x 13 x 1". 2 vols., 1892-1911, Acad. board. vt.; 2 vols., 1910--1909. vt.

For prior records, see entry 77.

27. CHECKS TO BE PAID TO THE DEPOSITARY, 1888-9. 1 file drawer.
Report sheets from Receiver to auditor, showing date, names of payee,
payee and depository; amount and purpose of money received and
disbursed; and receipt and warrant numbers. Arr. chron. 5 x 15 x 11.
Recr. vt.

Miscellaneous Records

US. 1-10311-1005 1900-70, 1910-11. 12 vols. (1-12).
Record of miscellaneous recordings, showing date, names of
parties to instrument, and number and type of instrument. Apr.
chron. 1900-02, hdw.; 1912--, typed. 374 pp. 12 x 10 x 3.
Ser. vt.

Maps

05. UNIT OF FEDERAL BUDGET, 1974-75 66(1) 1974, 1983-80.

16 mars.

Original Federal land survey of Newton County, showing township, range, and section numbers; name of party making survey; amount and date of survey; dates paid for and approved; and drawings certified by commissioner of general land office. Drawn by W. T. Williams, Cincinnati, Ohio. Black and white. No scale given. 20 x 20 $\frac{1}{2}$ x $\frac{1}{2}$.
Hocr. vt.

50. PLAT BOOK OF MONROE COUNTY, 1878. 150 drawings.

Political maps, showing township, section, range, and lot numbers; and blocks and streets. Drawn by surveyor at Portland, Ind. Black and white. No scale given. 10 x 24 x 1 3/4. Aud. bkmt. vt.

51. PLAT OF SURVEY OF MONROE COUNTY, 1827. 25 drawings.

Political and physical map, showing area of land lying north of center line of Williams and Marble-Powers Ditch and 1/20 number line of old Wabash River of 1835, 1/20 of miles, and plates of various sections, old line of Wabash River, and new lines since straightening of river. Drawn by J. L. Courant, Portland, Ind. Black and white. No scale given. 10 x 30. Recr. vt.

V. CIRCUIT COURT

The circuit court, established by the Constitution of 1881, consists of one judge and is vested with such jurisdiction as is prescribed by law. The judge is elected by the voters of the circuit for a six-year term. 1/ The seventy-ninth circuit since 1898 has comprised Newton County, and the court is styled "Newton Circuit Court." 2/

From 1860 to 1873 probate matters and certain other criminal and civil cases were under the jurisdiction of the court of common pleas. 3/ When this court was abolished in 1873, all jurisdiction was transferred to the circuit court. 4/

The circuit court has original exclusive jurisdiction in all cases at law and equity whatsoever, criminal cases, actions for divorce, and settlement of decedents' estates and guardianships, except as exclusive or concurrent jurisdiction is conferred by law upon justices of the peace. 5/ It has exclusive jurisdiction in all matters relating to children. In hearing such cases, it sits as the juvenile court. 6/ It has such appellate jurisdiction as is conferred by law. It also has jurisdiction of all other causes, matters, and proceedings, where exclusive jurisdiction thereof is not conferred upon some other court, board, or officer. 7/

The court has power to make all proper judgments, sentences, decrees, orders, and injunctions; to issue all process; 8/ and to adopt rules for conducting its business. 9/ The order of

Circuit Court

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business is, in procedure, as follows: Probate cases, criminal cases, and civil cases. 10/

The chief officers of the court are the sheriff, the prosecuting attorney, and the clerk of the circuit court. The sheriff attends upon the court and serves all process directed to him therefrom. 11/ The prosecuting attorney prosecutes the pleas of the state in the court. 12/ The clerk of the circuit court draws up each day's proceedings at full length in the proper order book which is signed by the circuit judge. 13/ All causes are filed and entered in the office of the clerk of the circuit court, and numbered in consecutive order as filed. 14/ The clerk is also charged by statute with the duty of keeping and preserving the official records of the court. 15/

All the records are located in the courthouse.

1/ Const., art. 7, sec. 1, 3-9. Acts 1881 (Spe. Sess.); Burns 4-301; Baldwin 1895.

2/ Acts 1811; Burns 4-302; Baldwin, 1835 suppl., 1415-1. Acts 1861 (Spe. Sess.); Burns 4-303; Baldwin 1895.

3/ 2 Rev. Stat. 1852, pt. 1, ch. 3, secs. 4, 11, 14, 45,

4/ Acts 1878; Burns 4-323; Baldwin 1417.

5/ Const., art. 7, sec. 8. Acts 1831 (Spe. Sess.); Burns 4-305, 6-101; Baldwin 1837, 3011.

6/ Acts 1803, 1816, 1831, 1855, 1837; Burns, 1837 suppl., 9-2301; Baldwin, 1837 suppl., 1759.

7/ Acts 1831 (Spe. Sess.); Burns 4-306; Baldwin 1837.

8/ 2 Rev. Stat. 1852; Burns 4-307; Baldwin 1400.

9/ 2 Rev. Stat. 1852; Burns 4-315; Baldwin 1406.

10/ Acts 1831 (Spe. Sess.); Burns 2-1103; Baldwin 182.

11/ 2 Rev. Stat. 1852; Burns 49-2802; Baldwin 5494.

12/ 2 Rev. Stat. 1852; Burns 49-2501; Baldwin 5456.

Circuit Court--Civil Cases

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13/ 2 Rev. Stat. 1892; Acts 1895, 1898; Burns 4-324; Baldwin 1418.

14/ Acts 1901 (Spec. Sess.); Burns 2-1355; Baldwin 1471.

15/ 2 Rev. Stat. 1892; Burns 46-2706; Baldwin 1436.

Civil Causes

82. CIVIL CASES DISPOSED OF, 1898--. 362 file drawers; 60 file boxes (1-362, and 58 boxes not numbered).

Court papers of cases. Contains: Civil Cases Disposed of, entry 68; Certificates of Costs on Writ of Habeas, entry 175; Return to take Depositions, entry 68; Certified Copy of Opinions, entry 175; Receipts applying on Judgments, entry 135; Executions on Transcript Fee Bill, entry 127; Orders of Sale on Writs and Executions, entry 160; Bench Warrants, entry 144; Subpoena Record, entry 144; Summons to Court, entry 185. Arr. chron. File drawers, 3 x 11 x 14; File boxes, 11 x 5 x 5. 60 File boxes, 1890-1898, Tr. bant. vt.; 362 File drawers, 1894--. 31k. vt.

83. CIVIL CASES DISPOSED OF, 1899--. In Civil Cases Disposed of, entry 92.

Disposed of civil cases, showing date; names of plaintiff, defendant, and attorneys; cause of action; proceedings; and finding of court. Arr. chron. 11 x 5 x 5. Tr. bant. vt.

94. GENERAL INDEX CASES FILED, 1910--. 2 vols. (1-2).

General index to civil cases disposed of, showing date; names of plaintiff, defendant, attorneys, and witnesses; order book and page; accounts of judgment and fees; execution docket; disposition; and miscellaneous memoranda. Arr. alph. by names of plaintiffs and defendants. Edw. 600 pp. 12 x 18 x 3. 31k. vt.

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88. DITCH RECORD, 1860--. 3 vols. (1, 1, 1-3).

Records of petitions filed for construction or repair of ditches, showing date, names of petitioners and ditch, proof of publication, and location and description of land. Arr. chron. 4dw. 425 pp. 12 x 18 x 2 $\frac{1}{2}$. Clk. vt.

89. REPORT OF DRAINAGE COMMISSIONERS, 1870-1920. 1 file drawer.

Reports of drainage commissioners, showing date; names of landowner and ditch; description of ditch; and amounts of assessments, benefits, and damages. Arr. chron. 5 x 11 x 14. Clk. vt.

90. JUSTICE OF PEACE AND CONSTABLE RECORDS, 1860--. 3 file boxes (1-3).

Record of cases tried before justices of peace, showing date; names of plaintiff, defendant, justice, township, and constable; service of papers; nature of charge; disposition; and fees. Arr. chron. 11 x 5 x 5. 5 file boxes, 1860-1925, T., bsat., vt.; 1 file box 1925--, Clk. vt.

91. NOTICE TO TAKE DEPOSITIONS, 1866--. 1 file box, and in Civil Cases Disposed of, entry 92.

Orders of court to take depositions, showing date; names of plaintiff, defendant, and attorneys; place deposition is taken; time; and purpose. Arr. chron. 5 x 11 x 14. Clk. vt.

92. ASSIGNMENT RECORD, 1877-1929. 1 vol.

Record of assignments in receivership cases, showing date, names

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of assigner and assignee, inventory of assets, and appraisal.

Arr. chron. Hdw. 508 pp. 12 x 18 x 3. Clk. vt.

Insanity Causes

100. INSANE RECORD, 1861--. 4 vols. (4, and 3 vols. not numbered).

Record of applications for sanity inquests, showing date; names of patient, medical examiner, attending physician, judge, parents, and applicant; patient's and family history; orders of commitment and discharge; financial statement; warrant for arrest; sheriff's return; and statements of medical examiner and attending physician.

Arr. chron. Hdw. 315 pp. 12 x 14 x 2. Clk. vt.

101. INSANE INQUESTS, 1863--. 7 file boxes.

Papers pertaining to petitions and sanity inquests, showing date; names of attending physician, medical examiner, judge, parents, and applicant; patient's family history; financial statement; orders of commitment and discharge; date and place of birth; statements of medical examiner and attending physician; warrant for arrest; and sheriff's return. Arr. chron. 11 x 5 x 5.

8 file boxes, 1865-1910, Tr. bsmt., vt.; 1 file box, 1910--Clk. vt.

Naturalization Causes

102. NATURALIZATION RECORD, 1860-1917. 4 vols. (1,3,4, and 1 vol. not numbered).

Record of petitions and declarations of intention made by aliens for citizenship, showing date; name, address, and nationality of applicant; personal statistics; oath of allegiance; date of arrival in United

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(103-105)

States; name of country immigrated from; age; length of residence; and decree of court. Arr. chron. bdw. 50 pp. 12 x 13 x $\frac{1}{2}$.

Clk. vt.

103. NATURALIZATION PAPERS, 1914-26. 1 file drawer.

Petitions for citizenship papers, showing dates of birth, petition, and arrival in United States; names of petitioner and examiner; description, nationality, and age of petitioner; length of residence; and name of country immigrated from. Arr. chron. 5 x 11 x 14. Clk. vt.

104. NATURALIZATION RECORD MINORS, 1901. 1 vol.

Record of minors who have taken oaths of allegiance, showing date, names of minor and native country, and age and address of minor. Arr. chron. bdw. 404 pp. 11 x 13 x 1 $\frac{3}{4}$. Clk. vt.

Civil Proceedings

Entry (see also entries 139-41)

105. ENTRY, ISSUE DOCKET, AND FEE BOOK, 1914--. 17 vols.

(1-5, 23-36).

Record of entries, issues, and fees in court cases. Contains: Entry, Issue Docket, and Fee Book, Civil, entry 106; Entry, Issue Docket, and Fee Book, Criminal, entry 139. Arr. by cause nos. bdw. 540 pp. 12 x 13 x 3. Clk. vt.

106. ENTRY, ISSUE DOCKET, AND FEE BOOK, Civil, 1914--.

In Entry, Issue Docket, and Fee Book, entry 105.

Record of entries and issues of cases and fees, showing date; cause

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number; names of plaintiff; defendant, attorneys, and witnesses;
kind of action; proceedings; length of entry; disposition; clerk's
fees itemized; and trial fees.

107. ENTRY DOCKET, 1860-1915. 6 vols. (1,1,1,2-4).

Calendar of cases entered in court. Contains: Entry Docket, [Civil],
entry 108; Entry Docket, [Criminal], entry 148. Arr. by cause
nos. 14w. 578 pp. 12 x 18 x 2 3/4. 31k. bsm. vt.

108. ENTRY DOCKET, [Civil], 1860-1915. In Entry Docket, entry
107.

Record of cases entered, showing date filed; cause number; names of
plaintiff, defendant, and attorneys; cause of action; and date
of trial.

109. ISSUE DOCKET, 1860-71. 2 vols. (1,1).

Record of issues in court cases. Contains: Issue Docket, [Civil],
entry 110; Issue Docket, [Criminal], entry 141. Arr. chron. 44w.
500 pp. 11 x 15 x 2 1/2. H. vt. bsm.

110. ISSUE DOCKET, [Civil], 1860-71. In Issue Docket,
entry 109.

Record of issues of court cases, showing date of filing; names of
plaintiff, defendant, and attorneys; cause; pleadings; and
proceedings.

For subsequent records, see entry 106.

Trial (see also entries 142-43, 183)

111. COURT DOCKET, 1860--. 48 vols. (1-25, and 18 vols. not numbered).

Record of court cases. Contains: Court Docket [Civil], entry 112; Court Docket [Criminal], entry 142. Arr. by cause nos. 800 pp. 12 x 12 x 5 $\frac{1}{2}$. 29 vols., 1860-1920, clk. bsmt. vt.; 14 vols., 1921--., clk. vt.

112. COURT DOCKET, [Civil], 1860--. In Court Docket, entry 111.

Record of issues of court cases, showing date of filing; cause number; names of plaintiff, defendant, and attorneys; nature of action; proceeding; and minutes of court.

113. ORDER BOOK, 1860--. 48 vols. (1-43).

Record of orders of court. Contains: Order Book, [Civil], entry 114; Order Book, [Criminal], entry 143. Arr. chron. 1860-Oct. 1905, ndw., Oct. 11, 1905--., typed. 600 pp. 12 x 14 x 5. clk. vt.

114. ORDER BOOK, [Civil], 1860--. In Order Book, entry 113.

Record of court orders in criminal cases from beginning to conclusion of case, showing date of order; names of plaintiff, defendant, attorneys, and witnesses; case and cause numbers; writs issued; and record of inter^olutory, general, and final orders.

115. ORDER BOOK, MISCELLANEOUS, 1898--. 3 vols. (1-3).

Record of miscellaneous orders, including decrees of forced sale; conditional pardons; warrant; admissions to bar; appointments of deputy county officials, jurors, and bailiffs; commutations of sentences;

Circuit Court--Civil Proceedings

(116-119)

parols, powers of attorney, and recognizance bonds; showing date, names of principals, type and terms of instrument, and proceedings. Arr. chron. 1898-Jan. 23, 1911, n&w.; Jan. 24, 1911--, n&w. and typed. 361 pp. 12 x 18 x 3. Clk. vt.

Disposition (see also entries 144-48, 184-85)

116. JUDGMENT DOCKET, 1878--. 12 vols. (1-12).

Record of judgments rendered in circuit court. Contains: Judgment Docket [Civil], entry 117; Judgment Docket, [Criminal], entry 145.

Indexed alph. by names of defendants. n&w. 340 pp. 12 x 18 x 2 3/4. Clk. vt.

117. JUDGMENT DOCKET, [Civil], 1878--. In Judgment Docket, entry 116.

Record of judgments rendered in circuit court, showing date of judgment; case number; names of plaintiff, defendant, attorneys, witnesses, and judgment debtor and creditor; amount of costs attached; writs of execution issued; sheriff's return; and satisfaction.

118. GENERAL INDEX TO JUDGMENTS, 1907--. 2 vols.

General index to judgments rendered by court. Contains: General Index of Judgments, [Civil], entry 119; General Index of Judgment, [Criminal], entry 146. Arr. alph. by names of plaintiffs and defendants. n&w. 400 pp. 12 x 18 x 2. Clk. vt.

119. GENERAL INDEX OF JUDGMENTS, Civil, 1907--. In

General Index to Judgments, entry 118.

General index to judgments, showing date of judgment; cause number; names of defendant, plaintiff, and judgment debtor and creditor; volume and page numbers; writs of execution issued; sheriff's return; and satisfaction.

120. TRANSCRIPT OF JUDGMENTS, 1880--. 3 file drawers.

Transcripts of venued judgments, showing date; names of plaintiff, defendant, attorneys, witnesses, court, and county; affidavits; kind of action; proceedings; amount; and disposition. Arr. chron.

5 x 11 x 14. 6lk. vt.

121. COMPLETE RECORD OF FINES AND FORFEITURES, 1880--. 11

vols. (1,1-10).

Record of fines and forfeitures. Contains: Complete record of fines and forfeitures, Civil, entry 122; Complete record of fines and forfeitures, Criminal, entry 147. Arr. chron. 1880-1925, hbw.; 1926--, typed. 560 pp. 12 x 18 x 2. 6lk. vt.

122. COMPLETE RECORD FINES AND FORFEITURES, Civil, 1880--.

In Complete Record of Fines and Forfeitures, entry 121.

Complete record of forfeitures in civil cases, showing petitions to sell real estate; inventories and appraisement; summons; reports of sales; names of plaintiff, defendant and attorneys; administrator's bonds; sheriff's returns and fees; cause number; terms of instrument; and amount of fines and forfeitures.

Circuit Court--Civil Proceedings

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123. COMPLETE RECORD, 1860--. 10 vols. (1-10).

Record of all court proceedings. Contains: Complete Record, Civil, entry 124; Complete Record, Criminal, entry 140.

Indexed alph. by names of plaintiffs and defendants. 1860-1905, hdw.; 1906--, typed. 592 pp. 12 x 18 x 3. Clk. vt.

124. COMPLETE RECORD, Civil, 1860--. In Complete Record, entry 123.

Complete record of court proceedings from beginning to end, showing date of action; names of plaintiff, defendant, judgment debtor and creditor, witnesses, petitioner, and attorneys; issues; pleadings; orders; writs; judgment decrees; opinions; and papers in execution.

Executions (see also entries 186, 189-92)

125. EXECUTION DOCKET, 1872--. 3 vols. (1-3).

Record of sheriff's executions of court orders, showing date, names of plaintiff and defendant, location and description of property, amount and date of sale, dates of judgment and satisfaction, and sheriff's return. 1872-Sept. 14, 1882, hdw.; Sept. 15, 1882--, typed. 600 pp. 12 x 18 x 3. Clk. vt.

For prior records, see entry 183.

126. REGISTER OF EXECUTIONS, 1869-79. 1 vol.

Register of executions of judgments, showing dates of issue and judgment; names of plaintiff, defendant, and judgment creditor

Circuit Court--Civil Proceedings

(127-130)

and debtor; case number; kind of writ; date returnable; amounts of debt, interest, and cost; and total. Indexed alph. by names of plaintiffs. Hdw. 432 pp. 11 x 10 x 2. 1/2 in. vt.

127. EXECUTIONS ON TRANSCRIPTS, FILE BILLS, 1880--. 1 file

box. In Civil Cases Disposed of, entry 92.

Record of executions on transcripts of judgments from the other courts, showing dates of service and execution; cause; names of plaintiff, defendant, and petitioners; and fee bills. Arr. chron. 3 x 11 x 14. 1/2 in. vt.

128. LIS PENDENS RECORD, 1877--. 5 vols. (1,1,3,4,4).

Record of sheriff's certificates of sale on execution, showing date and amount of sale, description of property, names of owner and purchaser, and sheriff's return. Arr. chron. 1877-1905, hdw.; 1905--, typed. 450 pp. 12 x 10 x 2. 1/2 in. vt.

129. LIS PENDENS NOTICES, 1900-1905. 2 file boxes.

Record of sheriff's notices of attachment on property, showing dates of attachment and service of writ; attachment number; names of plaintiff, defendant, and sheriff; description of property; term of court; return of writ; and fees. No index. 5 x 5 x 12. Tr. bound. vt.

130. ORDER OF SALE OF GOODS AND EXECUTION, 1880--. 1 file

box. In Civil Cases Disposed of, entry 92A.

Orders of court for sale of property, showing dates of serving writ and execution; names of plaintiff, defendant, and sheriff; cause

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of action; and description of property. Arr. chron. 5 x 11 x 14.
Cbk. vt.

131. REDEMPTION RECORD, 1890-1924. 2 vols. 1891-1895,
1897-1923, missing.

Record of redemption of property sold by orders of court, showing
date of redemption, names of plaintiff and defendant, description
of property, and amount paid. Arr. chron. Hdw. 200 pp. 12 x 13
x 1 3/4. Cbk. bsmt. vt.

For prior and subsequent records, see entry 210.

132. REGISTER OF FOREIGN WRITS, 1867-1912. 1 vol.

Register of foreign writs, showing dates served, received, and
returned, and of appearance; names of plaintiff, defendant, county,
and court; court term; and sheriff's costs. Arr. chron. Hdw.
100 pp. 10 x 15 x 1/2. Tr. bsmt. vt.

For subsequent records, see entry 128.

133. WRITS OF REPLEVIN, GARNISHES, AND ATTACHMENT, 1880-1932.

5 file drawers.

Writs of replevins and garnishes, showing date, cause number, names
of plaintiff and defendant, nature of action, description of
property, and decision of court. Arr. by cause nos. 5 x 11 x 14.
4 file drawers, 1880-1910, Tr. bsmt. vt.; 1 file drawer, 1910-32,
Cbk. vt.

134. SUBPOENA RECORD, 1860--. 1 file box. In Civil Cases

Disposed of, entry 92.

Subpoenas, showing date; cause; names of plaintiff, defendant, and
witnesses; sheriff's fee; and return. Arr. chron. 5 x 5 x 11. Cbk. vt.

Circuit Court--Criminal Causes

(185-186)

185. SUMMONS TO COURT, 1880--. 1 file box. In Civil

Cases Disposed of, entry 12.

Summons to court, showing dates of serving and of appearance, name of person, term, purpose, and sheriff's return and fees. No index.
11 x 5 x 5. Clk. vt.

186. SUPPORT DOCKET, 1818--. 1 vol.

Record of alimony payments, showing order number, names of plaintiff and defendant, dates received and paid, and amount. Arr. chron.
Hdw. 520 pp. 12 x 18 x 1 3/4. Clk. vt.

Criminal Causes

187. AFFIDAVITS, 1860-1920. 4 file boxes, In Jury Papers, entry 173.

Evidence given before grand jury on liquor violations, showing date; names of affiant, accused, and town; and information. 4 file boxes, 1860-1920, Tr. bent. vt.

Indictments

188. RECORD OF INDICTMENT, 1860-1932. 6 vols. (1-4, and 2 vols. not numbered).

Record of indictments, showing date; names of party indicted, grand jurors, attorneys, and witnesses; cause; nature of crime; proceedings; findings of jury; and term of sentence. Arr. chron. Hdw.
430 pp. 11 x 15 x 1 1/2. Clk. vt.

Circuit Court -- Criminal Proceedings

(105-142)

Criminal Proceedings

Entry (see also entries 105-10)

139. ENTRY, ISSUE DOCKET, AND FEE BOOK, [Criminal], 1914--.

In Entry, Issue Docket, and Fee Book, entry 105.

Record of entries, issues, and fees in criminal cases; showing date of entry; cause number; names of plaintiff, defendant, attorneys, and witnesses; kind of action; proceedings; length of entry; disposition; and itemized list of clerk's and trial fees.

140. ENTRY DOCKET, [Criminal], 1880-1915. In Entry Docket, entry 107.

Calendar of cases entered in criminal court, showing date of entry; cause number; names of plaintiff, defendant, and attorneys; cause of action; and date of trial.

141. ISSUE DOCKET, [Criminal], 1880-71. In Issue Docket, entry 109.

Record of issues of criminal court cases, showing date of filing; names of plaintiff, defendant, and attorneys; cause; pleadings, and proceedings.

Trial (see also entries 111-15, 103)

142. COURT DOCKET, [Criminal], 1880--. In Court Docket, entry 111.

Record of issues of court cases, showing date; names of plaintiff,

Circuit Court--Criminal Proceedings

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defendant, and attorneys; nature of action; pleadings; proceedings; and minutes of judge.

143. ORDER BOOK, [Criminal], 1860--. In Order Book, entry 113.

Record of court orders from beginning to end of case, showing date of order, names of plaintiff, defendant, attorneys, and witnesses; case and cause numbers; writs issued; and record of interlocutory, general, and final orders.

Disposition (see also entries 110-24, 184-85)

144. BENCH WARRANTS, 1860--. 2 file boxes. In Civil Cases disposed of, entry 92.

Bench warrants showing date, name of person to be arrested, cause, service fees, date returned, and signature of sheriff. No index. 11 x 5 x 5. Clk. vs.

145. JUDGMENT BOOKLET, [Criminal], 1870--. In Judgment Booklet, entry 113.

Record of judgments rendered in circuit court, showing date of judgment; case number; names of plaintiff, defendant, attorneys, witnesses, and judgment debtor and creditor; amount of costs attached; writs of execution issued; sheriff's return; and satisfaction.

Circuit Court--Probate Causes

(140-141)

146. GENERAL INDEX OF JUDGMENTS, [Criminal], 1807--.

In General Index to Judgments, entry 118.

General index to judgments, showing date of judgment; cause number; names of plaintiff, defendant, and judgment debtor and creditor; volume and page numbers; writs of executions issued; sheriff's returns; and satisfaction.

147. COMPLETE RECORD FEES AND FORFEITURES, [Criminal],

1880--.

In Complete Record Fees and Forfeitures, entry 121.

Complete record of fees and forfeitures in criminal cases, showing date; cause of action; names of plaintiff, defendant, and attorneys; summons indictments; sheriff's returns; and amounts of fees, fines, and forfeitures.

148. COMPLETE RECORD, [Criminal], 1800--.

In Complete Record, entry 123.

Complete record of court proceedings from beginning to end, showing date of action; names of plaintiff, defendant, judgment debtor and creditor, witnesses, petitioner, and attorney; issues; pleadings; orders; writs; judgment decrees; opinions; and papers in execution.

Probate Causes

Estate Cases

149. DEEDS DISPOSED OF, 1800--.

(1-61).

Disposed of estate cases, showing date; cause number; names of

Circuit Court--Probate Causes

(150-152)

deceased, beneficiaries, and administrator; description, location, and valuation of property; final accounting; letters of administration; and total charges. Arr. chron. 5 x 11 x 14. Clk. vt.

150. REPORT OF PROBATE COMMISSIONER, 1880--. 1 file drawer, Probate commissioners' reports, showing date, names of estate and heirs, appraised value, cause number, amounts of personal and real property, and disposition. Arr. chron. 5 x 11 x 14. Clk. vt.

151. GENERAL INDEX OF ESTATES, 1910--. 1 vol. General index of estates disposed of, showing cause number; names of decedent, heirs, and administrator; inventory and will records; dates of decedent's death, letters of administration, and estate settled; and books and pages of order and fee books, and entry docket. Arr. alph. by names of decedents. Hdw. 600 pp. 12 x 13 x 13. Clk. vt.

152. ADMINISTRATOR'S, EXECUTOR'S, AND GUARDIAN'S BONDS, 1880--. 5 vols. (1-4, and 1 vol. not numbered). Record of administrators', executors', and guardians' bonds, showing date; names of administrator, executor, guardian, and decedent; amount and conditions of bond; and approval. Arr. chron. Hdw. 450 pp. 11 x 15 x 1 3/4. 2 vols., 1880-1902, Clk. bsmt., vt.; 3 vols., 1902--, Clk. vt.

153. ADMINISTRATOR, EXECUTOR, GUARDIAN BONDS, OATHS, AND LETTERS, 1860-1917. 1 vol.

Record of bonds, oaths, and letters; showing date; names of administrator, executor, and guardian; amount and condition of bond; oaths; letters; and approval. Arr. chron. Edw. Condition fair. 190 pp. 10 x 15 x 5/4. Jlk. bndt. vt.

For subsequent records, see entry 156.

154. INVENTORY RECORD, 1860--. 3 vols. (2-6, and 1 vol. not numbered).

Record of inventories of estates, showing names of administrator, appraisers, debtors, and deceased; description of property; appraised value; nature, amount, and date of indebtedness; and date recorded. Arr. chron. Edw. 400 pp. 12 x 18 x 2. Jlk. vt.

155. PARTITION RECORD, 1861-1915. 1 vol.

Record of the partitioning of estates, showing date, names of commissioners appointed and partitioners, description of property, and amount given each heir. Arr. chron. Edw. 672 pp. 11 x 16 x 2. Jlk. vt.

For subsequent records, see entry 124.

156. APPLICATION FOR PARTITION OF REAL ESTATE, 1861-1905.
2 file boxes.

Applications for partition of real estate, showing date; names of petitioner, county, and commissioner; description of property; and

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manner of division. No index. 5 x 5 x 14. Pr. bmt. vt.

For subsequent records, see entry 114.

187. RECORD OF SALE BILLS, 1880--. 2 vols. (1-2).

Record of sale bills of personal property of deceased persons, showing date; names of administrator, purchaser, surety, and deceased; description of property sold; price received; terms; amounts of cash paid and unpaid balance; and list of articles unsold. Arr. chron. 1880-1919, ndw.; 1919--, typed. 520 pp. 12 x 18 x 2 1/2. Clk. vt.

188. NOTICE OF APPEAL TO SELL REAL ESTATE AND APPEAL BOND, 1880--. 5 file drawers.

Notices of appeal for bonds to sell real estate, showing dates of notice and filing of bond; names of plaintiff, defendant, and surety; nature of action; and amount of bond. No index. 5 x 11 x 14.

4 file drawers, 1880-1904, st. vt. bmt.; 1 file drawer, 1904--, Clk. vt.

189. INHERITANCE TAX PAPERS, 1880--. 6 file drawers.

Inheritance tax papers for assessment purposes, showing date, names of estate and beneficiaries, description of property, and amount each heir received. Arr. chron. 5 x 11 x 14. 4 file drawers, 1880-1905, Pr. bmt. vt.; 1 file drawer, 1905--, Clk. vt.

For other inheritance tax records, see entries 180-213.

Probate Cases

(100-102)

100. INHERITANCE TAX RECORDS, 1913-32. 2 vols.

Record of inheritance tax, showing dates transferred, recorded, and reported; cause number; names of estates, relationship, grantor, and grantee; address; description of property; gift or legacy; and amount of tax. Arr. chron. 18w. 360 pp. 22 x 18 x 2. 1 vol., 1913-21, Clk. Court., vt.; 1 vol., 1921-32, Rec. vt.

For other inheritance tax records, see entries 101, 112.

101. RECORDS OF WILLS, 1880--. 3 vols. (1-3).

Manuscripts of original wills, showing date; names of testator, beneficiaries, and executor or administrator; condition of will; and location and description of property. Arr. chron. 1800- by 1900, n.m.; 1900-- , typed. 300 pp. 15 x 10 x 2. Clk. vt.

For other will records, see entry 77.

Guardianship Cases

102. WILLS REGISTERED, 1880--. 10 file drawers (1-10).

Disposed of guardianships, showing date of filing; cause number; names of estate, wards, and guardian; description of property; final settlement; inventories; current accounts; oaths and letters; and bond for sale of real estate. Arr. chron. 5 x 11 x 14. Clk. vt.

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188. GUARDIANSHIP CASES, [Guardians], 1802-- . 3 vols. (1-3).

Record of final reports and settlements, showing date, names of guardian, ^{and} executor, or administrator; receipts; accounts of expenditures; and final valuation. Arr. chron. 1802-1820, n.d.; 1830-- , typed. 570 pp. 12 x 10 x 2. Olt. vt.

189. JUDGE'S GUARDIAN RECORD, 1801-08. 3 vols. (1-2, and 1 vol. not numbered).

Judge's record of guardianship cases, showing dates of death of deceased, guardianship letters, filing of bond, and disposition of case; names of deceased, guardian, beneficiaries, and sureties; guardian's address; location, description, and valuation of property; and amount and condition of bond. Arr. alph. by names of guardians. n.d. 500 pp. 11 x 10 x 2. Olt. bent., vt.

For subsequent records, see entry 180.

Probate Proceedings
(see also entries 187-30)

180. ESTATE ENTRY AND ALL VALUED DEEDS, 1800-- .
9 vols. (1-7, 2, and 1 vol. not numbered).

Record of entry of estates and claims filed and allowed, showing date of filing, letters, and decedent's death; estate and claim number; fee book; names of estate, administrator or executor, sureties, and claimants; penalty of bond; claims filed and allowed; and action taken. Arr. chron. n.d. 574 pp. 12 x 10 x 2. Olt. vt.

Vernit Court--Miscellaneous Court Records

(170-172)

Records of bonded person and surety, purpose, amount, and date payable. Arr. chron. 11 x 6 x 6. 5 file boxes, 1886-1920, Ar. Bart. vt.; 2 file boxes, 1923--, Clk. vt.

Change of Venue

170. RECORD OF CHANGES OF VENUE, 1818-17. 1 vol.

Record of change of venue, showing date and time filed; cause and order numbers; names of plaintiff, defendant, attorney, jurors, and regular panel; date of proceedings; expense of trial; and disposition. Arr. chron. Adv. 171 pp. 16 x 10 x 2. Clk. vt.

For prior and subsequent records, see entry 114.

171. DISPOSITIONS IN VENUE CASES, 1818--. 1 vol.

Record of expenditures in venue cases, showing date; cause number; names of plaintiff, defendant, attorneys, jurors, and special judge; transcript; duration and cost. Arr. chron. Adv. 150 pp. 14 x 9 x 1. Clk. vt.

For prior records, see entry 92.

172. CERTIFICATES OF COSTS ON CHANGES OF VENUE, 1886--. 1 file

box. In Civil Cases Disposed of, entry 92.

Certificate of cost on venue cases, showing date; duration of trial; mileage; items of expense; cost per day; names of plaintiff, defendant, attorneys, and special judge; cause; proceedings; and total amount of costs. No index. 5 x 11 x 14. Clk. vt.

Superior Court--see Lincoln County Records

(175-176)

Jury Papers

173. JURY PAPERS, 1882--. 5 file boxes.

Jury papers. Contains: Grand and Petit Jurors, entry 174;

Affidavits, entry 157. No index. 5 x 11 x 14. 4 file drawers,

1883-1920, Tr. bndt., vt.; 1 file drawer, 1920--. Clk. vt.

174. GRAND AND PETIT JURORS, 1882--. In Jury Papers,

entry 157.

Court orders to impanel jurors, showing date, term, nature of cause,
and date of appearance.

Appeal Opinions

175. CERTIFIED COPIES OF DECISIONS, 1870--. 1 file box.

In Civil Cases Disposed of, entry 92.

Certified copies of opinions rendered, showing date; names of
plaintiff, defendant, attorneys, and witnesses; cause of action;
findings; and assessment of damages. Arr. chron. 5 x 11 x 14.
Clk. vt.

176. RECORD OF APPEALS, 1870-1915. 1 vol.

Record of cases appealed, showing dates of judgment and filing of bond,
cause number, names of plaintiff and defendant, and bill of
exceptions. Arr. by cause nos. Edw. 122 pp. 8 x 10 x 1/2. Clk.
vt.

For prior and subsequent records, see entry 114.

Fees and Cash records

177. REGISTER OF FEES AND FUNDS HELD IN TRUST, 1912--.

4 vols. (1-3, and 2 vols. not numbered).

Register of fees and funds held in trust for estate cases, showing cause number; names of estate, payor, and recipient; dates and amounts received and disbursed; record of estate; cash book; and title of cause. Arr. alph. by names of recipients. Ldw. 470 pp.

12 x 18 x 2 1/2. 2 vols., 1912-23, Clk. bant., vt.; 2 vols., Dec. 5, 1923--., Clk. vt.

178. FEE BOOK, 1861-1923. 40 vols. (numbering varies).

Record of fees collected in court cases, showing cause number; date filed; names of plaintiff, defendant, and witnesses; clerk's fees itemized; receipt of payment; and total fees. Arr. by cause nos. Ldw. 415 pp. 12 x 18 x 2. 14 vols., 1861-89, Tr. bant., vt.; 5 vols., 1891-1921, Clk. bant. vt.; 21 vols., 1871-1923, Clk. vt.

For subsequent records, see entry 108.

179. CIERK'S LEDGER, 1860-73. 1 vol.

Record of fees, showing date; names of plaintiff, defendant, and witnesses; cause number; kind and amount of fee; total fees; and receipt of payment. Arr. chron. Ldw. 250 pp. 14 x 18 x 2. Tr. bant. vt.

Circuit Court--Common Pleas Causes

(180-182)

180. REGISTER OF JURORS, 1870-1910. 2 vols.

Register of jurors, showing names of jurors, plaintiff, and defendant; if regular or called; number of days served and miles traveled; and amount of fees charged. Arr. chron. Hdw. 200 pp. 11 x 16 x 1. Tr. bant. vt.

For prior and subsequent records, see entry 178.

181. WITNESS RECORD, 1887-1925. 5 vols. (5-8, and 3 vols. not numbered).

Record of witnesses, showing date; cause number; names of plaintiff, defendant, and witnesses; number of days served; mileage; and amount of fees charged. Arr. chron. Hdw. 150 pp. 8 x 10 x 1. 5 vols., 1887-1904, Tr. bant. vt.; 2 vols., 1905-25, Clk. vt.

For prior records, see entry 178; for subsequent records, see entry 186.

182. RECEIPTS APPLYING ON JUDGMENTS, 1860--. 1 file box.

In Civil Cases Disposed of, entry 82.

Receipts given for payments on judgments, showing date, receipt number, cause, name of payer, and amount. No index. 11 x 5 x 5. Clk. vt.

Common Pleas Causes

From 1860 to 1873 there existed a separate court, styled the "Court of Common Pleas of Newton County." The court was established by an act of 1852, effective in 1853, and consisted of one judge,

elected by the voters of the district for a four-year term. 1/

The court had original and exclusive jurisdiction in matters relating to probate of wills and to appointment of guardians for persons of unsound mind, and in matters relating to executors and administrators, except in special cases where concurrent jurisdiction was given to the circuit court or some other court; 2/ concurrent jurisdiction with the circuit court in civil matters ranging from fifty to one thousand dollars, except in cases of slander, libel, breach of marriage contract, action on an official bond, and where the title of real estate was in issue; 3/ jurisdiction in civil matters exceeding one thousand dollars relating to judgments confessed by consent of both parties or in an agreed case; 4/ original jurisdiction in criminal cases not amounting to felony, except those over which justices of the peace had exclusive jurisdiction, 5/ and in felony cases not punishable by death providing that the accused voluntarily agreed to trial; and jurisdiction in any criminal case on change of venue from the circuit court. 6/

1873, the legislature abolished the court of common pleas and transferred its jurisdiction to the circuit court. 7/

The clerk of the circuit court was the clerk of the court of common pleas 8/ and was required to keep separate records for this court. 9/ When the court of common pleas was abolished, the records were transferred to the circuit court. 10/

All the records are located in the courthouse, and are, with other court records, in the custody of the clerk of the circuit court.

- 1/ 2 Rev. Stat. 1852, pt. 1, ch. 8, secs. 1, 3, 27, 29.
- 2/ Ibid., sec. 4.
- 3/ Ibid., sec. 11.
- 4/ Ibid., sec. 12.
- 5/ Ibid., sec. 14.
- 6/ Ibid., sec. 17.
- 7/ Acts 1873; Burns 4-320; Baldwin 1417.
- 8/ 2 Rev. Stat. 1852, pt. 1, ch. 8, sec. 25.
- 9/ Ibid., sec. 26.
- 10/ Acts 1873, ch. 29, sec. 81.

Proceedings (see also entries 103-24, 103-46)

103. ORDER BOOK, 1861-73. 2 vols. (1-2).
 Record of cases filed, showing date; cause number; names of plaintiff, defendant, and witnesses; cause of action; and orders of court.
 Arr. by cause nos. -dwr. 606 pp. 12 x 18 x 3. Clk. vt.

For subsequent records, see entry 114.

104. JUDGMENT DOCKET, 1862-73. 2 vols. (1-2).
 Record of judgments rendered; showing date; cause number; names of plaintiff, defendant, witnesses, and judgment debtor and creditor; description of property; amount of judgment; and orders of court.
 Indexed alph. by names of defendants. -dwr. 350 pp. 12 x 18 x 2 3/4.
 Clk. vt.

For subsequent records, see entry 117.

Circuit Court--Common Pleas Causes

(165-187)

165. COMPLETE RECORD, 1861-85. 1 vol.

Record of court proceedings, showing date; case number; names of plaintiff, defendant, attorneys, and witnesses; kind of action; history of case; and final decree. Double indexed alph. by names of plaintiffs and defendants. Adm. 592 pp. 12 x 18 x 3. 1/2 in. vt.

For subsequent records, see entry 124.

Executions (see also entries 125-36, 136-52)

166. EXECUTION DOCKET, 1861-71. 2 vols. (1-2).

Record of executions of judgments and orders of court, showing dates of judgment, sale, order, and return; names of plaintiff, defendant, attorneys, and witnesses; amount of sale to satisfy judgment; and location and description of property. Adm. 600 pp. 12 x 18 x 3. 1/2 in. vt.

For subsequent records, see entry 125.

Probate Proceedings (see also entries 165-37)

167. APPEARANCE DOCKET, Probate, 1860-81. 1 vol.

Record of appearances and reports of administrators, showing date; names of claimant, estate, administrator, and attorney; proceedings; amounts received and disbursed; and balance. Arr. chron. Adm. 500 pp. 11 x 18 x 2 1/2. 1/2 in. bsmt., vt.

For subsequent records, see entry 112.

Circuit Court--Criminal Cases

(100)

190. PROBATE DOCKET, 1802-75. 1 vol.

Record of probate cases, showing date; case number; names of estate, administrator, and attorneys; description of property; and decision of court. Indexed alph. by names of estates. -dw.
 440 pp. 12 x 10 x 2 3/4. 11k. vt.

For subsequent records, see entry 117.

VI. SHERIFF

The sheriff is a constitutional officer elected for a two-year term. No person is eligible to the office of sheriff for more than four years in any six-year period. The sheriff is required to post bond in the amount of from five thousand to fifteen thousand dollars as fixed by the board of commissioners. 1/

The office of sheriff was established at the organization of Newton County in 1880.

The sheriff is a conservator of the peace within Newton County. He is required to arrest without process all persons, who within his view commit any crime or misdemeanor, and hold them in custody during investigation of the cause of such arrest; to suppress all breaches of the peace, with authority to call to his aid the power of the county; to pursue and commit to jail all felons; to execute all process directed to him by legal authority; and to maintain and preserve order in the courts of the county except courts of justice of the peace. He also maintains the jail and takes care of the prisoners confined in it. 2/ It is his duty to protect persons in danger of possible lynchings. 3/ He makes arrests of all persons on warrants issued upon indictments and affidavits, and commits them to jail; and also serves summons in cases of misdemeanor. 4/

The sheriff sells mortgaged property on foreclosure proceedings and property on executions; 5/ executes deeds to real estate sold by him; 6/ convoys persons committed to state charitable, correctional,

or penal institutions; 7/ and attends sessions and executes the orders of the county council 8/ and the board of commissioners. 9/

The chief records which the sheriff keeps are a cashbook, a fee book, 10/ and a jail record. 11/

- 1/ Const. art. 6, sec. 2. 2 Rev. Stat. 1852, Acts 1937; Burns, 1937 suppl., 49-2601; Baldwin, 1937 suppl., 5493.
2/ 2 Rev. Stat. 1852; Burns 49-2602; Baldwin 5494.
3/ Acts 1905; Burns 10-3309, 10-3310; Baldwin 2530, 2531.
4/ Acts 1905, 1937; Burns, 1937 suppl., 9-1001; Baldwin, 1937 suppl., 2134.
5/ Acts 1831 (Spec. Sess.); Burns 2-3601, 3-1819; Baldwin 574, 1014.
6/ Acts 1881 (Spec. Sess.); Burns 2-4101; Baldwin 619.
 Acts 1701; Burns 3-1306; Baldwin 1036.
7/ Acts 1905; Burns 9-2232, 22-2013; Baldwin 2339, 4206.
 Acts 1911; Burns 22-1716; Baldwin 4230. Acts 1919; Burns 22-1809; Baldwin 4264. Acts 1927; Burns 22-1213; Baldwin 4305.
8/ Acts 1899; Burns 26-510; Baldwin 5374.
9/ 1 Rev. Stat. 1852; Burns 26-611; Baldwin 5226.
10/ Acts 1905; Burns 49-1401; Baldwin 7373.
11/ Acts 1909; Burns 13-1007; Baldwin 13459.

Executions and Reports
 (see also entries 125-36, 186)

189. REGISTER OF EXECUTIONS, 1869--. 7 vols. (1-2, and 5 vols. not numbered). 1890-92, missing.

Register of executions, showing date, names of plaintiff and defendant, cause number, amount of judgment, ^{cost}, and date of return. Arr. alph. by names of plaintiffs. Hdw. 234 pp.

12 x 13 x 2 $\frac{1}{2}$. 1 vol., 1869-79, C.C., Clk. vt., bant.; 3 vols., 1883-1903, C.C., Aud. vt., bant.; 1 vol., 1909-25, C.C., Tr. vt., bant.; 2 vols., 1925--, County jail, Shf. off.

190. SHERIFF'S DOCKET, 1904-16. 2 vols.

Record of writs served, showing dates received, served, and returned; names of plaintiff, defendant, and witness; nature of writs; and amount of fees. Arr. chron. Hdw. 131 pp. 12 x 18 x 1½. C.C., Aud. vt., bsmt.

For subsequent records, see entry 106.

191. SHERIFF'S STATE DOCKET, 1864-1929. 2 vols. (1-2).

Record of writs for state cases, showing dates received, served, and returned; names of plaintiff, defendant, and witnesses; nature of writs; and amount of fees. Arr. chron. Hdw. 131 pp. 12 x 18 x 1½. C.C., Tr. vt., bsmt.

For subsequent records, see entry 106.

192. SHERIFF'S SERVICE RECORD, 1864--. 3 vols. (1, and 2 vols. not numbered). 1871-1923, missing.

Record of service, showing date; names of plaintiff, defendant, and witness; number of miles; and amount of fees. Arr. alph. by names of plaintiffs. Hdw. 595 pp. 12 x 18 x 3. 2 vols., 1864-70, C.C., Tr. vt., bsmt.; 1 vol., 1929--, County jail, Shf. off.

193. REGISTER OF SHERIFF'S DEEDS, 1901--. 1 vol.

Record of sheriff's deeds, showing dates of deed and sale; names of plaintiff, defendant, purchaser, and grantee; description and acreage of land; number of certificate; and amount of sale. Arr. chron. Hdw. 153 pp. 11 x 16 x 2. County jail, Shf. off.

Sheriff's--Fee and Cash Book

(194-196)

194. JAIL REGISTER, 1885--. 2 vols.

Register of prisoners, showing dates received and discharged, names of prisoner and arresting officer, address ^{of prisoner} / nature of crime, number of days confined, and amount of fees. Arr. chron. Hdw. 200 pp. 11 x 17 x 1 $\frac{1}{2}$. County jail, Shf. off.

Fee and Cash Books

195. SHERIFF'S FEE BOOK, 1892--. 3 vols. (1, 1-7).

Record of fees, showing dates of service and return; number and title of cause; names of plaintiff, defendant, witnesses, and court; nature of service; mileage; docketing; and total fees. Arr. chron. Hdw. 297 pp. 12 x 18 x 2. 3 vols., 1892-98, C.C., Tr. vt., bcmt.; 3 vols., 1898-1915, C.C., Aud. vt., bcmt.; 2 vols., 1915--, County jail, Shf. off.

196. SHERIFF'S CASH BOOK, 1892--. 3 vols. (1, 1, 1).

1904-18, missing.

Record of cash received and disbursed, showing date, cause and receipt numbers, names of payer and recipient, amounts received and disbursed, nature of fee, sheriff's fees due county, and total. Arr. chron. Hdw. 450 pp. 12 x 18 x 2 $\frac{1}{2}$. 2 vols., 1892-1903, C.C., Tr. vt., bcmt.; 1 vol., 1919--, County jail, Shf. off.

(Next entry 197, page 113)

VII. CORONER

The coroner is a constitutional officer elected for a two-year term, without restriction on reelection. 1/ He is required to post a bond of not more than five thousand nor less than one thousand dollars, as fixed by the board of commissioners. 2/

The office of coroner was established at the organization of Newton County in 1860.

The coroner is required to investigate deaths by violence, by accident, and of suspicious nature; to inquire into the cause and manner of death; 4/ and to order the arrest of any person whom he may charge with murder. 4/ He holds such inquests without a jury, 5/ and may subpoena witnesses and employ a physician to make a post-mortem examination; 6/ draws up his verdict, 7/ and files it in the office of the clerk of the circuit court, together with a report, giving a minute description of the deceased and valuables found with the body. 6/ He is a peace officer with the same powers as the sheriff, 9/ and acts as sheriff in event of absence, vacancy, personal interest, or incapacity of that officer, 10/ and arrests and commits to jail the sheriff if necessary. 11/

The records are located in the courthouse.

1/ Const., art. 6, s c. 2.

2/ 2 Rev. Stat. 1852, Acts 1933; Burns 49-2901; Baldwin 5436.

3/ 2 Rev. Stat. 1852, Acts 1871, 1879 (Spec. Sess.), 1935; Burns, 1937 suppl., 49-2904; Baldwin, 1935 suppl., 5439.

Coroner

(197)

- 4/ 2 Rev. Stat. 1852; Burns 49-2914; Baldwin 5440.
- 5/ Acts 1879 (Spe. Sess.); Burns 49-2905; Baldwin 5444.
- 6/ 2 Rev. Stat. 1852; Burns 49-2906; Baldwin 5440.
- 7/ 2 Rev. Stat. 1852, Acts; 1879 (Spe. Sess.); Burns 49-2906; Baldwin 5442.
- 8/ 2 Rev. Stat. 1852, Acts 1879 (Spe. Sess.); Burns 49-2906; Baldwin 5443.
- 9/ 2 Rev. Stat. 1852, Acts 1883; Burns 49-2901; Baldwin 5436.
- 10/ 2 Rev. Stat. 1852; Burns 49-2902; Baldwin 5437.
- 11/ 2 Rev. Stat. 1852; Burns 49-2903; Baldwin 5438.

197. CORONER'S INQUEST, 1880--. 5 file boxes; 1 file
drawer.

Statements of coroner's inquests, showing dates of death and inquest;
names of deceased, coroner, and witness; address or location
found; cause of death; and verdict. Err. chron. 5 file boxes,
11 x 5 x 5; 1 file drawer, 5 x 11 x 14. 5 file boxes, 1880-1917,
Tr. bsmt. vt.; 1 file drawer, 1880--, Clk. vt.

(Next entry 100, page 110)

VIII. PROSECUTING ATTORNEY

The prosecuting attorney is a constitutional officer, elected in each judicial circuit for a two-year term. 1/ He is required to execute a bond in the amount of five thousand dollars, to be approved by the judge of the circuit court and filed with the clerk. 2/

The prosecuting attorney prosecutes the pleas of the state 3/ in all courts of Newton County, including the courts of justice of the peace, as provided by law. 4/ He appears before the grand jury to furnish information relative to matters cognizable by it or upon any legal matter, and signs all indictments found, but is excluded from its deliberations. 5/ He may also prosecute by affidavit persons accused of public offenses except treason and murder. 6/ He conducts all prosecutions for felonies and misdemeanors in Newton County, all suits on forfeited recognizances, resists applications for changing names, and superintends on behalf of the county or any of its trust funds, all suits in which the same may be interested or involved. 7/ He defends persons of unsound mind or incapable of managing their business affairs by reason of old age or other infirmity, and protects their interests; 8/ and resists undefended actions for divorce. 9/

The prosecuting attorney may take acknowledgments to deeds or other instruments in writing, administer oaths, protest notes and checks, take depositions of witnesses, and perform any duty now conferred on a notary public. 10/

Prosecuting Attorney

(193)

The records are located in the treasurer's basement vault.

-
- 1/ Const., art. 7, sec. 11. 2 Rev. Stat. 1852; Burns 49-2501; Baldwin 5458.
 - 2/ 2 Rev. Stat. 1852; Burns 49-2502; Baldwin 5458.
 - 3/ 2 Rev. Stat. 1852; Burns 49-2501; Baldwin 5458.
 - 4/ Acts 1883; Burns 49-2898; Baldwin 7850.
 - 5/ Acts 1905; Burns 9-220, 9-301; Baldwin 2122, 2123.
 - 6/ Acts 1905, 1927; Burns 9-808; Baldwin 2131.
 - 7/ 2 Rev. Stat. 1852; Burns 49-2504; Baldwin 5460.
 - 8/ Ibid. 2 Rev. Stat. 1852; Acts 1885; Burns 6-202; Baldwin 5460. Acts 1911, 1919; Burns 8-301; Baldwin 5472.
 - 9/ Acts 1873; Burns 3-1212; Baldwin 916. Acts 1913; Burns 3-1217; Baldwin 917.
 - 10/ Acts 1919; Burns 49-2507; Baldwin 5463.

198. APPOINTMENT OF DEPUTY PROSECUTING ATTORNEY, 1880-1905.

2 file boxes.

Statements of appointments of deputy prosecuting attorney, showing date; names of prosecuting attorney, appointed deputy, and judicial district; and term. No index. 5 x 5 x 12.

For subsequent records, see entry 115.

(Next Entry 100, page 121)

II. 1830-1860

The assessor is a statutory officer, elected for a four-year term. He must be a continuous resident freeholder of Newton County for not less than four years prior to the date of his election, and post a five thousand dollar bond, with two or more good freehold sureties approved by the auditor, who also administers the oath of office. His work is under the direction of the state board of tax commissioners, and he may be removed by that board, after a hearing, for incompetency, neglect of duty, or misconduct in office. 1/

The legislature in 1811 created the county offices of appraiser 2/ and assessor 3/ with similar functions relative to valuation for taxation of real and personal property, respectively. The office of assessor existed until 1852, when the office was discontinued, 4/ and the duties devolved upon township assessors. The office of appraiser was discontinued in 1872, 5/ and replaced by the office of county assessor, then reestablished. 6/ Three years later the office was abolished 7/ and again established in 1881 in its present form. 8/

The duties of the assessor are to examine carefully tax duplicates and other records in the offices of the auditor, treasurer, recorder, clerk, sheriff, and surveyor, together with the returns of the township assessors, and to discover, list, and assess all omitted property of every kind, entering his valuations in a separate column on the township assessors' records; to list and

Assessor

(cont entry 100, page 121)

assess any omitted property which he discovers at any time of the year; to instruct and advise the township assessors; to report to the state board of tax commissioners any delinquencies of township assessors; 8/ to set a value upon intangibles for taxes; 10/ and to appraise estates for inheritance taxes. 11/ He is ex-officio member and president of the Newton County Board of Review. 12/

The assessor is required to return to the auditor all township assessors' books, returns, lists, schedules, and other papers received by him from the auditor, together with such additional books, lists, assessments, and papers as he has made thereto on or before the first Monday after July 1 of each year. 13/

The records are located in the courthouse.

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- 1/ Acts 1913, 1921; Burns 64-1101; Baldwin 15696.
 - 2/ Acts 1941, ch. 1, sec. 1.
 - 3/ Acts 1941, ch. 3, sec. 1.
 - 4/ 1 Nev. Stat. 1932, ch. 92, sec. 1.
 - 5/ Acts 1972 (Spec. Sess.), ch. 37, sec. 270.
 - 6/ Ibid., sec. 107.
 - 7/ Acts 1976, ch. 47, sec. 9.
 - 8/ Acts 1981, ch. 89, sec. 112.
 - 9/ Acts 1919, Burns 64-1102; Baldwin 15696.
 - 10/ Acts 1933, 1935; Burns. 1937 suppl., 64-905; Baldwin, 1935 suppl., 15905.
 - 11/ Acts 1919, 1921; Burns 64-1101; Baldwin 15696. Acts 1931, 1933; Burns 6-2403; Baldwin 15946.
 - 12/ Acts 1919, 1920 (Spec. Sess.); Burns 64-1201; Baldwin 15765.
 - 13/ Acts 1919; Burns 64-1102; Baldwin 15696.

Assessor

110. RECORD OF MORTGAGES, 1898-1909. 2 vols.

Record of mortgages, for purpose of assessment, showing date of mortgage, date due, names of mortgagee and mortgagor, amount, book and page of mortgage record, and location and description of property. Arr. alph. by names of mortgagees. Hdw. 300 pp.
14 x 17 x 1 3/4.

(Next entry 200, page 124)

X. BOARD OF REVIEW

The board of review of Newton County, established under an act of 1891 1/ and subsequent amendments; reviews assessments and equalizes the valuation of real and personal property. Its members are the assessor, auditor, and treasurer, ex officio, and two freeholders of opposite political parties, appointed annually by the judge of the circuit court. The assessor is president and the auditor is secretary. 2/

Prior to 1891, there was a county board of equalization, consisting of the board of commissioners and certain other members--in 1841, the auditor and the assessor; 3/ in 1852, the auditor and the appraiser or appraisers; 4/ in 1872, the auditor and the assessor; 5/ and in 1891, four freeholders from different parts of the county, appointed by the judge of the circuit court. 6/ In 1891 the board of review was created, consisting of the assessor, auditor, and treasurer; in 1895 two freeholders were added to the board; 7/ and the act of 1919 requires the two freeholders to be of opposite political parties.

The board of review holds an annual meeting beginning on the first Monday of June. A majority constitutes a quorum for the transaction of business and may decide any question. At the meeting the auditor submits for examination the assessment list of the county returned by the township assessors, and the county assessor reports all corrections and changes which in his judgment ought to be made, which the board considers and acts upon, and it may, upon its own motion, and omitted property. 8/

The board adjusts inequalities in the valuation of particular tracts or lots, 9/ hears complaints of owners of personal property, corrects errors in the description and assessment, and passes upon each valuation in the township assessors' lists. 10/ It assesses the capital stock and franchises of corporations in the county, except those assessed by the state board of tax commissioners, such as railroad, telephone, and telegraph companies. 11/

It is the duty of the board to inquire as to the valuation of various classes of property in the townships or any taxing unit, to make such changes as may be necessary, and to determine the amount to be added or deducted in order to make an equitable equalization of valuation throughout the county. If the board shall find the aggregate assessment too high, too low, or unequal, it may set aside the assessment of the whole county, or of any township or taxing unit therein, and order a new assessment. 12/

The auditor, as secretary, is required to keep full and accurate minutes of the proceedings of the board. The changes made by the board are entered in a separate column in the assessment lists. 13/

All the records are located in the auditor's vault in the courthouse.

1/ Acts 1891, ch. 99, sec. 114.

2/ Acts 1919, 1920 (Spec. Sess.); Burns 64-1201; Baldwin 15700.

3/ Acts 1841, ch. 1, sec. 18.

4/ 1 Rev. Stat. 1852, ch. 35, sec. 2.

5/ Acts 1872 (Spec. Sess.), ch. 37, sec. 150.

6/ Acts 1881 (Spec. Sess.), ch. 96, sec. 129.

Board of Review

(200-201)

- 7/ Acts 1895, ch. 38, Sec. 2.
- 8/ Acts 1919, 1920 (Spec. Sess.); Burns 64-1201; Baldwin 15700.
- 9/ Acts 1919; Burns 64-1205; Baldwin 15704.
- 10/ Acts 1919, 1920 (Spec. Sess.); Burns 64-1201; Baldwin 15700.
- 11/ Acts 1919; Burns 64-724; Baldwin 15656.
- 12/ Acts 1919; Burns 64-1205; Baldwin 15704.
- 13/ Acts 1919, 1920 (Spec. Sess.); Burns 64-1201; Baldwin 15700.

200. RECORD OF COUNTY BOARD OF REVIEW, 1891--. 2 vols.

(3, and 1 vol. not numbered).

Record of proceedings of board of review, showing date, names of members, complaints of taxpayers, abstracts of assessments, correction of reports for state tax board, and adjustment of assessments of real estate. Arr. chron. Hdw. 416 pp. 13 x 18 x 3.

201. BOARD OF REVIEW APPOINTMENTS, 1891-1920. 1 file drawer.

(125).

Certificates of appointments to the board by circuit court, showing date, names of members, appointed term, and signature of clerk. Arr. chron. 5 x 11 x 13.

(Next entry 202, page 123)

XI. BOARD OF TAX ADJUSTMENT

The board of tax adjustment of Newton County consists of seven members, chosen in accordance with an act of 1937, as follows: One member of the county council, chosen by the council; a member of the board of trustees of the largest town in the county, to be selected by such board; one member of the county board of education selected by such board; and four freeholders of the county appointed annually by the judge of the circuit court. No more than four of the seven members may be adherents of the same political party. The board elects its own chairman and vice-chairman, and the auditor acts as clerk, but has no vote in its proceedings. 1/

The board was first created by an act of 1882 2/ and reconstituted by an act of 1883, 3/ with seven members as at present, differing chiefly in qualifications and methods of appointment.

The auditor lays before the board, at its annual meeting beginning the second Monday of September and ending not later than the first day of October, the budgets adopted and the tax levies and rates fixed by the proper authorities of each municipal corporation for the ensuing year. 4/

It is the duty of the board to examine, revise, change, or reduce, but not increase, any budget, tax levy, or rate, holding such budget with the total amount of revenue to be raised therefor. No change can be made in detailed items, but only in the total amounts budgeted for each office. 5/ The total of all tax rates

on property within any municipal corporation for all municipal corporations for which the property therein is taxable, with certain exceptions, must not exceed the total rate as provided by law. 6/
 The board has the right to require officials submitting budget estimates and tax levies and rates, to attend its meeting or to furnish any necessary information, and it may employ an examiner of the state board of accounts to assist in its duties. 7/

The auditor, as clerk, keeps a complete record of all its proceedings. 3/

The records are located in the auditor's vault in the courthouse.

1/ Acts 1937; Burns, 1937 suppl., 64-310; Baldwin, 1937 suppl., 15897-1.

2/ Acts 1932, ch. 10, sec. 4.

3/ Acts 1936, ch. 237, sec. 4.

4/ Acts 1937; Burns, 1937 suppl., 64-310, 64-311; Baldwin, 1937 suppl., 15897-4, 15897-5.

5/ Acts 1937; Burns, 1937 suppl., 64-311; Baldwin, 1937 suppl., 15897-3.

6/ Acts 1937; Burns, 1937 suppl., 64-309; Baldwin, 1937 suppl., 15897-3.

7/ Acts 1937; Burns, 1937 suppl., 64-310; Baldwin, 1937 suppl., 15897-4.

8/ Ibid.

202. MINUTES OF BOARD OF TAX ADJUSTMENT, 1933--. 11 sheets.

Minutes of meetings of tax adjustment board, showing date and place of meeting, names of taxpayers and board members, amount of taxes to be adjusted, and action of board. Arr. chron. 18 x 11.

(Next entry 203, page 128)

XII. BOARD OF FINANCE

The board of finance of Newton County consists of the board of commissioners under the authority of the Depository Act of 1937. The auditor is the secretary, 1/ and the board elects its president. 2/

The board was first created by an act of 1907 3/ and recreated by the Depository Act of 1935. 4/

The board of finance has supervision of all public funds of the county and of the safekeeping and deposit thereof, 5/ and may sue and be sued, in its own name, in any court of competent jurisdiction. 6/ It designates the banks to serve as depositories for county funds. 7/ The board receives monthly statements of county funds on deposit from the banks, 8/ and may, as it sees fit, revoke the commission of any depository at any time. 9/

The board of finance holds an annual meeting on the third Monday in January for its organization, 10/ a biennial meeting on the third Monday in February, in the odd numbered years, for the consideration of proposals of banks as depositories for the ensuing two-year period. 11/

The agents of all boards of finance--county, city, town, school, and township--and of all banks desiring to become depositories, are called together by the president of the county board in a joint meeting biennially, within five days before the date fixed for filing the proposals, for the purpose of making an agreement designating depositories and the amount of deposits in each. The total maximum

amount of all public funds controlled by the several boards in the county is considered as one fund in making deposits in such proportion as the total resources of each depository bear to the total resources of all. The secretary of the county board is the secretary of the joint meeting and records its proceedings in the record of the county board. 12/

The auditor, as secretary of the board of finance, keeps a record of its proceedings. 13/

The records are located in the auditor's vault in the courthouse.

1/ Acts 1937; Burns, 1937 suppl., 61-629; Baldwin, 1937 suppl., 18644-50.

2/ Acts 1937; Burns, 1937 suppl., 61-633; Baldwin, 1937 suppl., 18644-54.

3/ Acts 1937, ch. 222, sec. 6.

4/ Acts 1935, ch. 70, sec. 7.

5/ Acts 1937; Burns, 1937 suppl., 61-629; Baldwin, 1937 suppl., 18644-50.

6/ Acts 1937; Burns, 1937 suppl., 61-633; Baldwin, 1937 suppl., 18644-54.

7/ Acts 1937; Burns, 1937 suppl., 61-635, 61-636; Baldwin, 1937 suppl., 18644-56, 18644-57.

8/ Acts 1937; Burns, 1937 suppl., 61-636; Baldwin, 1937 suppl., 18644-59.

9/ Acts 1937; Burns, 1937 suppl., 61-636; Baldwin, 1937 suppl., 18644-57.

10/ Acts 1937; Burns, 1937 suppl., 61-633; Baldwin, 1937 suppl., 18644-54.

11/ Acts 1937; Burns, 1937 suppl., 61-636; Baldwin, 1937 suppl., 18644-57.

12/ Acts 1937; Burns, 1937 suppl., 61-635; Baldwin, 1937 suppl., 18644-56.

13/ Acts 1937; Burns, 1937 suppl., 61-633; Baldwin, 1937 suppl., 18644-54.

203. RECORD OF PROCEEDING, 1907-27. 1 vol.

Record of board meetings, showing date; names of members, depository, and surety; depository proposals for receiving public funds; rate of interest; amount of bond; and acceptance and approval of depository, Arr. chron. Typed. 600 pp. 12 x 16 x 3. Aud. vt.

XIII. SCHOOL FUND BOARD

The school fund board of Newton County, as created by an act of 1865, consists of the auditor and the clerk of the circuit court ex officio and one member appointed by the judge of the circuit court for a two-year term. No more than two members of the board may be adherents of the same political party. 1/

Originally, loans from the school funds were made by the school commissioner, elected by the voters, in accordance with an act of 1861. The school commissioner was a financial agent of the county to manage the school funds and the lands belonging thereto. 2/ This office was abolished in 1862 and the duties divided between the auditor and the treasurer. 3/ The auditor had the sole authority to make loans until 1935. 4/

The school fund board makes all loans from the common school and the congressional township school funds to owners of real estate, such loans to be secured by mortgage. The board must satisfy itself, after approval of the title by the county attorney, as to the value of real estate offered in the mortgage, the validity of the title, and whether it is encumbered. 5/ Loans may also be made to the county upon proper authorization by the county council, in certain cases, for a period not exceeding five years. 6/

1/ Acts 1865, 1935; Burns, 1937 suppl., 28-209; Baldwin, 1935 suppl., 6558.

2/ Rev. Laws 1831, ch. 86, sec. 6.

3/ 1 Rev. Stat. 1852, ch. 98, sec. 133.

School Fund Board

(Next entry 204, page 183)

4/1 Rev. Stat. 1852, ch. 98, sec. 34. Acts 1865, ch. 1,
sec. 75.

5/ Acts 1865, 1885; Burns, 1937 suppl., 20-209; Baldwin,
1935 suppl., 6550.

5/ Acts 1901; Burns 20-201; Baldwin 6566, 6569.

No records could be found.

III. TREASURER.

The treasurer is a constitutional officer elected for a two-year term. No person is eligible to the office of treasurer for more than four years in any six-year period. 1/ He is required to execute his official bond in the penalty of not less than the amount of money which may come into his hands at any time during his term. 2/

The office of treasurer was established at the organization of Newton County, in 1830.

The treasurer receives all moneys coming to Howard County and disburses the same on the proper orders issued and attested by the auditor. 3/ He collects all taxes for the state, county, school, road, or other purposes, due the county on the tax certificate, 4/ delivered to him by the auditor, 5/ including city taxes. 6/ He sells by public auction real estate 7/ and personal property 8/ for delinquent taxes. He also collects taxes from corporations in the county, 9/ and the excise tax on shares of stock and deposits of banks 10/ and loan associations; 11/ and sells intangible tax stamps for the state board of tax commissioners. 12/

The treasurer makes quarterly reports to the board of commissioners, showing the true amount of money in the county treasury; 13/ a monthly report to the auditor, showing the total amount of cash payments received during the month and the respective accounts credited, 14/ semiannual settlements for taxes

Treasurer

(HARRIS COUNTY 200, PAGE 133)

with the county auditor in May and December 10/ and in accordance therewith pays to the state treasurer in June and December all money due for state purposes; 11/ and makes such other payments to the state treasury as authorized during the year. 12/

He makes to the auditor, quarterly and at the expiration of his term of office, a sworn report showing specifically the amount of taxes collected, 13/ and deposits quarterly with the auditor all moneys collected. 14/ His books for his office a number of toward County Board for review. 15/

The treasurer keeps separate cash books--for taxes and special assessments and for payments for all other purposes. 16/ He is required to keep his books by month or otherwise for separate funds or specific appropriations as well as by one general account. 17/

All the records are located in the courthouse.

1/ Const., art. 3, sec. 2.

2/ 1 Rev. Stat. 1852, Acts 1864, 1810; Burns 40-5101; Baldwin 5540.

3/ 1 Rev. Stat. 1852; Burns 40-5100, 40-5111; Baldwin 5550, 5550.

4/ Acts 1810; Burns 44-1808; Baldwin 15740.

5/ Acts 1810; Burns 44-1808; Baldwin 15740.

6/ Acts 1808; Burns 44-1810; Baldwin 11400.

7/ Acts 1810; Burns 44-1810; Baldwin 15770.

8/ Acts 1810; Burns 44-1808; Baldwin 15722.

9/ Acts 1810; Burns 44-1801; Baldwin 15700.

10/ Acts 1808; Burns 44-1804; Baldwin 15500.

11/ Acts 1808; Burns 44-1807; Baldwin 15600.

12/ Acts 1808, 1810; Burns 40-1808; Baldwin 7370.

13/ Acts 1810; Burns 44-2101; Baldwin 15802.

14/ Acts 1810; Burns 44-2501; Baldwin 15850.

Treasurer-Tax Collections

(1861-1906)

- 1877/ Acts 181; Burns 64-2403, 64-2500; Baldwin 15902, 15903.
 1878/ Acts 1804, 1805; Burns 64-2403; Baldwin 15901, 15902, 15903, 15904, 15905, 15906, 15907, 15908, 15909, 15910, 15911, 15912-17.
 1879/ Acts 1806, 1807, 1808; Burns 64-2403; Baldwin 15907.
 1880/ Acts 1809, 1810; Burns 64-2403; Baldwin 15908.
 1881/ Acts 1811, 1812 (pc. loss.); Burns 64-2403; Baldwin 15909.
 1882/ Acts 1813; Burns 64-2403; Baldwin 15910.
 1883/ 1 Rev. Stats. 1882; Burns 64-2403; Baldwin 15911.

Tax Collections

Real and Personal Property

231. Real and Personal Property, 1880-81, 1882-83, 1883-84.

232 vols. (Numbering varied).

Abstracts of tax duplicates, showing name of owner; name of property; owner and taxing unit; location, description, and assessed valuation of property; amounts paid and delinquent and of penalty and interest; total amounts paid and delinquent; and total taxes. Arr. alph. by names of property owners. Arr.

316 pp. 12 x 17 x 2 3/4. 187 vols., 1880-1886, Tr. bndt. vt.; 112 vols., 1887-90, Ind. bndt. vt.; 20 vols., 1891-96, Ind. vt.

233. Railroad Taxes, 1888. 1 vol.

Abstracts of railroad taxes, showing names of owner and taxing unit; location, description, assessed valuation, and acreage of property; and total assessed value. Arr. by taxing units. Ind. 280 pp. 11 x 17 x 1 3/4. Tr. bndt. vt.

treasurer

(200-201)

200. ~~REPORTS OF INTERESTING TAX SALES, 1901--~~. 1 file
drawer.

Reports of interesting tax sales, showing dates received,
sold, and of last reports; number of stamps received, sold, and
on hand; and total. Arr. chron. 6 x 14 x 15. 100. v. v.

201. ~~REPORTS OF INTERESTING TAX SALES, 1901--~~. 2 file drawers.
LOAN ASSOCIATIONS, 1901--.

Monthly reports of interesting tax collected by banks and
building loan associations, showing dates of report and of
money received; amount and warrant number of loan; names of
bank, building loan association, and building unit; and total
monthly tax received. Arr. chron. 14 x 12 x 5. Tr. v. v.

202. ~~REPORTS OF INTERESTING TAX SALES, 1901--~~. 100 vols.

Record of tax receipts for first and second installments,
showing date received; receipt number; name of tax payer;
location, description, and acreage of property; amount of
mortgage exemption, current and delinquent taxes;
value of real estate; and total amount of tax. Arr. by receipt
nos. Arr. 200 pp. 14 x 14 x 1. 227 vols., 1901-01, 01h.
bsmt. v. v.; 23 vols., 1904, 1904. bsmt. v. v.; 100 vols., 1901--,
Tr. v. v.

Moratorium

203. MORATORIUM TAX DUPLICATES, 1902--. 1 vol.

Record of property taxes on which a moratorium was declared
allowing legal delay of payment without penalty, showing

Treasurer

(210-212)

Dates and amounts of insolvent tax and taxes due, name of property owner, description of property, penalty discontinued, and amount of each payment. Arr. alph. by names of property owners. Bdw. 160 pp. 14 x 10 x 3/4. Tr. vt.

210. INSOLVENT TAX RECEIPTS, 1911--. 2 vols. (1-2).

Record of insolvent taxes, showing date declared insolvent; duplicate number; name of taxpayer; location and description of property; amounts of insolvent tax, interest, and penalty; and reason for penalty. Arr. by duplicate nos. Bdw. 360 pp. 12 x 10 x 2. 1 vol., 1911-34, Aud. bsmt. vt.; 1 vol., 1934--. Tr. vt.

211. DELINQUENT TAX RECEIPTS, 1860-88. 10 vols. (1-9, and 1 vol. not numbered).

Record of delinquent taxes, showing dates and amounts of current and delinquent taxes; names of owner and taxing unit; location, description, and assessed value of property; kind of tax; amounts of interest and penalty; and total taxes. Arr. alph. by names of property owners. Bdw. 554 pp. 15 x 17 x 2 3/4. 1 vol., 1874, Aud. bsmt. vt.; 9 vols., 1860-88, Tr. bsmt. vt.

For subsequent records, see entry 204.

212. REGISTER OF RECEIPTS FOR DELINQUENT TAX, 1867-77.

1 vol.

Record of delinquent tax receipts, showing date and amount of payment; receipt number; name of taxpayer; amounts of tax, interest, and penalty; and total amount of tax. Arr. chron. Bdw. 400 pp. 9 x 14 x 1/4. Tr. bsmt. vt.

For prior and subsequent records, see entry 218.

Treasurer-Receipts and Disbursements

(213-215)

213. RECEIPTS (See also entries 194-204)

213. RECEIPTS FOR TAXES, 1813--. 2 vols.

missing.

Records of individual taxes, showing dates of payment and of money received, names of payor, names of land and estate, and amount and interest of tax. Arr. chron.

8 x 14 x 10. 1 file drawer, 1813-21, fr. vt.; 1 file drawer, 1821--, 14. vt.

Public Improvements

214. BRIDGE AND ROAD TAX RECORDS, 1800--. 11 vols.

(1-6, 8-9, 7, and 10 vols. not numbered).

Record of road and ditch tax duplicates, showing date of payment; duplicate number; names of property owner, ditch, road, town, and township; section, range, meridian, location, bearing, and assessed valuation of property; amount due; and total amount of tax. Arr. alph. by names of property owners. 44x. 200. 17 x 10 x 1. 23 vols., 1800-1821, 44x. bent. vt.; 1 vol., 1800, fr. bent. vt.; 5 vols., 1821--, fr. vt.

For prior records, see entry 204.

Receipts and Disbursements

215. DAILY BALANCE BOOK, 1801--. 15 vols. (3-7, and 10 vols. not numbered). 1804-7. 1811-24, missing.

Record of daily cash balance, showing dates of money received

Treasurer - 1861-1862 and 1863-1864

(1817-227)

and disbursed; names of depositories, payer, and agent; receipt and warrant numbers; amounts brought forward and deposited; amounts received and disbursed; total amount; and balance at end of day. Arr. alph. by names of depositories. Hdw. 310 pp. 12 x 10 x 2 1/2. 5 vols., 1861-1866, Tr. bsm. vt.; 1 vols., 1866-68, Aud. bsm. vt.; 2 vols., 1868-- , Tr. vt.

For prior records, see entry 183.

216. TREASURER'S CASH BOOK, 1861-- . 3 vols.

Record of monthly cash balance, showing dates received and disbursed; names of payer, recipient, and fund credited; warrant and receipt numbers; amount and nature of receipts and disbursements; purpose; amount of overdraft; and balance. Arr. chron. Hdw. 272 pp. 12 x 10 x 1 1/2. 1 vol., 1861-64, Aud. bsm. vt.; 2 vols., 1864-- , Tr. vt.

217. TREASURER'S CASH BOOKS, 1861-- . 43 vols. (1-32, and 33 vols. now numbered).

Record of cash received and disbursed, showing dates received and disbursed; receipt, warrant, duplicate, and appropriation numbers; names of payer and fund credited; amount of receipts and disbursements; purpose; and total county and miscellaneous funds. Arr. chron., and whereunder alph. by names of property owners. Hdw. 360 pp. 12 x 10 x 2 1/2. 11 vols., 1861-66, Tr. bsm. vt.; 30 vols., 1866-1896, Aud. bsm. vt.; 2 vols., 1896-- , Tr. vt.

For prior records, see entry 310.

Treasurer - Receipts and Disbursements

(218-221)

218. REGISTER OF RECEIPTS, 1884--. 10 vols. (1, 1, 1-2, and 6 vols. not numbered).

Record of all cash received, showing receipt number, names of payer and fund credited, purpose and amount of payment, and total cash received. Arr. by receipt nos. Hdw. 120 pp.

13 x 10 x 1 $\frac{1}{2}$. 8 vols., 1884-1894, Tr. bant. vt.; 1 vol., 1911-13, Ind. bant. vt.; 1 vol., 1925--, Tr. vt.

219. BILLS, 1872-1914. 3 vols.

Record of cash received and disbursed through county funds, showing dates received and disbursed; order registers and receipt numbers; names of payer and fund credited; purpose and amount of payment; and total money received. Arr.

chron., and thereafter high. by names of payers. Hdw. 507 pp.

11 x 10 x 2. 4 vols., 1872-1907, Tr. bant. vt.; 2 vols., 1908-1914, Ind. bant. vt.

220. TREASURER'S STATEMENT, 1880--. 1 vol.

Record of all funds received and disbursed, showing dates received and disbursed; receipt and warrant numbers; names of payer, recipient and fund credited; amounts received and disbursed; purpose; balance on hand; amount of interest collected; and total amount of money collected. Arr. chron. Hdw. 640 pp. 12 x 10 x 5. Tr. vt.

221. REGISTER OF SCHOOL RECEIPTS AND ORDERS, 1880--.

6 vols. (numbering varies).

Register of school receipts and orders, showing dates paid and registered; names of payer and recipient; receipt, order,

and warrant numbers; amount, purpose, and interest of money paid; and total amount received. Arr. chron. Hw. 450 pp. 11 x 16 x 2 $\frac{1}{2}$. 4 vols., 1880-82, Tr. bant. vt.; 2 vols., 1880--, Tr. vt.

222. REGISTER OF ORDERS REGISTERED, 1874-82. 5 vols.

2, 2, and 3 vols. (not numbered).

Records of orders redeemed, showing dates redeemed and re-issued, order number, names of payer and recipient, amount and purpose of money received, and total amount received. Arr. by registration nos. Hw. 354 pp. 14 x 17 x 2. 4 vols., 1874-82, Tr. bant. vt.; 1 vol., 1884-82, Hw. bant. vt.

For prior records, see entry 219; for subsequent records see entry 220.

223. TREASURER'S REGISTER OF WARRANTS BY DEPOSITORIES,

1808--. 3 vols. (1-3, and 4 vols. not numbered).

Register of warrants by depositories, showing dates deposited and issued, warrant number, name of depository, amount and purpose of warrant, and balance. Arr. by warrant nos.

Hw. 550 pp. 12 x 17 x 2 $\frac{1}{2}$. 1 vol., 1808-23, Aud. vt.; 3 vols., 1823-30, Aud. bant. vt.; 2 vols., 1831--, Tr. vt.

224. QUIETUS RECORD OF FUNDS FROM AUDITOR, 1830--.

9 file drawers. 1814-24, in volume forms.

Quietus warrants, showing date paid, warrant and appropriation numbers, names of payer and recipient, and amount and purpose of warrant. Arr. by warrant nos. 20 x 5 x 16. 7 file drawers, 1830-1813, Tr. bant. vt.; 2 file drawers, 1825--, Tr. vt.

Treasurer-Receipts and Disbursements

(225-228)

225. QUIBUS PRO ADDITION, 1914-24. 12 vols.

Record of quibus warrants, showing date and amount paid; warrant and appropriation numbers; names of payer, recipient, and account; and purpose of quibus. Arr. by warrant numbers. Bdw. 650 pp. 14 x 10 x 4. Aud. vt.

226. DEPOSITORY BANK STATEMENTS, 1907--. 4 vols.

Record of monthly statements by depositories, showing dates received and disbursed; receipt and warrant numbers, names of payer and payee; amount of warrant, deposit, and interest; and balance. Arr. chron. Bdw. 250 pp. 14 x 10 x 3. 3 vols., 1907-08, Aud. vt.; 1 vol., 1924--, Tr. vt.

227. BANK LEDGER, 1920-25. 1 vol.

Record of deposits and withdrawals, showing dates deposited and withdrawn, warrant number, names of payee and depository, amounts deposited and withdrawn, and balance. Arr. chron. Bdw. 640 pp. 11 x 10 x 2. Aud. bsmt. vt.

228. DISTRIBUTION RECORDS, 1902-1924. 10 vols.

(1, 1-1, 3, and 4 vols. not numbered).

Record of distribution of county funds, showing date distributed, order number, names of recipient and fund credited, amount and purpose of fund, and balance. Arr. by order nos., and thereunder alph. by taxing units. Bdw. 300 pp. 20 x 10 x 3. 1 vol., 1905-1902, Tr. bsmt. vt.; 2 vols., 1903-1921, Tr. vt.; 7 vols., 1902-1924, Aud. bsmt. vt.

For subsequent records, see entry 235.

IV. AUDITOR

The auditor is a constitutional officer, elected for a four-year term. No person is eligible to the office of auditor for more than eight years in any twelve-year period. 1/ He is required to post bond in the amount of ten thousand dollars approved by and filed with the county commissioners. 2/

This office was established in Newton County in 1860, the date of its organization.

The auditor is the financial agent of the county and the routine administration of county affairs centers in his office, through which all financial transactions are conducted.

The principal functions of the auditor are fourfold: As a county "controller", he keeps the accounts of the county and issues warrants for all claims allowed by the commissioners, by court order, 3/ or otherwise as statutes provide. 4/ Ex officio he is clerk to the board of commissioners, 5/ the county council, 6/ and the board of tax adjustment, 7/ and secretary of the board of finance. 8/ He is also a member and the secretary of the board of review, 9/ and a member of the school fund board. 10/ As a tax officer, he prepares the official tax duplicates, 11/ certifies to the treasurer the amount of taxes due from banks; 12/ and, if the board of tax adjustment fails to complete its duties on time or to reduce the rate to the legal maximum, fixes the tax rate within any municipal corporation in the county. 13/ As budget officer he compiles estimates made to him by each county agency; keeps them on file for one month, subject to inspection by any

Auditor

(Text entry 229, page 123)

taxpayer; and submits them with his recommendations to the county council at its annual meeting. 14/

Other duties are: 15/ managing the common school and the congressional township school funds, with the exception of making loans; 15/ preparing the ditch duplicate, covering assessments for construction or repair of ditches and drains; 16/ issuing licences to peddlers, chows, and theaters, 17/ and permits for public warehouses; 18/ acknowledging deeds and mortgages executed for the security of trust fund loans; 19/ and approving bonds of township trustees. 20/

The Auditor keeps a record of all the financial transactions of his office in cashbooks, 21/ warrant books, 22/ and fee books, 23/ and in such separate books as prescribed by statute. He is required to keep separate accounts for each specific item of appropriation by the county council 24/ and an accurate account current, with the treasurer, of county funds. 25/ He also keeps a transfer book, arranged by townships, cities, and towns, of all land conveyances in the county. 26/ He keeps the records of all the boards of which he is clerk or secretary and must preserve the documents, books, papers, and maps deposited in his office. 27/

All the records are located in the courthouse.

1/ Const., art. 6, sec. 2.

2/ Acts 1899; Burns 49-3003; Baldwin 5417.

3/ Acts 1897; Burns 26-300; Baldwin 5257.

4/ 1 Rev. Stat. 1852; Burns 49-3005; Baldwin 5418.

5/ 1 Rev. Stat. 1852; Burns 49-3004; Baldwin 5418.

6/ Acts 1899; Burns 23-509; Baldwin 5373.

- 7/ Acts 1937; Burns, 1937 suppl., 64-310; Baldwin, 1937 suppl., 15837-4.
- 8/ Acts 1937; Burns, 1937 suppl., 61-625; Baldwin, 1937 suppl., 15844-50.
- 9/ Acts 1919, 1920 (Spec. Sess.); Burns 64-1201; Baldwin 15700.
- 10/ Acts 1935, 1936; Burns, 1937 suppl., 28-209; Baldwin, 1935 suppl., 6558.
- 11/ Acts 1919; Burns 64-1403; Baldwin 15740.
- 12/ Acts 1933; Burns 64-310; Baldwin 15591.
- 13/ Acts 1937; Burns, 1937 suppl., 64-314; Baldwin, 1937 suppl., 15897-8.
- 14/ Acts 1939; Burns 26-520; Baldwin 5304.
- 15/ Acts 1935; Burns 26-105; Baldwin 6511. Acts 1935, 1936; Burns, 1937 suppl., 26-200; Baldwin, 1935 suppl., 6558.
- 16/ Acts 1933; Burns 27-134; Baldwin 3770.
- 17/ 1 Rev. Stat. 1932; Burns 48-304; Baldwin 1047.
- 18/ Acts 1915, 1916 (Spec. Sess.); Burns 67-201; Baldwin 16206.
- 19/ 1 Rev. Stat. 1932; Burns 48-3011; Baldwin 5425.
- 20/ Acts 1915; Burns 65-103; Baldwin 16061.
- 21/ Acts 1935; Burns 49-1401; Baldwin 7576.
- 22/ 1 Rev. Stat. 1932; Burns 48-3005; Baldwin 5419.
- 23/ Acts 1935; Burns 49-1300; Baldwin 7559.
- 24/ Acts 1939; Burns 26-523; Baldwin 5337.
- 25/ 1 Rev. Stat. 1932; Burns 48-3010; Baldwin 5425.
- 26/ Acts 1919; Burns 64-1409; Baldwin 15746.
- 27/ 1 Rev. Stat. 1932; Burns 48-3004; Baldwin 5418.

Audits and Reports

229. DEPARTMENT OF INSPECTION, 1902--. 3 file drawers.

(331, and 2 file drawers not numbered).

State examiner's reports of county offices, showing date examined, name and address of official, total annual receipts and disbursements, results, and bonds outstanding. Arr. chron. 5 x 14 x 10 1/2. Aud. vt.

230. FIELD EXAMINER'S REPORT ON COUNTY OFFICES, 1925--.

2 file drawers.

Field examiner's reports of treasurer's office to state examiner, showing date examined, total receipts and disbursements, name of

Auditor--Audits and Reports

(231-235)

office, balances, results of examination, and signature of president of board. Arr. chron. 1 file drawer, 14 x 12 x 5¹/₂;
1 file drawer, 5 x 14 x 11. 1 file drawer, 1925-32, Tr. vt.;
1 file drawer, 1932-- , Aud. vt.

231. REPORT OF STATE BOARD OF ACCOUNTS, 1914-34. 1 file drawer.
Reports of state board of accounts, showing date books audited,
name of accountant, balances, and fees charged. Arr. chron.
5 x 14 x 11. Clk. vt.

232. AUDITOR'S CERTIFICATES OF DISTRIBUTION, 1917-- . 9 vols.
Certificates of distribution of warrants issued on treasurer
for township trustees, showing date issued, warrant number,
names of trustee and township, amount, and purpose. Arr. by
warrant nos. Hdw. 200 pp. 12 x 16 x 2¹/₂. Aud. vt.

233. DISTRIBUTION RECORD, 1898-1921. 3 vols. (2-4).
Record of distribution of county funds, showing date distributed,
name of taxing unit, amount, and purpose. Arr. by taxing units.
Hdw. 200 pp. 28 x 17 x 2. Aud. vt.

234. AUDITOR'S LEDGER, 1861-90. 2 vols.
Record of distribution of county funds, showing date distributed,
name of taxing unit, amount, and purpose. Arr. chron. Hdw.
250 pp. 3 x 10 x 2. Aud. vt., bsmt.

235. AUDITOR'S SETTLEMENT SHEETS, 1921-- . 2 file drawers.
Settlement sheets of distribution of county funds, showing date
distributed, name of taxing unit, amount, purpose, and total.
Arr. chron. 30 x 5 x 30. Aud. vt.

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(236-239)

236. COUNTY OFFICIALS' REPORTS OF FEES COLLECTED, 1915--.

1 file drawer. (512).

Officials' report of fees collected, showing date filed and collected, receipt number, name of official, amount, source, and total. Arr. chron. 5 x 16 x 11. Aud. vt.

237. TRUSTEES' FINANCIAL REPORT TO THE ADVISORY BOARD, 1902--.

29 file drawers. (numbering varies).

Financial report of township trustees to advisory board, showing date of report; receipt number; name of payer, township, and fund credited; amount; purpose; and total. Arr. chron. 5 x 16 x 11. 6 file drawers, 1902-1905, Tr. vt., bant.; 23 file drawers, 1905--., Aud. vt.

238. TRUSTEES' BUDGETS, 1864-1911. 2 vols. (1, and 1 vol.

not numbered). 1870-1906, missing.

Record of distribution of county funds, showing dates paid and distributed, name of township, amount, source, interest, and total. Arr. chron. Hdw. 159 pp. 11 x 16 x 2. 1 vol., 1864-72, Aud. vt., bant.; 1 vol., 1907-11, Aud. vt.

239. CERTIFICATE OF TAX LEVIES, 1921--. 9 file drawers.

(459, and 8 file drawers not numbered).

Lists of tax levies as determined by township officials, and submitted to the auditor, showing amounts, names of township and fund, purpose, and total. Arr. chron. 5 x 14 x 10 $\frac{1}{2}$. Aud. vt.

Receipts and Disbursements

210. MONTHLY BALANCE BOOK, 1892--. 4 vols.

Record of funds received and disbursed from county revenue, showing dates received and disbursed; warrant and account numbers; names of payer, recipient, and fund credited; source; amount; purpose; outstanding warrants; total; and balance. Arr. by account nos.
Hdw. 150 pp. 16 x 22 x 1. Aud. vt.

For prior records, see entry 242.

241. YEARLY BALANCE BOOK, 1892-1900. 1 vol.

Record of annual receipts and disbursements, showing dates received and disbursed; names of payer, recipient, and fund credited; source; amount; purpose; total; and balance. Arr. chron. Hdw. 62 pp.
16 x 17 x 1. Aud. vt.

For prior and subsequent records, see entries 218-220.

242. FEE AND CASH BOOK, 1864--. 5 vols. (1, 1, and 3 vols. not numbered).

Record of fees collected, showing date paid, receipt number, names of payer, source, amount, and total. Arr. chron. Hdw. 300 pp.
12 x 18 x 3. 3 vols., 1864-06, Aud. vt., bsmt.; 2 vols., 1896--,
Aud. vt.

243. RECORD OF RECEIPTS, APPROPRIATIONS, AND DISBURSEMENTS,
1928--. 2 vols.

Record of appropriations and disbursements, showing dates received and disbursed; receipt, appropriation and warrant numbers; names of payer, payee, and fund credited; amount; source; purpose; total; and balance. Arr. chron. Hdw. 450 pp. 14 x 18 x 3. Aud. vt.

244. RECORD OF RECEIPTS, 1857-1928. 12 vols. (1-3, and 9 vols. not numbered).

Record of receipts of county funds from all sources, showing date paid, receipt number, name of payee, amount, purpose, and total. Arr. by receipt nos. Hdw. 300 pp. 14 x 17 x 1 $\frac{1}{2}$. 1 vol., 1857-92, Tr. vt., bsmt.; 3 vols., 1880-1911, Aud. vt., bsmt.; 2 vols., 1894-1928, 3 vols., 1911-27, Aud. vt.

245. APPROPRIATION REGISTER, 1872-1922. 9 vols. (1-2, 2, and 6 vols. not numbered).

Record of receipts and appropriations, showing date of payment, warrant and receipt numbers, names of official and fund credited, amount, source, purpose, total, and balance. Arr. chron. Hdw. 533 pp. 16 x 16 x 3. 3 vols., 1872-91, Aud. vt., bsmt.; 6 vols., 1891-1922, Aud. vt.

For subsequent records, see entry 246.

246. ROAD RECEIPTS REGISTER, 1885-1917. 6 file drawers.
15 boxes. (numbering varies).

Tax receipts for work performed on roads, showing date of service, receipt and road district numbers, name of taxpayer, and amounts of labor performed and taxes deducted. Arr. by receipt nos. 5 x 13 x 11. 15 file boxes, 1885-1905, Tr. vt., bsmt.; 6 file drawers, 1905-17, Aud. vt.

247. POOR RELIEF CLAIMS, 1884-1936. 19 file boxes, and
1934-1936, in Commissioner's Claims, entry 5.

Poor relief claims, showing date, number and amount of claim, names of claimant and township, and nature of relief. Arr. chron. 5 x 14 x 10 $\frac{1}{2}$. Aud. vt.

248. AUDITOR'S CONSTRUCTION RECORD, 1920--. 1 vol.

Record of bond sales for construction payments for roads and ditches, showing dates of sale of bond and of payment; contract, receipt and warrant numbers; names of contractor, road, and sureties; amounts of contract, warrant, bond receipts, premiums, and refunds; total; and conditions of contract. Arr. by contract nos. Hdw. 250 pp.
13 x 14 x 1 1/2. Aud. vt.

For prior records, see entry 20.

249. REGISTRY OF WARRANTS, 1897-1925. 4 vols. (1, 15-14, and 1 vol. not numbered).

Record of warrants, showing date issued, appropriation and warrant numbers, names of recipient and fund credited, amount, purpose, and total out of county revenue. Arr. by warrant nos. Hdw. 444 pp.
11 x 16 x 1 1/2. Aud. vt.

For prior records, see entry 222; for subsequent records, see entry 12.

250. CANCELLED WARRANTS, 1908--. 25 file drawers. (numbering varies).

Cancelled warrants, showing date paid, appropriation and warrant numbers, name of payee, amount, and purpose. Arr. by warrant nos.
5 x 13 x 11. Aud. vt.

251. QUIETUS, 1862--. 5 file drawers. (206-8, 215, and 1 file drawer not numbered).

Quietus receipts, showing date paid, number, name of payer, amount, and purpose. Arr. chron. 5 x 13 x 11. 1 file drawer, 1862-1905, Tr. vt., bmt.; 4 file drawers, 1905--., Aud. vt.

252. QUIETUS, 1914-24. 12 vols. (1001-10000).

Receipt stubs of warrants issued, showing date paid, quietus number, name of payee, amount, and purpose. Arr. by quietus nos. Hdw.

150 pp. 12 x 16 x 1. Aud. vt.

Taxes

Appraisements

253. TRANSFER BOOKS, 1860--. 192 vols.

Record of property transfers, showing date of transfer, names of owner and purchaser, location, and value of property, kind of deeds, and amount of fees. Arr. alph. by names of owners. Hdw. 150 pp.

12 x 18 x 1 1/2. 110 vols., 1860-93, Aud. vt., bant.; 82 vols., 1893--., Aud. vt.

254. SCHEDULE OF CORPORATIONS, 1905--. 13 file drawers.

(numbering varies).

Schedules of railroad property for taxing purposes, showing date of schedule, names of railroad and taxing unit, description of right of way, area of track, acreage, value of stations, and total value. Arr. chron. 5 x 13 x 10. Aud. vt.

Returns

255. AFFIDAVITS OF MORTGAGE INDEBTEDNESS, 1906-19. 15 file drawers. (numbering varies).

Affidavits of mortgage indebtedness for tax exemptions, showing date of petition, names of mortgagee and mortgagor, location and description of property, and amount. Arr. chron. 5 x 13 x 11. Aud. vt.

Auditor--Taxes

(253-258)

256. MORTGAGE EXEMPTIONS, 1900--. 37 vols.

Record of mortgage exemptions, showing date filed, exemption number, names of mortgagee and mortgagor, location and description of property, and amount. Arr. chron. Hdw. 336 pp. 10 x 15 x 2.
23 vols., 1904-34, poor relief rm. adjoining Aud. vt., bant.;
9 vols., 1900, 1934--, Aud. vt.

257. AFFIDAVIT FOR SOLDIER'S EXEMPTION, 1920--. 10 vols.;
1 file drawer (441).

Record of soldiers' affidavits for tax exemptions, showing date filed; pension certificate number; name, age, and residence of applicant; and amount of exemption allowed. Arr. chron. Hdw.
File drawer, 5 x 14 x 10; 10 vols., 10 pp. 10 x 7 x 1/2. 8 vols.,
1922-34, Aud. bant. vt.; 1 file drawer, 2 vols., 1920-21, 1935--,
Aud. vt.

Lists258. ASSESSMENT BOOKS, 1864--. 262 vols.^f 1900-1914, missing.

Title varies: Assessor's Books.

Record of tax assessments, showing date assessed; names of owner and taxing unit; location, description, and valuation of property; total; and assessed valuation by township and county assessors.
Arr. by taxing units. Hdw. 38 pp. 14 x 17 x 1/2. 7 vols., 1864-99,
Tr. vt., bant.; 181 vols., 1915-31, Aud. vt., bant.; 74 vols.,
1932--, Aud. vt.

Auditor--Taxes

(250-262)

250. ASSESSMENT BOOKS, 1804--. 505 vols.

Schedule of assessments, showing date assessed; names of owner and taxing unit; location, description, and valuation of property; and assessed value by township and county assessors. Arr. by taxing units, and thereunder alph. by names of owners. Hdw. 200 pp.

9 x 14 x 1 $\frac{1}{2}$. 400 vols., 1804-35, poor relief m. adjoining Aud. bkmt. vt.; 75 vols., 1834-35, Aud. vt.; 20 vols., 1836--5. Tr. vt.

250. COPY OF ASSESSMENTS, 1804-1800. 8 vols.

Transcripts of assessments, showing date assessed; names of owner and taxing unit, location, description, and assessed valuation of property; and total. Arr. by taxing units. Hdw. 500 pp.

12 x 10 x 2. 7 vols., Tr. vt., bkmt.; 1 vol., Aud. vt.

Delinquent and Arrears

261. DELINQUENT LANDS AND LOTS, 1861--. 4 vols. (2-4, and 1 vol. not numbered).

Record of delinquent taxes on land and lots, showing date due; duplicate number; names of owner and taxing unit; location, description, and assessed valuation; amounts delinquent and of interest; cost of advertising; and total taxes due. Arr. by duplicate nos. Hdw. 160 pp. 12 x 13 x 2 $\frac{1}{2}$. Aud. vt.

262. REGISTER OF TAX SALES, 1861--. 4 vols. (1-2, and 2 vols. not numbered).

Record of property sold for delinquent taxes, showing date of sale; certificate and duplicate numbers; names of owner, purchaser, and

Auditor--Taxes

(203-265)

taxing unit; location and description of property; quantity sold; amount of sale; and date redeemed. Arr. by certificate nos. Hdw. 450 pp. 12 x 16 x 2 $\frac{1}{2}$. Aud. vt.

For tax deed records, see entry 60.

263. TAX CERTIFICATES REDEEMED, 1865--. 14 file drawers.

(427, and 13 file drawers not numbered).

Record of tax certificates redeemed, showing date of redemption, name of original owner, certificate number, location and description, and amount paid. Arr. by certificate nos. 5 x 14 x 10. 12 file drawers, 1865-1907, Aud. vt., bsmt.; 2 file drawers, 1908--, Aud. vt.

264. REGISTER OF TRANSFERS-TAX SALES CERTIFICATE, 1866-1904.

1 vol.

Register of transfers of tax sale certificates, showing date of certificate, certificate number, names of assignor and assignee, and location and description of property. Arr. by certificate nos. Hdw. 200 pp. 8 x 14 x 1. Aud. vt.

For subsequent records, see entry 262.

Plat Books

265. ASSESSOR'S PLAT BOOK, 1899--. 131 vols. 1950-51, missing.

Record of plats for purpose of assessments, showing date; plat number; names of property owner and taxing unit; section; range; acreage; description, location, and valuation; and scale of congressional townships. Arr. by taxing units. Hdw. 38 pp. 10 x 15 x $\frac{1}{2}$. 114 vols., 1899-1929, Aud. vt., bsmt.; 17 vols., 1932--, Aud. vt.

For prior records, see entry 250.

School Funds
(see also entry 74)

236. REGISTER OF SCHOOL AND TRUST FUNDS, 1860--. 11 vols.

(1-4, 1-6, 1-2, 1, and 1 vol. not numbered).

Record of school fund loans, showing dates loaned, due, and paid; loan number; names of mortgagee and mortgagor; address/ location and description of property; kind of fund; amounts of loan and interest; total; and final payment. Arr. by loan no. Hdw. 375 pp. 12 x 16 x 2 1/2. 7 vols., 1860-72, Aud. vt., bant.; 4 vols., 1872--., Aud. vt.

237. AUDITOR'S REPORT SPECIAL SCHOOL REVENUE, 1884--. 1 file

box, and 1884-1917 in Commissioners' Claims, entry 5.

Auditor's reports to superintendent of public instruction of special school revenue collections, showing date of report; names of corporation, township, and county; source; amount; and total collections; and purpose. Arr. chron. 5 x 13 x 11. Aud. vt.

238. SCHOOL FUND LEDGER, 1862-63. 1 vol.

Record of special school revenue collected, showing date paid; names of payer and township; amounts of principal, interest, and collections, source; and purpose. Arr. chron. Hdw. 200 pp. 8 x 10 x 2. W. vt., bant.

239. RECORD OF DEEDS OF SIXTEENTH SECTION, 1862-63. 1 vol.

Record of deeds issued to purchasers of land in the sixteenth section of school lands belonging to congressional township, showing date purchased, certificate number, names of purchaser and township, location and description, and amount. Arr. chron. Hdw. 200 pp. 9 x 14 x 1. Aud. vt.

For subsequent records, see entry 253.

Official Bonds
(see also entries 24-27)

270. COUNTY OFFICIAL'S BONDS, 1860--. 1 file drawer; 3 boxes. Official surety bonds, showing date filed, bond number, names of official and surety, address of official, amount and condition of obligation, and date of expiration. Arr. chron. 5 x 14 x 10. 5 boxes, 1860-1904, Tr. vt., bsmt.; 1 file drawer, 1904--., Aud. vt.
271. SCHOOL TRUSTEES' BONDS, 1860--. 3 vols. (1, and 2 vols. not numbered).

Record of surety bonds for school trustees, showing dates elected and filed, bond number, name and address of trustee, name of township, amount and condition of obligation, and date of expiration. Arr. chron. Hdw. 350 pp. 12 x 13 x 2. Aud. vt.

272. TOWNSHIP ASSESSOR'S BOND RECORD, 1860-1934. 2 vols. (1, and 1 vol. not numbered).

Record of assessor's surety bonds, showing date filed, bond number, names and addresses of assessor and surety, amount and condition of obligation, and date of expiration. Arr. chron. Hdw. 370 pp. 12 x 16 x 2. Aud. vt.

273. BOND RECORD, Apr.-Dec. 1882. 1 vol.

Record of surety bonds for road superintendent, showing dates of filing, of acceptance, and of expiration; bond number; names and addresses of superintendent and surety; and amount and condition of obligation. Arr. chron. Hdw. 244 pp. 11 x 16 x 1. Tr. vt., bsmt.

For prior and subsequent records, see entry 270.

Miscellaneous Records

274. APPLICATION FOR LIQUOR LICENSES, 1898-1911. 1 file
drawer (225).

Applications for liquor licenses, showing date of application, application number, name of applicant, notice of publication, term, and description of property. Arr. by application nos. 5 x 13 x 11. Aud. vt.

275. RECORD RETAIL LIQUOR BONDS, 1901-11. 1 vol.

Record of surety bonds to sell liquor, showing dates of filing, of acceptance, and of expiration; names and addresses of applicant, co-signers, and surety; description and location of business; and amount and condition of obligation. Arr. chron. Hdw. 482 pp. 11 x 16 x 2. Aud. vt., bant.

276. ENUMERATION BOOKS, 1910--. 23 vols.

Record of enumeration of white and colored males past twenty-one years, showing date, enumeration number, name, address, and age. Arr. by enumeration nos. Hdw. 100 pp. 9 x 14 x $\frac{1}{2}$. Aud. vt.

277. DEPUTY ASSESSOR'S APPOINTMENTS, 1907-15. 1 file
drawer (216).

Appointments of deputy assessors by auditor, showing date appointed, names of appointees and township, and address, age, and color of appointee. Arr. chron. 5 x 13 x 11. Aud. vt.

278. CERTIFICATE OF ENTRY, 1865-91. 1 vol.

Record of government land granted to State of Indiana and sold to the public, showing date of sale; certificate number; name of purchaser; location and description; certificate of entry; amounts of sale, interest, and principal; payments; and final certificate of ownership.

Arr. by certificate nos. Hdw. 200 pp. 8 x 11 x $\frac{1}{2}$. Aud. vt.

(Public Library, 191, and 187)

The Registration Officer, 187, and 187

The registration officer of Newton County is the clerk of the circuit court, ex officio, by authority of an act of 1888. 1/

The Constitution of 1851 prescribed the qualifications of voters 2/ and an act of 1861 enjoined the general assembly to provide for the registration of all persons entitled to vote. 3/ Various laws for registration have been enacted; an act of 1867, establishing a county board of registry 4/ was repealed in 1868; 5/ act of 1861 6/ and 1861, 7/ providing for registration in the office of the clerk of the circuit court, were declared unconstitutional in 1863 8/ and 1863, 9/ respectively; an act of 1865, providing for a precinct registration board, 10/ was repealed in 1867; 11/ an act of 1867, creating a board of registration commissioners, generally called the registration board, consisting of the clerk of the circuit court and 10 qualified electors appointed by him, one from each of the major political parties, 12/ was abolished in 1869 13/ and succeeded by precinct boards established by an act of that year; 14/ an act of 1868 created a registration board, consisting of the auditor and a person of opposite political faith, appointed by him. 15/ In 1867 all preceding acts from 1863 were repealed. 16/ The present system was established by the act of 1868, amended in 1868. 17/

The registration officer has full charge and control of the registration of the voters and provides all the necessary books

Registration Officer

(270)

and supplied for the registering of voters. 13/

Records compiled under the early laws outlined above are in the custody of any officer charged with their care, either the auditor or the clerk. Current records are in the office of the clerk of the circuit court as on-official registration officer. 14/

All the records are located in the courthouse.

15/ Acts 1884, 1885; Burns, 1887 suppl., 25-300; Baldwin, 1888 suppl., 7301.

16/ Const., art. 3, sec. 2.

17/ Const., art. 3, sec. 14.

18/ Acts 1887, ch. 32, sec. 2.

19/ Acts 1887 (Sess.), ch. 32, sec. 1.

20/ Acts 1887, ch. 37, sec. 10.

21/ Acts 1887, ch. 111, sec. 1.

22/ Acts 1887, ch. 111, sec. 1.

23/ Acts 1887, ch. 111, sec. 1.

24/ Acts 1887, ch. 111, sec. 1.

25/ Acts 1887, ch. 111, sec. 1.

26/ Acts 1887, ch. 111, sec. 1.

27/ Acts 1887, ch. 111, sec. 1.

28/ Acts 1887, ch. 111, sec. 1.

29/ Acts 1887, ch. 111, sec. 1.

30/ Acts 1887, ch. 111, sec. 1.

31/ Acts 1887, 1888; Burns, 1887 suppl., 25-300; Baldwin, 1888 suppl., 7301.

32/ Acts 1887; Burns 25-300; Baldwin 7301.

33/ Acts 1888; Burns 25-315, 25-316; Baldwin 7315, 7316.

170. APPLICATION FOR REGISTRATION OF NATIVE BORN VOTERS, 1918-20,

2 file drawers (440-451).

Applications for registration of native born voters, showing

application and previous number; date; age, sex, and address of

applicant; and name of native country. Arr. by tabs. 5 x 14 x 10.

and vt.

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(2nd)

Record of ballots of this year counts, showing dates of mailing
and mailing ball ts; ages of elector, townships, town, and witnesses;
precinct and ward numbers; address; and time election held. Arr.
by names of townships. Arr. 112 pp. 11 x 16 x 1. Vol. 32nd, vt.

BOARD OF PRIMARY ELECTION COMMISSIONERS, NEWTON COUNTY

The Board of primary election commissioners of Newton County was established by an act of 1915. The board consists of the clerk of the circuit court, and two persons appointed by him, one from each of the major political parties, nominated by the respective chairman of the county committees of the parties. The primary election commissioners serve as election commissioners at the election for which nominations in the primary are made. 1/

The board prepares and distributes the primary ballots and supervises primary elections for the nomination of candidates for judicial, legislative, county, township, and city offices, and for the election of party officers and delegates. 2/

Records of primary election matters are filed in the office of the clerk of the circuit court (a member of the Board of primary election commissioners) for preservation as provided by statute. 3/

All the records are located in the courthouse.

1/ Acts 1915, 1917; Burns 20-304; Baldwin 7167.

2/ Acts 1915; Burns 20-303; Baldwin 7167. Acts 1915, 1917; Burns 20-304; Baldwin 7166. Acts 1915, 1916, 1917; Burns 1917 suppl., 20-316; Baldwin, 1917 suppl., 7161. Acts 1926; Burns 20-1007; Baldwin 7166.

3/ Acts 1916; Burns 20-1008; Baldwin 7115. Acts 1911, 1912, 1915; Burns 20-2503; Baldwin 7446. Acts 1911; Burns 20-2510; Baldwin 7447.

201. Primary Elections, 1901--. 2 vols. (2, and 1 vol. not numbered).

Record of general and local elections. Contains: Election Records, [Primary], entry 202; [Election Returns], entry 203; Election Record, [General], entry 204. Arr. chron. -adv. 600 pp. 12 x 10 x 2. 211. vt.

202. Primary Elections, [Primary], 1910--

In Election Record, entry 201.

Record of general and local elections, showing date of election; names of candidates, office, political party; number of votes cast for each candidate, total votes; and results.

203. Primary Elections, 1901--. 3 file boxes; 3 file drawers.

Reports pertaining to elections. Contains: [Candidates' Statement of Expenses, Primary], entry 204; [Candidates' Statement of Expenses, General], entry 205; [Affidavits of Inspectors, Primary], entry 206; [Affidavits of Inspectors, General], entry 207; [Declarations of Candidates], entry 208. Arr. chron. 3 file drawers, 4 x 11 x 14; 3 file boxes, 4 x 4 x 12. 3 file boxes, 1901-1903, tr. bart., vt.; 3 file drawers, 1904--

204. [Candidates' Statement of Expenses, Primary], 1910--

In Election Records, entry 203.

Candidates' statement of expenses, showing dates of filing, names of candidate and office, itemized list of all expenses, and report of treasurer of central committee.

Board of Primary Election Commissioners

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286. [INQUIRIES OF ELECTION COMMISSIONERS], 1910--. In
Election Records, entry 286.

Inquiries of inspectors, showing date of oath, name and oath of
inspector, election notices, and reports.

287. [DECLARATION OF CANDIDATES], 1894--. In Election Records,
entry 287.

Declaration of candidates, showing date of filing, names of
candidate and office desired, and petition of voters.

288. BOARD OF ELECTION COMMISSIONERS, 1890-1901. 1 vol.

Record of appointments of election sheriffs, showing names of
party chairman and appointee, oath of office, and date appointed.

4 pp. chron. ind. 302 pp. 8 x 14 x 3/4. Ind. cont. vt.

1000. Board of Commissioners

The Board of Commissioners of Newton County, consisting of the election commissioners, was established by an act of 1895. 1/ The members are the clerk of the circuit court, and two persons appointed by him, one from each of the major political parties, nominated by the respective chairmen of the county committees of the parties. 2/ The board elects its own chairman and its clerk is the clerk of the circuit court. 3/

Prior to 1895, the board of commissioners, as first established under the authority of the revised statutes of 1884, consisted of all the precinct inspectors of election of the county. 1/

The members of the board are required to assemble at nine o'clock, p. m., on the day of each election to canvass and estimate the certificates, poll lists, and tally papers returned by the election inspectors; 2/ to tabulate therefrom the votes of the county; 3/ and to declare in a certified statement the candidates elected in the county. 4/

Such certificates, together with a statement of all votes tabulated, canvass sheets, poll books, and tally papers, are delivered to the clerk of the circuit court and filed and preserved by him in his office, open to the inspection of any legal voter. 5/

The records are located in the courthouse.

- ✓ Lots 1800, 1807; Burns 18-1801; Baldwin 7877.
✓ Lots 1800; Burns 18-1802; Baldwin 7100.
✓ Lots 1800; Burns 18-1803; Baldwin 7870.
✓ 1 lot. Lots. 1802, Chs. 51 & 52.
✓ Lots 1800, 1807; Burns 18-1801; Baldwin 7877.
✓ Lots 1800; Burns 20-14-4; Baldwin 7300.
✓ Lots 1800; Burns 20-1405; Baldwin 7831.
✓ Lots 1800; Burns 20-1404; Baldwin 7300.

230. [BIOGRAPHICAL], 1900--. IN ALCOVE RECORD,
ENTRY 201.

Record of election returns, showing name of election; names of candidates, office, and political party; number of votes cast for each candidate; total votes cast; and results.

III. BOARD OF ELECTION OF HERTON COUNTY

The board of election commissioners of Herton County was established by an act of 1808. The board consists of the clerk of the circuit court, and two persons appointed by him, one from each of the major political parties, nominated by the respective chairmen of the county committees of the parties. 1/ The primary election commissioners, since 1913, serve at the election commissioners at general elections. 2/ The board of election commissioners, since 1808, constitutes the board of canvassers. 3/

The board supervises general elections and prints and distributes ballots for the election of county officers. The ballots are prepared in accordance with petitions for placing candidates' names on the ballots and with certificates of nomination by convention or primary election, as filed with the clerk of the circuit court. 4/

Records of all general elections are filed in the office of the clerk of the circuit court (a member of the board of election commissioners) for preservation as provided by statute. 5/

All the records are located in the courthouse.

1/ Acts 1808; Burns 29-1002; Baldwin 7109.

2/ Acts 1913, 1917; Burns 29-304; Baldwin 7197.

3/ Acts 1905; Burns 29-1401; Baldwin 7377.

4/ Acts 1886; Burns 29-1002; Baldwin 7109. Acts 1899, 1933; Burns 29-1003; Baldwin 7110.

5/ Acts 1886; Burns 29-1009; Baldwin 7113. Acts 1911, 1916, 1918; Burns 29-2506; Baldwin 7445. Acts 1911; Burns 29-2510; Baldwin 7447.

288. ALBION RECORD, [GENERAL], 1891--. In Election Record, entry 261.

Record of general elections, showing date of election; names of candidate, office, and political party; number of votes cast for each candidate; total votes cast; and results.

289. [CANDIDATES STATEMENT OF EXPENSES, GENERAL], 1894--.

In Election Records, entry 285.

Candidates' statement of expenses, showing date filed, names of candidate and office, itemized list of all expenses, and report of treasurer of the central committee.

290. [AFFIDAVITS OF INSPECTORS, GENERAL], 1894--.

In Election Records, entry 283.

Affidavits of inspectors, showing date of oath, name of inspector, election notices, and reports.

292. RECORD OF ELECTION-INCORPORATED TOWN OF COOPLAND, 1876-

1913. 1 vol.

Records of results of local elections, showing date of election, names of candidates for town trustee, number of votes cast for each candidate, total votes, and certification of election.

Arr. chron. Hdw. 138 pp. 9 x 14 x 1 1/2. Clk. bsmt. vt.

293. RECORD OF ELECTIONS-MOROCOCC-BROOK-ET. AYRE, 1903-13.

1 vol.

Record of local elections in Morocco, Brook, and Et. Ayre; showing date of election; names of candidate, office, and election inspector; ward and precinct numbers; number of votes cast for each; total votes;

BOARD OF ELECTION COMMISSIONERS

(234-236)

and certification of election. Arr. chron. Hdw. 210 pp.

11 x 13 x 1 1/2. Clk. bndt. vt.

294. RECORD OF COMPARISON OF NEWTOWN ELECTIONS, 1860-1900.

1 vol.

Record of local elections in the town of Newtown, showing date of election; name of candidate, office, and inspector; number of votes cast for each candidate; total votes; ward and precinct numbers; and certificate of election. Arr. chron. Hdw. 484 pp. 9 x 14 x 1 1/2. Clk. bndt. vt.

295. AFFIDAVITS AND POLL BOOKS OF SPECIAL ELECTIONS, 1909-1911.

2 file drawers (117, 217).

Record of special election results in county regarding the sale of intoxicating liquors, showing names and residences of voters, number of votes for and against the sale of alcoholic beverages, and results. Arr. by precinct and ward nos. 5 x 13 x 11. Lpd. vt.

296. CERTIFICATE OF ELECTION, Toledo and Chicago Transfer
Railway Company, 1901. 1 file box.

Record of a special election held to vote for or against a subsidy to induce Toledo and Chicago Transfer Railway Company to have their system enter Newton County, showing date of election; names of township electors, canvassing board, and inspectors; total number of votes cast; and results. No index. 5 x 5 x 12. Tr. bndt. vt.

(Next entry 287, page 188)

XX. BOARD OF EDUCATION

The board of education of Newton County, under the authority of an act of 1877, consists of the county superintendent of schools, the township trustees, and the chairman of school trustees of each city and town of the county. The majority of the members constitutes a quorum, and the superintendent of schools presides at its meetings and has a vote on all questions. 1/

The board was first established by an act of 1873 with the same membership except that all the school trustees of each town and township of the county were members. 2/

The board meets semiannually on the first day of May and September to consider the general needs of the schools and to provide for the maintenance of school property and purchase of furniture, books, maps, charts, and other supplies. 3/ It may purchase textbooks from publishers and sell them to pupils at cost 4/ or rent them to pupils at not to exceed twenty-five per cent of the retail price. 5/

1/ Acts 1873, 1877; Burns 28-601; Baldwin 5983.

2/ Acts 1873, ch. 25, sec. 8.

3/ Acts 1873, 1877; Burns 28-801; Baldwin 5983.

4/ Acts 1921; Burns 28-814; Baldwin 6692.

5/ Acts 1935; Burns, 1937 suppl., 28-633; Baldwin, 1935 suppl. 6692-1.

No records could be found.

III. SUPERINTENDENT OF SCHOOLS

The superintendent of schools of Newton County is elected by the township trustees for a four-year term, under the authority of an act of 1899 and later amendments, which increased his powers as originally defined in an act of 1870. 1/ No person is eligible to the office of superintendent of schools who has not had five years' successful experience as a teacher and who does not hold a first or second grade superintendent's license. 2/ The superintendent must execute a bond of five thousand dollars, approved by the auditor. 3/

Prior to 1899, the board of commissioners, by an act of 1868, appointed one to three school examiners for the county; 4/ by an act of 1881, one school examiner. 5/ The title of school examiner was changed to superintendent of schools and the power of appointment was transferred to the township trustees, by an act of 1875. 6/

The superintendent exercises general supervision of the schools outside of incorporated cities and towns of Newton County. 7/ His duties are to visit the schools in session for the purpose of increasing their usefulness and raising their standards as uniformly as practicable; 8/ to conduct county teachers' institutes 9/ and conduct and preside over township institutes; 10/ to report as to teachers' preparation, experience, and license before they are employed; 11/ to compile the enumeration of pupils of the county 12/ and from such returns make out the apportionment of the school

Superintendent of Schools--Activities and Reports

(297)

revenues; 14/ and to carry out the orders of the state board of education and the state superintendent of public instruction. 14/
 He is an-officio member of the county board of education and presides at its meetings. 14/

The superintendent keeps a record of minutes of his proceedings 15/ and a complete record of licenses held by all regular school teachers, date of employment, and their success grades. 17/

All the records are located in the courthouse.

1/ Acts 1878, ch. 25, secs. 3-4, 6-8, Acts 1888, 1911, 1913; Burns 23-702; Baldwin 5931.

2/ Acts 1885; Burns, 1887 suppl., 28-701; Baldwin, 1885 suppl., 5938-1.

3/ Acts 1888, 1911, 1913; Burns 23-702; Baldwin 5931.

4/ Acts 1888, ch. 108, sec. 3.

5/ Acts 1881, ch. 11, sec. 3.

6/ Acts 1878, ch. 25, sec. 3.

7/ Acts 1878; Burns 23-1401; Baldwin 5978; Acts 1888; Burns 23-703; Baldwin 5940.

8/ Acts 1888; Burns 23-704; Baldwin 5930.

9/ Acts 1887, 1889, 1888; Burns 23-4402; Baldwin 5925.

10/ Acts 1888; Burns 23-706; Baldwin 5942.

11/ Acts 1887, 1888; Burns 23-1508; Baldwin 5935.

12/ Acts 1888, 1878, 1885; Burns 23-702; Baldwin 5940.

13/ Acts 1885; Burns 23-713; Baldwin 5949.

14/ Acts 1888; Burns 23-704; Baldwin 5938.

15/ Acts 1878, 1877; Burns 23-301; Baldwin 5935.

16/ Acts 1815; Baldwin 5943.

17/ Acts 1823; Burns 23-4217; Baldwin 5928.

Activities and Reports

297. ELECTION OF COUNTY SUPERINTENDENT OF SCHOOLS,

1907--. 1 vol.

Record of election of superintendent of schools by township trustees,

Superintendent of Schools--Activities and Reports (200-209)

showing date of election; names of applicants, trustees, and party elected; number of votes cast for each applicant; and results.

Arr. chron. 11w. 272 pp. 9 x 11 x 1. Aud. vt.

200. YEARLY RECORD OF PROCEEDINGS, 1900--. 1 vol.

Inlet to files covering school proceedings, showing date, school history, list of names of school examiners, applications filed by teachers, attendance reports, list of teachers, statistical reports, board institutes, and file box number. Arr. by subject nos.

11w. 442 pp. 11 x 16 x 2. Surv. Sch. off.

For prior records, see entry 205.

201. LIST OF CHILDREN 11th GRADE, 1907--. 1 file
drawer (410).

Reports of county superintendent to state superintendent of public instruction, showing enumeration of minors between ages of six and twenty-one years, name of township, number of white and colored minors, number attending school, number regularly employed and unemployed, total, and date of report. Arr. chron. 5 x 14 x 10. Aud. vt.

202. FINANCIAL AND STATISTICAL REPORT, 1907--. 1 file
drawers.

Annual report of county superintendent to state superintendent, showing date of filing; statistical and financial status of county schools; teachers' salaries; cost of supplies; expenditures

20. STATE BOARD OF EDUCATION--Activities and Reports

(201-30)

For all expenses, pupils' transports, and institutes; and total cost. Arr. chron. 18 x 18 x 1. Sept. Sch. coll.

301. ATTENDANCE RECORDS 1890-18, 1907--. 2 file drawers. Reports of school attendance officer, showing date of filing, school district number, name of township, number of scholars attending, number and names of delinquents, cause of delinquency, and number of days absent. Arr. chron. 8 x 18 x 12. Sept. Sch. coll.

302. STATE AID REPORTS, 1907--. 4 file drawers. Reports of distribution of state aid school fund, showing amount appropriated by state for school purposes, name of township, amount allocated for various educational activities, and total. Arr. by names of towns. 8 x 18 x 12. Sept. Sch. coll.

303. APPOINTMENT OF TEACHERS, 1900-1906. 1 vol. Record of appointment of school teachers, showing date; name, address and salary of teacher; school district; and term. Arr. chron. Hdw. 300 pp. 12 x 18 x 1. Aud. vt.

304. CONTRACTS AND REPORTS, 1896-06. 1 vol. Record of contracts between teachers and township trustees, showing date of contract; name, age, and address of teacher; term; district number; and report of teacher to trustee on number of pupils enrolled. Arr. by district nos., and thereunder chron. Hdw. 300 pp. 9 x 14 x 1. Aud. bant. vt.

Superintendent of Schools--Activities and Reports (1890-1916)

303. SCHOOL EXAMINER'S REPORTS, 1899-98. 1 vol.

Records of school examiner's inspections, showing dates of report and inspection, name of teacher, number of license, term, salary, conditions of school property, date of township institute, and recommendations to superintendent of public instruction. Arr. chron. -dw. 415 pp. 15 x 15 x 2. Tr. bndt. vt.

304. TRUSTEE'S BOOKS 1871-72. 1 vol.

Reports of school trustees, showing date of report, name of trustee, date of office, expenditures of school fund, and condition of school property. Arr. chron. bndt. 150 pp. 9 x 15 x 3/4. -lit. bndt. vt.

1895-96

307. TRUSTEE'S BOOKS, 1897--. 3 file drawers.

List of teachers, showing name, age, and residence of teacher; date installed; district number; training; experience; salary; class term; and conditions in retirement fund. Arr. by twns, and thereunder by district nos. 5 x 15 x 12. Supt. Sch. off.

308. PUBLIC EMPLOYEES' COMPENSATION, 1897--. 4 file drawers.

Teacher's wage schedule, showing name, salary, and term of teacher; grade taught; and district number. Arr. by district nos., and thereunder alph. by names of teachers. 5 x 15 x 12. Supt. Sch. off.

Superintendent of Schools--Activities and Reports

(800-812)

300. PUPILS' RECORD, 1907--. 15 file drawers.

1907--. 5 file drawers.

Annual reports of teachers, showing number of pupils attending school, average attendance, number of time tardy and absent, grade and standing, number of pupils in each class. Arr. by type, and thereafter by district nos. 3 x 15 x 12. Supt. Gen. off.

For prior records, see entry 305.

310. TOWNSHIP INSTITUTION, 1907--. 3 file drawers. 1908-1909, missing.

Minutes of meetings of teachers' institution, showing date and place of meeting, roll call of teachers, names of speakers, topics discussed, number of days attending, and daily program. Arr. chron. 3 x 15 x 12. Supt. Gen. off.

For prior records, see entry 305.

Pupils

311. PUPILS' DATA, 1907--. 4 file drawers.

Record of results of health examinations in public schools, showing names of pupil, school, and township; school district number; noticeable defects; cleanliness; condition of teeth; and general health status. Arr. alph. by names of pupils. 6 x 9 x 15. Supt. Gen. off.

312. SCHOOL REPORT SLIPS, MONTHLY, 1907--. 30 file boxes.

Monthly reports of teachers to superintendent, showing date of report,

6. Transcript of School Records and Reports. (217)

School district number, list of teachers, pupils' attendance record, times tardy and absent, school grade, number of pupils in class, general comment, and suggestions. Arr. by school district nos. 4 x 6 x 12. Sept. con. off.

813. Transcript of Pupils, 1910--11. 6 vols.

Record of transcribed study credits for scholars transferring from one school to another, showing dates graduated and admitted, birthplace and history of scholar, names of parents, preparation of student, subjects taken, number of credits, and final grades. Indexed alph. by names of scholars. 12v. 400 pp. 12 x 6 x 5. Sept. con. off.

The Health Commissioner of Wilson County is elected by the Board of Commissioners for a four-year term, under the authority of an act of 1906. 1/ He must be a licensed physician, well informed in sanitary science and hygiene, and skilled in the preventive management of infectious and contagious diseases. He is required to pass an examination in hygiene and sanitary science, prescribed by the state board of health, 2/ and to give bond in the amount that the board of commissioners determines. 3/

From 1881 to 1900 the board of commissioners constituted in
official the county board of health and elected annually a secretary,
who was a physician and served as health officer. 4/ An act of
1881 enlarged the duties of the board and its secretary was its
executive officer. 5/ The act of 1900 abolished the board of
health.

The health commissioner enforces the health laws of the state and the rules and regulations of the state board of health, 6/ oversees inspection of food and drugs, 7/ condemns buildings unfit for human habitation, 8/ and issues burial permits. 9/ He makes inspections of all public buildings and institutions and of private property; investigates the presence, source, and cause of disease, and establishes quarantine; if necessary, closes schools and churches and forbids public gatherings in order to prevent epidemics; and protects the public health in all reasonable and necessary ways.

He makes monthly reports of his work to the State Board of Health. 16/

The health commissioner collects, records, and reports the vital statistics of the county, and keeps full and permanent records of the public health work and of his reports. 11/

(In act of 1908, effective January 1, 1908, change the title of health commissioner to health officer and augments his duties and powers.) 12/

1. 1/ Years 1901, 1902; Burns 88-104; Baldwin 8404.
2/ Years 1901, 1902; Burns 88-110; Baldwin 8404.
3/ Years 1901, 1902; Burns 88-108; Baldwin 8404.
4/ Years 1901, 1902, 1903, 1904.
5/ Years 1901, 1902, 1903, 1904.
6/ Years 1901, 1902; Burns 88-111; Baldwin 8405.
7/ Years 1901, 1902; Burns 88-107; Baldwin 8404.
8/ Years 1901, 1902; Burns 88-101; Baldwin 8403.
9/ Years 1901, 1902; Burns 88-113; Baldwin 8405.
10/ Years 1901, 1902; Burns 88-114; Baldwin 8405.
11/ Years 1901, 1902; Burns 88-103; Baldwin 8404.
12/ Years 1903; Burns, 1907 suppl., 88-118 to 88-129; Baldwin, 1905 suppl., 8404-1 to 8404-12.

314. RECORD OF BIRTHS, 1882--. 10 vols.

Record of births, showing name, sex, color, and date and place of birth of child; if legitimate; maiden name, age, residence, and birth place of mother; name, occupation, and birth place of father; name of person making return, and date. Arr. alph. by names of children. Haw. 50 pp. 14 x 13 x 1. U. C., 9 vols., 1882-Nov. 28, 1920, Ok. vt.; 1 vol., Dec. 18, 1926--; Dr. C. E. Glick's off., NW. cor. Dunlap and Third Sts., Kentland, Ind.

315. INDEX OF SMALLPOX CASES, 1892-1901. 5 vols.

Record of infections and contagious diseases, showing case number; name, age, sex, color, residence, and family history of patient; time of disease; name and address of informant; and cases recorded, quarantined, established, and released. Arr. alph. by names of patients. 14w. 210 pp. 11 x 16 x 1. Clk. off.

316. INDEX OF DEATHS, 1892--. 5 vols.

Record of deaths, showing name, sex, color, dates of birth and death, and cause of death of deceased; and birth place of parents. Arr. chron. 14w. 168 pp. 10 x 14 x 1. U. C., 4 vols., 1902-1920, Clk. off; 1 vol., Feb. 12, 1920--. Dr. G. B. Click's off., 14w. cor. Duane and Third Sts., Montana, Ind.

DEPT. OF PUBLIC WELFARE.

The Department of Public Welfare of Newton County, created by the Legislature in 1908, is administered by a board of public welfare. 1/ The department may sue or be sued in its own name. 2/

Previous to the creation of the Department of Public Welfare, an old-age pension system was administered by the board of commissioners, under an act of 1900, 3/ and child welfare, by the board of children's guardians, under an act of 1901. 4/ These duties, together with the right of advisory inspection of public institutions formerly belonging to the board of charities and corrections, under an act of 1900, 5/ were consolidated in the new department. 6/

The board of public welfare consists of five persons having a recognized interest in and knowledge of the problems of public welfare, who must be residents of the county for two years prior to appointment. The members are appointed by the judge of the circuit court; at least two must be women and more than three may be adherents of any one political party. The terms of the first appointees are: One for one year, two for two years, and two for four years; and thereafter the terms are four years. The board holds a regular meeting once a month, the August meeting to be known as the annual meeting, and it may hold other meetings pursuant to call. 7/ Its duties are to appoint the director of public welfare who is the executive and administrative officer of the department

Department of Public Welfare

(from county 827, page 152)

and serves as secretary of the board; 6/ to receive and administer gifts and bequests of personal property and income from real estate for the benefit of children under its supervision or of any home or institution caring for neglected or dependent children under its supervision; to invest any funds so received by it, such investments being kept in a special fund and not commingled with funds received from taxation; 7/ to prepare an annual budget for the department for consideration by the county council. 10/

The director of public welfare must give bond not to exceed five thousand dollars, approved by the judge of the circuit court and filed in the office of the clerk. 11/ He appoints with the approval of the board, all assistants in the department from eligible lists established by the state department, and fixes their salary. 12/ As executive officer of the department, he exercises all the rights, powers, and duties conferred by law on the department under the rules, regulations, and orders of the state and county boards. 13/ and compiles the annual budget for submission to the board. 14/ The director of public welfare performs the functions of probation officer or agent of the court in welfare matters under the supervision of any court having jurisdiction. 15/

The department of public welfare is charged with the administration of assistance to dependent children in their own homes; old-age assistance; services and assistance to persons otherwise handicapped; the care and treatment of dependent,

and the welfare of the

(see pages 121, and 122)

children, and handicapped children; children in danger of becoming delinquents; and such other welfare activities as are authorized by the state department including services connected with employment to the blind. The department reports and the records of its work are directed to the board. 16/ The department also administers provisions for benefits of the Federal National Security Act of August 14, 1950. 17/

All expenditures for assistance and administration of the department are paid from the county welfare fund raised by a separate tax levy, 18/ to which are added such payments as may be under legal liability by recipients, their parents, children, or other persons liable for their support. 19/ The county receives reimbursement of certain proportions of its expenditures from the state, and a part of any federal funds granted to the state, 20/ to be paid into the county welfare fund. All claims for administrative expenses are subject to allowance by the board of commissioners. Claims for assistance are not so subject but are determined by the department and approved by the director. 21/

The auditor keeps the records relating to the county welfare fund and other financial transactions. 22/ The department keeps such records and accounts relating to assistance as the state department prescribes. 23/ All records, except applications for assistance, awards, and modification and revocation of awards, are confidential. 24/

317. RECORD OF BOARD OF WELFARE, 1885--. 1 vol.

Record of meetings of board of welfare, showing time and place of meeting, names of members present, welfare cases discussed, nature of assistance needed, and applications rejected or approved. Arr. chron. Hw. 150 pp. 8 x 14 x 1".

318. RECORD OF BOARD OF WELFARE, 1886--. 1 vol.

Record of applications for assistance, showing names of applicant and parents or guardian; dates of application, board action, and rejection or approval; nature of assistance needed; serial number, amount of reward given; means of support; and description and location of property. Indexed also by names of applicants. Hw. 100 pp. 8 x 14 x 1".

319. RECORD OF BOARD OF WELFARE, 1887--.
1 vol.

Specifications of director of public welfare in regard to applications for old age assistance, showing name and age of applicant, date of notice, certificate number, whether rejected or approved, and amount of assistance if given.

Arr. chron. Hw. 75 pp. 14 x 16 x 1".

320. RECORD OF ASSISTANCE, 1886--. 1 vol.

Record of assistance given to aged persons and children, showing name and age of recipient, date of issue, and amount of award, if given. Indexed alph. by names of recipients. Hw. and typed. 250 pp. 12 x 14 x 2".

For other old age pension records, see entries 17, 316-20.

271. RECORD OF CLAIMS FILED AND APPROVED FOR ASSISTANCE, SHOWING NAMES OF APPLICANTS, 1930-- . 1 vol.

Records of claims filed and approved for assistance, showing names of applicants and fund credited, appropriation and warrant number, paid and amount of issue. Arr. chron. Hw. and typed. 176 pp.
12 x 18 x 1.

272. CERTIFICATION OF COUNTY CLAIM TRANSFER TO STATE DEPARTMENT OF PUBLIC WELFARE, 1930-- . 1 vol.

Reports of certificates of claim paid by county welfare department to aged, blind, and dependents; showing date and amount of issue, name of apptee, warrant number, and purpose of assistance. Arr. chron. Hw. and typed. 50 pp. 9 x 12 x 1.

XXV. SURVEYOR.

The surveyor is a constitutional officer, elected for a two-year term, without restriction on reelection. 1/ He must give bond in an amount fixed by the board of commissioners of not less than five thousand dollars. 2/

The surveyor has charge, under the direction of the board of commissioners, of all surveying and civil engineering work of the county, including the preparation of plans and specifications for, and supervision of, the construction of all bridges, turnpikes, roads, and levees. 3/ He supervises the construction and maintenance of all ditches. 4/ He also has charge of the repair and maintenance of county highways, 5/ unless the board of commissioners employ a highway supervisor. The board of commissioners of Newton County has employed the surveyor as highway supervisor, as permitted by statute. 6/

For private parties, the surveyor takes acknowledgments of mortgages and deeds for the conveyance of real estate, 7/ and, upon request, makes surveys and establishes lines and corners of lands. 8/

The surveyor is required to preserve a copy of the original field notes of the surveys of the townships in his county 9/ and a record of all surveys made by him. 10/

1/ Const., art. 3, sec. 2; 1 Rev. Stat. 1852; Burns 49-3301; Baldwin 5504.

2/ Acts 1913; Burns 49-3302; Baldwin 5505.

3/ 1 Rev. Stat. 1852; Acts 1911; Burns 49-3309; Baldwin 5508.

4/ Acts 1933; Burns 27-101; Baldwin 5737.

5/ Acts 1903; Burns 36-1101, 36-1102; Baldwin 3699, 3700.

6/ Acts 1933; Burns 36-1110; Baldwin 3708.

7/ 1 Rev. Stat. 1852, Acts 1857; Burns 49-3317; Baldwin 5519.

8/ 1 Rev. Stat. 1852, Acts 1875; Burns 49-3311; Baldwin 5509.

9/ 1 Rev. Stat. 1852, Acts 1911; Burns 49-3309; Baldwin 5508.

10/ 1 Rev. Stat. 1852, Acts 1875; Burns 49-3311; Baldwin 5508.

Surveys and Reports

323. SURVEYOR'S RECORD OF ASSESSMENT FOR DITCH CLEANING,
1880-1911. 4 vols. (1-2, and 2 vols. not numbered).

Title varies: Surveyor's Record.

Record of assessments for ditch cleaning, showing names of ditch
and property owner, description of land benefited, estimated and
actual assessments, time and place of posting notice, and total
assessment. Arr. alph. by names of ditches. Md. 149 pp.

12 x 16 x 2. 2 vols., 1880-92, Tr. vt., bsmt.; 2 vols., 1892-1911,
Aud. vt., bsmt.

324. SURVEYOR'S FIELD NOTES, 1880--. 1 vol.

Surveyor's field notes on ditch cleaning, showing grades, cuts, and
elevations of ditches. Arr. chron. Md. 50 pp. 4 x 6 x 1/2.

Surveyor's home, Montland, Ind.

Maps

325. HASTON COUNTY, 1 map.

Political and communications map, showing cities, towns, roads,
streets, and alleys. Black and white, and printed. Scale not given.
10 x 8 1/2. Clk. off.

ART. 12. HIGHWAY SUPERVISOR

The highway supervisor of Newton County is appointed by the board of commissioners under the authority of an act of 1888 and serves at the will of the board. The board may appoint the surveyor or any other person to the office; in the event they do not make such appointment, the duties are performed by the surveyor without additional compensation. In Newton County the board of commissioners has appointed an extra officer to serve as highway supervisor. 1/

From 1870 to 1890 the board of commissioners was constituted by the legislature a board of turnpike directors for the management and control of county highways. 2/ This board was abolished by an act of 1891 and the office of superintendent of highways was created. This officer was appointed by the board of commissioners and placed in charge of highways. 3/ This office was abolished in 1893 4/ and the duties of the superintendent of highways transferred to the surveyor, 5/ unless the board of commissioners appoint a highway supervisor. 6/

The highway supervisor has general charge of the repair and maintenance of county highways, bridges, and culverts; 7/ maps all highways, dividing the roads into districts, giving each road a separate name or number and setting forth the length and character of each road and the kind and volume of traffic, for the purpose of uniform maintenance; 8/ exercises police power in the control of highways and may fix the limit of loads for any highway, bridge, or culvert; 9/ establishes

Highway Supervisor

statements for maintenance according to topography, season, and volume of traffic and the availability of repair materials; and make a complete itemized estimate of the cost of repair and maintenance of highways, bridges, and culverts for the annual budget. 10/

The records of the highway supervisor are kept of the highway system made by him; 11/ reports of work in progress; 12/ monthly reports to the Board of Commissioners of all work done; and an annual report of his work with a complete statement of all expenditures under his supervision. 13/

- 1/ Acct 1070; Burns 30-1110; Baldwin 3700.
- 2/ Acct 1075; Cr. 113, sec. 1.
- 3/ Acct 1080; Cr. 100, sec. 1.
- 4/ Acct 1084; Burns 30-1110.
- 5/ Acct 1087; Burns 30-1110; Baldwin 3700.
- 6/ Acct 1090; Burns 30-1101, 30-1102, 30-1110; Baldwin 3699, 3700, 3701.
- 7/ Acct 1094.
- 8/ Acct 1097; Burns 30-1100; Baldwin 3704.
- 9/ Acct 1098; Burns 30-1103; Baldwin 3700.
- 10/ Acct 1099; Burns 30-1105; Baldwin 3701.
- 11/ Acct 1099; Burns 30-1109; Baldwin 3707.
- 12/ Acct 1099; Burns 30-1100; Baldwin 3703.
- 13/ Acct 1099; Burns 30-1104; Baldwin 3703.

No records could be found.

XXVI. AGRICULTURAL AGENT

The Agricultural Agent of Newton County is appointed by the director of agricultural extension service of Purdue University, subject to the approval of the State Board, entitled County Agricultural Agent Board, under the authority of an act of 1916, as amended in 1929. His qualifications are prescribed by the board, and his salary is paid from a State fund through Purdue University. 1/

The office of county agent, commonly called agricultural agent, was created in Newton County in 1919. This agent was appointed directly by Purdue University, subject to approval of the board and county board of education, upon petition of a petition of the county. The State pays part of his salary. 2/

The duties of the Agricultural Agent, under the supervision of Purdue University, are to cooperate with farmers' institutes, farmers' clubs, and other rural and civic organizations; to conduct practical farm demonstrations, boys' and girls' clubs and contest work; and other movements for the advancement of agricultural and country life; to give advice to farmers on practical farm problems; and to aid the superintendent of schools and the teachers of the county in giving practical education in agriculture and domestic science. 3/

The records of the agricultural agent consist of reports of his activities, to Purdue University, under its direction.
